

SCHOOL BOARD MEETING  
JANUARY 15, 2008  
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee Gridley, Trustee House, Trustee Rodney, Trustee Reynolds

OTHERS PRESENT: Tim McMurtrey, Doug Johnson, Cliff Ogborn, Sharon Whitman, Phil Raney, Ernie Elliott, Jose Lopez, Albert Longhurst, Nikki Crusier, Polly Sanders, Sandy Herrboldt, Jeff Johnson, Dennis Scott, James Gilbert

At 7:30 p.m., Chairperson Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 18, 2007.** Chairman Alexander called for a motion to approve the minutes of the regular meeting of December 18, 2007. There being no comment, Trustee Gridley moved to approve the minutes of the regular meeting of December 18, 2007, with a second by Trustee Rodney. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for December 2007. The statements for December reflected a balance of \$473,700. Unobligated cash and investments are \$7,095,614 net of interfund payables. The Income Statement reflected revenue through December is \$15,557,151. Expenses show salaries are at \$7,245,262 of original budget, and benefits are \$2,369,303. As of December 31, we have a net margin of revenues in excess of expenses of \$4,081,147. Trustee Rodney moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Reynolds. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee House moved to authorize payment of the district's bills with the additions as presented, with a second from Trustee Rodney. Motion carried. *(A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)*
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None
- VI. **PUBLIC INPUT** – None
- VII. **REPORTS** –
  - A. **MOUNTAIN HOME AFB UPDATE** – Mr. Dennis Scott. Mr. Scott reported that the base is still planning to shut down the main gate in early April for six months. The Grandview gate will be a one-way entrance in the morning and the Bruneau gate will be a one-way exit during the late afternoon.
  - B. **POLICY REVIEW** – No Changes – Doug Johnson. Mr. Johnson reported that the Policy Committee reviewed Special Education and/or Related Services and School Safety and Discipline policies and determined that no changes needed to be made.
- VIII. **UNFINISHED BUSINESS** –
  - A. **POLICY ADOPTION** – 3<sup>rd</sup> and Final Reading – Doug Johnson. Mr. Johnson presented the third and final reading of the Mountain Home School District No. 193 policy adoption of Contagious/Communicable/Parasitical Diseases and Infections for approval. The language was adopted regarding the concerns and procedures dealing with contagious diseases, parasites, fungi, and infections that could affect students and staff. This will be the all-encompassing policy regarding contagious and infectious diseases and infections. There still has been no other staff or patron input.

Trustee Gridley motioned to approve the third and final reading of the adoption of Contagious/Communicable/Parasitical Diseases and Infections as presented by Mr. Johnson. Trustee Rodney seconded the motion. Motion granted.

- ## 1. Contagious/Communicable/Parasitical Diseases and Infections

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO 83647**  
**POLICY**  
**CONTAGIOUS/COMMUNICABLE/PARASITIC DISEASES AND INFECTIONS**

Mountain Home School District No. 193 acknowledges the potentially adverse effects of contagious and communicable diseases. The District encourages safe and healthy practices, not only school district practices but individual personal practices as well, to reduce the chance of bacteria, viruses, or parasites spreading among the students and staff members of Mountain Home School District No. 193. It is the purpose of this policy to ~~establish procedures~~ to reduce the spread of such diseases through practical and hygienic practices.

ADOPTED:

- B. POLICY REVISION** – 3<sup>rd</sup> and Final Reading – Doug Johnson. Mr. Johnson presented the third and final reading of the Mountain Home School District No. 193 policy revisions of Credit for Non-traditional Education and Remote Schools for approval. The language on Credit for Non-traditional Education was revised to clarify who qualifies for non-traditional credit to graduate high school; the language on the Remote Schools policy was revised to change the required number of students registered for the school to remain open. Again, there has been no staff or patron input. Trustee Gridley motioned to approve the third and final reading of the revisions to Credit for Non-traditional Education and Remote Schools as presented by Mr. Johnson. Trustee Rodney seconded the motion. Motion approved.

