

Mountain Home School District No. 193

SCHOOL BOARD MEETING
JULY 19, 2005
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee Gridley, Trustee House, Trustee Rodney, Trustee Reynolds

OTHERS PRESENT: Tim McMurtrey, Doug Johnson, Cliff Ogborn, Sharon Whitman, Phil Raney, John Clark, Jackie Harper, Kathy LeFevre, Sam Fields, Col. Byrd, Paul Shrum, Brian and Donna English, Jeremy Sayer

At 7:30 p.m., Chairperson Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE MINUTES OF THE BUDGET HEARING AND MEETING OF JUNE 21, 2005.** Chairman Alexander called for a motion to approve the minutes of the Budget hearing and the meeting of June 21, 2005. There being no comment, Trustee Gridley moved to approve the minutes of the Budget hearing and the meeting of June 21, 2005, with a second by Trustee Reynolds. Motion approved.
- II. **FINANCIAL REPORTS -** Cliff Ogborn. Mr. Ogborn reported on the unaudited financial statements for June 2005. The statements for June reflected a balance of \$747,364.00. Unobligated cash and investments are net \$4,027,415.00 interfund payables. Expenses show salaries are at 102.2% of original budget, and benefits are at 98.3%. As of June 30, we have a net margin of revenues in excess of expenses of \$468,118.00. Mr. Ogborn mentioned to the Board that these numbers are unaudited. Trustee Rodney moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Reynolds. Motion passed.
- III. **CONSIDERATION OF BILLS -** Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Gridley moved to authorize payment of the district's bills as presented, with a second from Trustee Rodney. Motion carried. *(A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)*
- IV. **STAFF/STUDENT RECOGNITION - None**
- V. **DELEGATION - None**
- V. **PUBLIC INPUT -** Brian English. Mr. English approached the Board to report on the girls' summer basketball program. He said the girls recently attended a tournament and played sixteen games in three days. He stated that the girls did very well. Overall, the girls ended the summer program with a record of 13 wins and 23 losses. Mr. English thanked the Board for allowing the girls to participate in the tournament.
- VI. **REPORTS -**
 - A. **MOUNTAIN HOME AFB UPDATE -** Colonel Byrd. Colonel Byrd, who recently assumed command from Colonel Lemmon, reported that returning base personnel received a very warm welcome at the Boise Airport. He mentioned that there are many Change of Command ceremonies going on this time of year. Colonel Byrd reported that base personnel are getting ready for the fall deployments.
 - B. **SUMMER PROJECTS UPDATE -** Phil Raney. Mr. Raney reported on the status of the summer projects and renovations. The MHHS gym floor and installation of the bleachers should be completed by August 22. The floors are finished, but the bleachers won't arrive until the first week of August. The new counter tops and sinks at East Elementary should be finished August 9. The new visitors'

bleachers at Tiger Field won't be done until the end of November. The bleachers will hold 500+ visitors. MHHS HVAC replacement is almost completed with the finish date estimated around August 18. The evaporative cooling system is still in the design process. The HVAC replacement at the district office will be finished by the end of August. The boiler at Base Primary will be installed by August 1. The lighting upgrade at the high school will be done by the end of August. The gym should be painted and finished by August 18. Mr. Raney stated that the projects should be completed by the time staff returns to work. Mr. Raney also applauded his maintenance, custodial, and grounds staff for their hard work and patience during these summer projects. Chairman Alexander agreed and included Mr. Raney in the recognition.

- C. SCHOOL DISTRICT AYP PROGRESS AND TESTING RESULTS** – Tim McMurtrey. Mr. McMurtrey reported on the Reading and Math proficiency scores from the last three spring ISAT tests (2002-2005) reflecting the amount of growth during the three years. There are some areas of math that need improvement, but overall, the district has shown an increase in growth. Unfortunately, even with the increased amount of growth, four schools did not meet AYP (Adequate Yearly Progress). Mr. McMurtrey went on to explain the conditions, timeline, choices, and options these schools must meet. The schools that didn't make AYP are MHHS, MHJH, HMS, and West Elementary. These schools will work on their Improvement Plan this school year. (Trustee House, city librarian, arrived from the city strategic planning meeting for the remainder of the Board meeting.) Mr. McMurtrey also reported on the requirements of AYP, the intervention(s) from not making AYP, and the growth of the district and schools. Chairman Alexander asked how such great growth could cause the district not to make AYP. Some discussion ensued. Chairman Alexander also stated that this is frustrating. He commented on all the responses received from our state's representatives to the district's resolution regarding measuring growth instead of test scores. The Board concurred that the district can't be considered as failures when we are at 80+ percent proficient. Chairman Alexander requested Mr. McMurtrey research how the other schools rated compared to us.

