

MOUNTAIN HOME SCHOOL DISTRICT 193  
**SCHOOL BOARD MEETING**  
SCHOOL ADMINISTRATION OFFICE  
JANUARY 15, 2019 - 7:30 p.m.

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- I. **CALL MEETING TO ORDER** – Chairman/Vice-chairman
- A. **PLEDGE OF ALLEGIANCE**
- B. **ADMINISTER TRUSTEE OATH & SIGN CODE OF ETHICS** – Sharon Whitman
- C. **ELECTION OF SCHOOL DISTRICT OFFICERS – January 2019 through January 2020**
1. Appoint acting chairperson.
  2. Nomination and election of Chairperson, Board of Trustees, January 2019 – January 2020
  3. Chairperson-elect assumes duties of acting chairperson
  4. Nomination and election of Vice Chairperson, Board of Trustees, January 2019 – January 2020
  5. Election of Clerk, School District 193, January 2019 – January 2020
  6. Election of Deputy Clerk, School District 193, January 2019 – January 2020
  7. Election of Treasurer, School District 193, January 2019 – January 2020
- D. **GOOD NEWS**  
*Each month, the school board encourages students, teachers, administrators, and board members to recognize the notable activities, events, celebrations, student achievements & awards, etc., that have occurred in the school district.*
1. MHHS – MHAFFB
- II. **APPROVAL OF AGENDA OR ADDENDUMS (ACTION)** – Chairman/Vice-chairman  
*Approval of posted agenda or approval of addendums (additions and deletions) IAW Idaho Code 74-204(4)(c) – Notice of Meetings – amendments to a posted agenda. The board shares unsolicited information.*
- III. **CONSENT AGENDA ITEMS (ACTION)** – Board of Trustees  
*The board may approve all of the following items by a single motion and vote unless any member of the board asks that an item be removed from the Consent Agenda Items for consideration under New or Unfinished Business. (Policies in cycle for adoption/revision/review can be viewed at: [www.mtnhomesd.org/policies-review](http://www.mtnhomesd.org/policies-review))*
- A. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 18, 2018, AND THE SPECIAL BOARD MEETING OF JANUARY 10, 2019.**
- B. **FINANCIAL REPORT**
- C. **CONSIDERATION OF BILLS**
- D. **PERSONNEL**
- E. **POLICY REVISION** – 3<sup>rd</sup> & Final Reading
1. School Safety & Discipline Policy
  2. Personnel Files Policy
  3. Classified Workday Requirement Including Extra Duty & In-Service Policy
- IV. **DELEGATION (COMMENTS – NO ACTION/POSSIBLE DIRECTION)** – None  
*Any group wishing to be a delegation must submit a letter to the Superintendent Administrative Assistant/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.*
- V. **PUBLIC INPUT (COMMENTS – NO ACTION/POSSIBLE DIRECTION)** –  
*Those wishing to speak on any topic of their interest should complete and submit to the chairperson the **MHSD Request to Address Board of Trustees Form** located at the Board Meeting Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.*
- VI. **REPORTS (INFORMATION ONLY – NO ACTION/TABLE)** –
- A. **MOUNTAIN HOME AFB UPDATE** – MHAFFB Liaison
- B. **SUPERINTENDENT’S REPORT** – James Gilbert
- VII. **UNFINISHED BUSINESS (ACTION)** – None

VIII. **NEW BUSINESS (ACTION) –**

**A. OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS – 2019-2020 (ACTION) –**  
James Gilbert

1. Rebecca Lampman for her 11<sup>th</sup> grader, MHHS
2. Crystal Waller for her 12<sup>th</sup> grader, MHHS, and her 10<sup>th</sup> grader, BMHS

**B. ESTABLISH SCHEDULE FOR REGULAR MEETINGS – Sharon Whitman**

**C. DESIGNATION OF PUBLIC POSTING LOCATIONS – Sharon Whitman**

1. School Administration Office, 470 North 3<sup>rd</sup> East
2. Elmore County Courthouse, 150 South 4<sup>th</sup> East
3. Mountain Home City Hall, 160 South 3<sup>rd</sup> East
4. [www.mtnhomesd.org](http://www.mtnhomesd.org)

**D. APPROVAL OF DISTRICT CALENDARS – MHSD & BMHS – 2019-2020 (ACTION) –**  
James Gilbert

**E. APPROVAL OF THE FOOD SERVICE RFP – Levi Vick**

IX. **EXECUTIVE SESSION (ROLL CALL VOTE) – Student Matters, Personnel Matters, & Labor Contract Matters**

*Executive Session – Title 33, Chapter 5, Sections 33-205 – Denial of School Attendance or Hold a Hearing for Possible Re-admittance, 33-513 – Professional Personnel, 33-515(5) – To consider placing a certified employee on probation, and Title 74, Chapter 2, Sections 74-202(4)(c)(6)(a) – Open Meeting (Regular Meeting), 74-204(3) – Open Meeting (Executive Session), 74-206(1)(b) – To consider the evaluation, dismissal, or disciplining of a public school employee and a public school student, and Section 74-206(1)(j) – to consider labor contract matters, Idaho Code.*

**ACTION ITEM(S):**

- A.** Hearing for Possible Expulsion – Student A
- B.** Hearing for Re-admittance – Student B
- C.** Place a Certified Employee on Probation – Employee A

**NON-ACTION ITEM(S):**

- A.** Labor Contract Matters

X. **ADJOURNMENT (ACTION)**

**ATTACHMENT**

**APPOINTMENTS**

Carr, Amanda; Cook 2, HMS  
Poulin, Gary; Career Center Coordinator, MHJH  
Sage, Toni; Cook 2, HMS

**RESIGNATIONS**

Carter, Carolyn; Assistant Junior Varsity Football Coach, MHHS; effective: December 17, 2018  
Ruiz de Arevalo, Graciela; Custodian B, HMS; effective: December 28, 2019