- ## 1. Credit for Non-traditional Education

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO 83647**  
**POLICY**  
**CREDIT FOR NON-TRADITIONAL EDUCATION**

Non-traditional education occurs when students are **either** home-schooled, in the process of receiving a GED, or transfer from a non-accredited private school. When those students want to return to a traditional high school in order to graduate with a high school diploma, credit can be given for previous educational programs.

Those students, no older than twenty-one (21) years, who are working towards their GED, **have been home-schooled, or have transferred from a non-accredited private school** may receive automatic credit in the following manner:

## SIMULATED GED EXAM

Interpreting Literature  
Writing Skills  
Social Studies

Math  
Science

### HIGH SCHOOL CLASS EQUIVALENT

Reading  
English I or II  
American or World History  
or World Cultures  
General Math or Pre-Algebra  
Applied Science

Those students who have been in a non-traditional education programs will take a test(s) covering one or more of the high school equivalents. The test(s) requires a 70% pass rate to receive credit. The test(s) will be taken from simulated GED tests, thus making the credit process like those students with GED's. The student will receive a pass/fail grade and be able to attain a maximum of five (5) credits.

An essay in the social studies area may be required of anyone wishing to receive a credit. ~~This~~ Such a choice is up to the

discretion of the administration.

Should anyone who has been home-schooled, **attended a non-accredited private school, or has been working towards a GED and or received a GED wishes wish** to return to high school for a diploma, the above credit regulations apply.

ADOPTED: July 20, 1999

Revised: December 21, 2004

Revised:

## 2. Remote Schools

### MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 **P O L I C Y** **REMOTE SCHOOLS**

The Board of Trustees recognizes the need to provide a well-balanced educational program to students living in remote areas of the school district.

In order to facilitate the orderly operation of the remote schools, specifically the Atlanta School and the Pine School, the following guidelines will be followed:

1. Application will be made in May of each year to the State Board of Education for approval to hold school in Pine and/or Atlanta if there is any indication that eligible students will be living in those attendance zones the following school year.
2. Given approval to open the school, **eight (8) five (5)** students must register on or before the date published for elementary student registration throughout the District.
3. The school(s) will remain open until **fewer than five (5) two (2) or fewer** students **remain are** enrolled. When the enrollment of the school drops to **below five (5) two (2) or fewer** students, the school will be closed for the remainder of the school year.
4. In the event that a remote school is not opened due to having fewer ~~than five (5)~~ **eight (8)** students, or is closed during the school year, the ~~following~~ options will be **discussed with explained to** the parents/guardians of the remaining students. ~~and the option that best suits the needs of the student and the school district will be selected:~~
  - a. ~~District materials provided for home schooling purposes.~~
  - b. ~~Correspondence course approved by the Board of Trustees at District expense.~~
  - c. ~~Boarding the child in an area in which public schools are in session.~~
5. In the event that students of sufficient number to open a school (see item #2) move into a remote area after the start of school, the Board of Trustees will hear all information regarding the situation and make a decision to open the school, or cause it to remain closed.
6. In the event that a teacher is under contract to teach in a remote school and the prerequisite number of students is not met, that teacher will be given the opportunity to transfer to another position within the school district. Assistance in moving will be provided by the District.

ADOPTED: February 20, 1990

Reviewed: March 16, 2004

Revised:

- C. **POLICY REVISION** – 2<sup>nd</sup> Reading – Doug Johnson. Mr. Johnson presented the second reading of the Mountain Home School District No. 193 policy revision of Open Enrollment for approval. The language was revised to strike statement #7 from the policy regarding not being able to apply a second time if the application was approved the first time, but the applicant chose not to enroll. There was also a suggestion to reword paragraph #2 so that it read in a more fluid manner and to clarify clarified the meaning, and to change the student/teacher ratios to match the SDE suggestion for ratio goals. Trustee House motioned to approve the second reading of the revision to Open Enrollment Policy with

the suggested changes as presented by Mr. Johnson. Trustee Rodney seconded the motion. Motion passed.