VII. UNFINISHED BUSINESS -

- A. POLICY ADOPTION** – 3rd and final Reading – Doug Johnson. Mr. Johnson presented the third and final reading of the Mountain Home School District No. 193 policy adoption of Physical Restraint of Students and Informal Review for approval. The Physical Restraint policy was established allowing staff to restrain students for the safety of students and staff on the advice of legal counsel. The Informal Review policy replaces the old Extra-Duty Assignments procedure turning procedure into policy. Trustee Gridley moved to approve the third and final reading of the Physical Restraint and Informal Review policies, as presented by Mr. Johnson. Trustee Rodney seconded it. Motion approved.

1. Physical Restraint of Students

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO P O L I C Y PHYSICAL RESTRAINT OF STUDENTS

PURPOSE:

The Mountain Home School District recognizes our responsibility in providing an appropriate education program in a safe environment conducive to learning for all students enrolled in the district. The following policy is to assure that our commitment to providing an education program is not disrupted and that a safe learning environment is maintained at all times.

EMERGENCY BEHAVIORAL INTERVENTIONS:

Emergency Behavioral Interventions may only be used to control unpredictable, spontaneous behavior, which poses danger of physical harm to the individual or others, or results in property damage endangering student safety. This danger and damage is that which cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior; i.e. physical restraint of the individual exhibiting the behavior.

ADOPTED:

2. Informal Review

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO
P O L I C Y
INFORMAL REVIEW**

The Board of Trustees may enter into a Supplemental Contract with a *certificated professional employee* (CPE) to provide for an extra-duty assignment. An "extra-duty assignment" is defined as any assignment, which is not part of a CPE's regular teaching duties. A contract ("Supplemental Contract") for an extra-duty assignment shall be separate and apart from a CPE's regular teaching contract, irrespective of whether a CPE is employed as an annual contract teacher, a renewable contract teacher, or employed pursuant to a limited one (1) year contract.

A CPE shall have no property rights in an extra-duty assignment regardless of the period of employment or the descriptions and terms set forth therein, and such extra-duty assignment shall be considered in all respects "employment at will" subject to termination by the Board at any time, with or without cause.

If the Board determines to terminate the CPE's extra-duty assignment during the contract period or not to reissue a Supplemental Contract for an extra-duty assignment for the ensuing school year, the Board, or its designee, shall provide the CPE with written notice of such action setting forth the reasons for such action.

The CPE may within five (5) days of receipt of said Notice request, in writing, an Informal Review before the Board. The Board shall hold the Informal Review no more than thirty (30) days after receipt of such request and shall inform the CPE of the date, time and place of the Informal Review.

ADOPTED:

Chairman Alexander stated that business for the 2004-2005 school year was concluded and appointed Deputy Clerk Whitman as acting chair for the next item of business for the 2005-2006 school year.

VIII. NEW BUSINESS -

A. ADMINISTER OATH – Sharon Whitman. Deputy Clerk Whitman administered the trustee oath of office to Mr. James Alexander by asking him to stand and repeat the oath after her. Deputy Clerk Whitman then congratulated him.

B. ELECTION OF SCHOOL DISTRICT OFFICERS

1. **Nomination and election of Chairperson, Board of Trustees, 2005-06 school year.** Deputy Clerk Whitman, acting chair, opened nominations for chairperson. Trustee House nominated Trustee Alexander as the chairperson with a second from Trustee Rodney. No other nominations were received. Deputy Clerk Whitman announced that nominations for the position of chairperson were closed, and then declared Trustee Alexander elected chairperson for the 2005-06 school year.
2. **Chairperson-elect assumed duties of chairperson.**
3. **Nomination and election of Vice Chairperson, Board of Trustees, 2005-06 school year.** Chairman Alexander opened nominations for vice chairperson. Trustee House nominated Trustee Gridley as the vice chairperson with a second from Trustee Reynolds. Since no other nominations

were received, Chairman Alexander announced that nominations for the position of vice-chairperson were closed. Chairman Alexander declared Trustee Gridley elected vice chairperson for the 2005-06 school year.