1. Open Enrollment

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO 83647**  
**P O L I C Y**  
**OPEN ENROLLMENT POLICY**

The Board of Trustees of Mountain Home School District No. 193 believes that to promote quality education for all students, students who reside out of the District may apply to attend school in Mountain Home School District. The Board of Trustees of the Mountain Home School District No. 193, in conformance with Idaho Code, Sections 33-1402 and 33-1404, hereby adopt the following written guidelines governing the admission of nonresident students by the District.

*A student may transfer to MHSD without payment of tuition as long as the district in which the student resides provides a full program for students of grades K-12 and special programs the student would enroll in, allowing for the following SDE suggested student/teacher ratio goals. The district is encouraged to lower all class sizes as funds become available. ~~If a student resides in a district, that provides a full program for students of grades K-12 and any special program that the student would enroll in, that student may transfer to Mountain Home School District without payment of tuition as long as the following regulations are met.~~*

1. The District is concerned about its class size and the effect ~~that~~ enlargement of the student-teacher ratios will have upon its educational program. ~~and in that regard,~~ The District has determined that admission of students in excess of the following ratios would work a hardship on the District, its teachers, staff, students, and educational programs.

<u>Grades</u>	<u>Ratio Goals</u> <del><u>Ratios</u></del>
Kindergarten – 3	20 to 1
4	<del>26</del> <del>25</del> to 1
5 – 6	<del>26</del> <del>28</del> to 1
<i><b>Middle School/Junior High</b></i>	<i><b>160 teacher load</b></i>
<i><b>High School</b></i>	<i><b>160 teacher load</b></i>
Special Education – Resource Model	25 to 1
Special Education – Special Design	10 to 1
Special Education – Self Contained	5 to 1
<del><b>Secondary Schools</b></del>	<del><b>25 to 1 average in the building</b></del>

2. For tuition to be waived, the student's resident district must offer the program, grade level, or similar educational opportunity in which the student wishes to enroll in Mountain Home School District. If the program, grade level, or similar educational opportunity is not offered in the resident district, the student may enroll with payment of tuition.
3. The parent or guardian fills out the request for transfer by February 1 of the year preceding the school year of enrollment. The student's parent or guardian must apply annually on a form provided by the State Department of Education. The application must contain the student's accumulative school record. The parent must notify the resident school district.
4. The parent or guardian is responsible for transportation to and from the school or an appropriate bus stop.
5. A pupil under suspension or expulsion is ineligible to transfer.

6. In order to attract and keep quality employees, any employee of Mountain Home School District may enroll their children at any time and without payment of tuition.
7. ~~A pupil who applies and is accepted can never apply again if he/she does not enroll in Mountain Home School District.~~

Applicant shall receive an answer as to acceptance or not within 60 days of receipt of the application.

ADOPTED: January 15, 1991

Revised: May 17, 2005

Revised:

## IX. NEW BUSINESS –

- A. **RELEASE TIME** – LDS Seminary – Tim McMurtrey. Mr. McMurtrey presented the annual request to release seminary students to attend educational classes sponsored by the LDS church, as required by law. Trustee Gridley motioned to approve the request to release LDS seminary students as presented by Mr. McMurtrey, seconded by Trustee Rodney. Motion carried.
- B. **REQUEST FOR A SCHOOL FEE INCREASE HEARING** – School Meal Prices - **2008-2009** – Cliff Ogborn. Mr. Ogborn requested permission to hold a School Fee Increase Hearing at 7:15 p.m., on February 19, 2008, just prior to the regularly scheduled board meeting, to receive input on the proposed Student Meal Fee Increase. MHSD contracts with Sodexo, Inc. and Affiliates, who provide the district with the school meals. Breakfast will also be provided at HMS, MHJH, and MHHS. Fees were last raised in 2005-06 by ten cents. Since that time, the CPI index has increased 3.5% for 2006 and is trending a 2.5% increase for 2007. The fee increase will have to cover the costs through May 2009, not to mention gas prices will hit an all time high of \$3.50 per gallon adding to the cost of feeding students. Trustee House stated the district needs to be prepared for comments from parents. She also asked if Free and Reduced is still offered from Kindergarten through 12<sup>th</sup> grade with a positive response from Mr. Ogborn. Trustee Gridley mentioned that the district hates to have student fee increases every year so it is better to have a substantial increase that might be sufficient for the next couple of years. Trustee Gridley motioned to hold the 2008-2009 Student Fee Increase – School Meal Price Hearing on February 19, 2008, at 7:15 p.m., at the district office. Trustee House seconded the motion. Motion granted.
- C. **PERSONNEL** – Doug Johnson. Mr. Johnson requested approval of the administrative appointments and personnel items. Trustee Rodney moved to approve administrative appointments and personnel matters as presented by Mr. Johnson, with a second from Trustee Reynolds. Motion approved.

### ADMINISTRATIVE APPOINTMENTS – 2008-2009 SCHOOL YEAR

McMurtrey, Tim W. – Superintendent, Appointment through June 30, 2011,  
Mountain Home School District

Johnson, Douglas E. – Assistant Superintendent, District Operations, Appointment through June 30, 2010, Mountain Home School District

Connie Donahue, Director of Educational Services, Appointment through June 30, 2009, Mountain Home School District

### APPOINTMENTS

Bunch, Erica M., Title I Paraeducator, Base Primary  
Cook, Dee A., Classroom Paraeducator, Hacker Middle School  
Gaines, Chris F., Title I Paraeducator, East Elementary  
Jones, Vera A., LEP Paraeducator, MHJHS  
Meador, Crystal M., BIC Paraeducator, Hacker Middle School  
Smith, Lorna B., Title I Paraeducator, West Elementary  
Witcher, Monika D., Title I Paraeducator, Base Primary  
Wood, Rosa M., B Custodian, Base Primary  
Woods, Katelyn V., BIC Paraeducator, Hacker Middle School

**RESIGNATIONS**

Arel, Melody J., BIC Paraeducator, Hacker Middle School, Effective December 31, 2007

Bundy, Colette, Receptionist, MHJHS Effective January 28, 2008

Humphreys, Brooke, Cheerleader Coach, MHJHS, Effective June 2, 2008

Miracle, Patricia, Classroom Paraeducator, Hacker Middle School

Whitesitt, Laura L., Science Teacher, MHJHS Effective June 2, 2008

- X. **EXECUTIVE SESSION** – Student and Personnel Matters. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session for student and personnel matters. After a full and complete discussion and upon motion duly made by Trustee House and seconded by Trustee Rodney, the following resolution was presented:

**RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION**

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into executive session pursuant to Section 67-2345, Idaho Code, in order to discuss student and personnel matters as authorized by Section 67-2345(1)(a)(b), Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

**NAME OF TRUSTEES**

Chairman Alexander .....	Aye
Trustee Gridley .....	Aye
Trustee House .....	Aye
Trustee Rodney .....	Aye
Trustee Reynolds .....	Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 7:45 p.m. Others present: Board of Trustees, Superintendent McMurtrey, Assistant Superintendent Johnson, Clerk Whitman, Mr. Ogborn, and Mrs. Donahue.

Following a full and complete discussion of student and personnel matters, the open meeting reconvened at 8:33 p.m. for the purpose of adjournment.

- XI. **ADJOURNMENT** - All business of the Board having been completed, the meeting adjourned at 8:33 p.m.

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Chairman Alexander

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Clerk Whitman