4. **Election of Clerk, School District 193, for 2005-06 school year.** Chairman Alexander opened nominations for clerk. Trustee Gridley nominated Sharon Whitman as clerk with a second from Trustee Rodney. No other nominations were received; therefore, Chairman Alexander announced that nominations were closed. Chairman Alexander declared Sharon Whitman elected clerk for the 2005-06 term.
5. **Election of Deputy Clerks, School District 193, for 2005-06 school year.** Chairman Alexander opened nominations for deputy clerks. Trustee House nominated Doug Johnson and Cliff Ogborn as deputy clerks with a second from Trustee Gridley. No other nominations were received; therefore, Chairman Alexander announced that nominations were closed. Chairman Alexander declared Doug Johnson and Cliff Ogborn elected deputy clerks for the 2005-06 school year.
6. **Election of Treasurer, School District 193, for 2005-06 school year.** Chairman Alexander opened nominations for treasurer. Trustee Gridley nominated Cliff Ogborn as treasurer with a second from Trustee House. No other nominations were received. Chairman Alexander announced that nominations were closed. Chairman Alexander declared Cliff Ogborn elected treasurer for the 2005-06 school year.

- C. **APPOINTMENTS FOR THE 2005-06 SCHOOL YEAR** – Tim McMurtrey. Mr. McMurtrey recommended that the following list of appointments receive approval. Trustee Gridley moved to approve the following list of appointments for the 2005-06 school year. Motion received a second by Trustee House. Motion passed.

AHERA DIRECTORPHILLIP RANEY
 DRIVERS EDUCATION SUSAN WALKER
 EASTSIDE PARK – SCHOOL SESSIONBARRY CAHILL
 EASTSIDE PARK – SUMMER SESSIONPHILLIP RANEY
 IMPROVING TEACHER QUALITY FUNDKATHLEEN LEFEVRE
 NATIONAL SCHOOL LUNCH HEARING OFFICER.....CLIFF OGBORN
 SUBSTANCE ABUSE/SAFE SCHOOLS.....CONNIE DONAHUE
 TITLE 1 – MIGRANTJOSE LOPEZ
 TITLE 1 – READING/MATH.....KATHLEEN LEFEVRE
 TITLE VI – INNOVATIVE PRACTICESKATHLEEN LEFEVRE
 TITLE VI-B AND 504 HANDICAPPEDCONNIE DONAHUE
 TITLE 8, PUBLIC LAW 103-382TIMOTHY W. MCMURTREY
 TITLE IX AND AFFIRMATIVE ACTIONDOUG JOHNSON
 TRANSPORTATION DIRECTORDOUG JOHNSON
 VOCATIONAL EDUCATION DIRECTOR.....CHERYL MCMURTREY

- D. **RESOLUTION 06-1 AUTHORIZATION FOR SUPERINTENDENT TO APPLY FOR TITLE 8, PUBLIC LAW 103-382 FUNDS** – Tim McMurtrey. Resolution 06-1 designates the superintendent as the authorized representative of the Board, which allows him to apply for Impact Aid funding. A motion by Trustee House to approve Resolution 06-1 received a second by Trustee Rodney.

BE IT SO RESOLVED that Timothy W. McMurtrey, superintendent, is hereby designated as the authorized representative of the Board of Trustees of Mountain Home School District No. 193, Elmore County, Idaho, in connection with filing said district's application under Title 8, Public Law 103-382 for the 2005-06 school year.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Alexander Aye
 Trustee Gridley Aye
 Trustee House Aye
 Trustee Rodney Aye
 Trustee Reynolds Aye

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Alexander declared said resolution adopted.

- E. ESTABLISH SCHEDULE FOR REGULAR MEETINGS** – Sharon Whitman. Clerk Whitman requested the annual approval to establish a uniform day of a uniform week at a uniform time for the regular board meetings. Trustee Rodney moved to establish the third Tuesday of each month, 7:30 p.m., at the School Administration Office, 470 North 3rd East, as the regular meeting time, date and location for the forth coming year. Motion received a second by Trustee Gridley. Motion carried.

- F. DESIGNATION OF PUBLIC POSTING LOCATIONS** – Sharon Whitman. Clerk Whitman requested the annual approval of the designated public posting locations. Trustee Reynolds asked if notices were published on the website and Clerk Whitman assured her that they were. Trustee Gridley moved to establish the following locations as the designated public posting locations for the forth coming year:

1. School Administration Office, 470 North 3rd East
2. Elmore County Courthouse, 150 South 4th East
3. Mountain Home City Hall, 160 South 3rd East

Motion seconded by Trustee Rodney. Motion passed.

- G. DEPOSITORIES OF DISTRICT FUNDS** – Cliff Ogborn. Mr. Ogborn recommended that the Board approve the following list of public depositories for use by the school district for the fiscal year ending June 30, 2006:

1. Wells Fargo Bank
210 East Jackson
Mountain Home, Idaho
 2. Idaho State Treasurer
P.O. Box 83720
Boise, Idaho
 3. Columbus Bank & Trust
P.O. Box 120
Columbus, Georgia
- Payroll Account, Accounts Payable Account, Contingent Fund Account, Flexible Checking, Account, Investments

A motion by Trustee Gridley to approve the public depositories as listed above received a second by Trustee Rodney. Motion carried.

- H. MEMORANDUM OF AGREEMENT – MIGRANT PROGRAM** – Tim McMurtrey/Jose Lopez. Mr. McMurtrey requested to renew the contract between the District and State Department of Education Migrant Program allowing the district to fill a position that identifies and tracks the eligibility of migrant children and their families. This funds the position. A motion by Trustee Rodney

to approve the Migrant Program Agreement as presented by Mr. McMurtrey received a second by Trustee House. Motion approved.

- I. LEASE AGREEMENT** – Featherville School/Church of the Wildwood – Tim McMurtrey. Mr. McMurtrey requested the approval of the lease agreement for the Featherville School/Church of the Wildwood. This property, owned by the district, was once the Featherville School, but now the building is used as a church. Mr. McMurtrey asked the Board if they might be interested in selling the property. Chairman Alexander, with the consensus of the Board, declared that it can be determined later whether to sell the property. Discussion ensued regarding the pros and cons. A motion by Trustee House to approve the Lease Agreement as presented by Mr. McMurtrey was seconded by Trustee Rodney. Motion passed.
- G. PERSONNEL** – Doug Johnson. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session for personnel and student matters. After a full and complete discussion and upon motion duly made by Trustee House and seconded by Trustee Rodney, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into executive session pursuant to Section 67-2345, Idaho Code, in order to discuss matters relating to personnel and student matters, as authorized by Section 67-2345(1)(b), Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Alexander	Aye
Trustee Gridley	Aye
Trustee House	Aye
Trustee Rodney	Aye
Trustee Reynolds	Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 8:24 p.m. Following a full and complete discussion of personnel matters, the open meeting reconvened at 8:56 p.m., Mr. Johnson requested the approval of the appointments and resignations, as listed in the agenda. Trustee Gridley motioned to approve personnel matters as presented by Mr. Johnson. Trustee House seconded it. Motion approved.

APPOINTMENTS

Brown, Angela L., Print Technician, Mountain Home School District
 English, Brian, Head Varsity Girls Basketball Coach, Mountain Home High School
 Webb, Tamara R., Special Education Teacher, To Be Determined
 Zachary Jr., William, B Custodian, Mountain Home Junior High School

RESIGNATIONS

Young, Stacy, Third Grade Teacher, Base Primary

- IX. **EXECUTIVE SESSION** – The Board reconvened into executive session, at 8:57 p.m., for further discussion regarding student matters. Following a full and complete discussion of student matters, the open meeting reconvened at 9:04 p.m. for adjournment.
- X. **ADJOURNMENT** - All business of the Board having been completed, the meeting adjourned at 9:05 p.m.

Chairman Alexander

Clerk Whitman