

SCHOOL BOARD MEETING
MAY 20, 2008
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee Gridley, Trustee Rodney, Trustee Reynolds

OTHERS PRESENT: Tim McMurtrey, Doug Johnson, Cliff Ogborn, Sharon Whitman, Phil Raney, Jackie Harper, Connie Donahue, Anita Straw, James Gilbert, Albert Longhurst, Ernie Elliott, Polly Sanders, Jeff Johnson, Jim Bird, Nikki Crusier, Sandy Herrboldt, Brian Hershey, Kathy LeFevre, John Clark, Bill McCarrel

At 7:31 p.m., Chairperson Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING OF APRIL 15, 2008, THE REGULAR MEETING OF APRIL 15, 2008, THE SPECIAL BOARD PUBLIC HEARING MEETING OF MAY 6, 2008, AND THE SPECIAL BOARD MEETING OF MAY 6, 2008.** Chairman Alexander called for a motion to approve the minutes of the special board meeting of April 15, 2008, the regular meeting of April 15, 2008, the special board public hearing meeting of May 6, 2008, and the special board meeting of May 6, 2008. There being no comment, Trustee Gridley moved to approve the special board meeting of April 15, 2008, the regular meeting of April 15, 2008, the special board public hearing meeting of May 6, 2008, and the special board meeting of May 6, 2008, with a second from Trustee Rodney. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for April 2008. The statements for April reflected a balance of \$623,716. Unobligated cash and investments are \$1,249,678 net of interfund payables. The Income Statement reflected revenue through April is \$17,831,330. Expenses show salaries are at \$12,261,885 of original budget, and benefits are \$3,946,710. As of April 30, we have a net margin of expenses in excess of revenues of \$1,806,354. Trustee Gridley moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Rodney. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Rodney moved to authorize payment of the district's bills as presented, with a second from Trustee Reynolds. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None
- VI. **PUBLIC INPUT** – None
- VII. **REPORTS** –
 - A. **MOUNTAIN HOME AFB UPDATE** – Mr. Dennis Scott. Mr. Scott was unable to attend.
 - B. **DECLARE TRUSTEE CANDIDATE ELECTED** – Sharon Whitman. Clerk Whitman stated that according to Idaho Code 33-502B, a candidate for trustee that is unopposed can be declared elected thirteen (13) days prior to the election date; therefore, Trustee Alexander, Zone 5, was declared elected on May 7, 2008. Shortly thereafter, Trustee Alexander was presented with a Certificate of Election. He will be officially sworn in as the elected trustee during the July 2008 annual board meeting.
- VIII. **UNFINISHED BUSINESS** –
 - A. **RENAMING THE SOFTBALL FIELD** – Memmelaar Field – Tim McMurtrey. Mr. McMurtrey stated that a special board hearing was held May 6, 2008, to hear public testimony on renaming the

girls' softball field to Mommelaar Field after Coach Joy Mommelaar succumbed to cancer. All public input was positive, so Mr. McMurtrey asked the Board to authorize the renaming of the softball field. Chairman Alexander inquired as to what kind of sign was going to be displayed. Mr. McMurtrey said that a small sign will be hung under the scoreboard. Trustee Gridley motioned to approve renaming the girls' softball field to Mommelaar Field, with a second from Trustee Reynolds. All in favor included Trustee Gridley and Trustee Reynolds. All opposed included Trustee Rodney. Chairman Alexander stated that the vote was two in favor and one opposed, so motion carried

- B. DISTRICT CALENDAR - 2008-2009** – Tim McMurtrey. Mr. McMurtrey submitted the proposed revisions to the 2008-09 district calendar. A PLC – No School day, formally known as CHPS day, was added March 6, 2009, to accommodate 180-student days and 190-teacher contract days. Trustee Rodney motioned for approval of the revision to the 2008-09 District Calendar as presented by Mr. McMurtrey, with a second from Trustee Reynolds. Motion carried.
- C. CANVASS OF SPECIAL SCHOOL BOND VOTES** – Special School Bond Election – Sharon Whitman. Clerk Whitman presented the Canvass of Special School Bond Election results to the Board for approval. The Special School Bond wasn't authorized because a super majority of 66.6% was not received. Trustee Gridley moved to approve the results of the Canvass of Votes for the Special School Bond Election as presented by Clerk Whitman, with a second from Trustee Reynolds. Motion approved.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
ELMORE COUNTY, IDAHO
CANVASS OF VOTES**

STATE OF IDAHO,)
)
COUNTY OF ELMORE)

I, Sharon M. Whitman, duly appointed Clerk, School District 193, Mountain Home, Elmore County, Idaho, do certify that immediately following the close of the polls, the Board of Election computed the result of the election in public view, and did within not more than three days thereafter, make return of the election to the Chairman of this Board of Trustees, upon forms supplied by this Board, and transmitted therewith to this Board all elector's oaths and all ballots cast or rejected thereby. The returns of election, elector's oaths, and the ballots were transmitted under seal. The Clerk of the Board of Trustees submitted the results at the next regularly scheduled meeting of the Board of Trustees and the Board canvassed the election in the manner provided by Section 33-407, Idaho Code.

Shall the Board of Trustees of School District No. 193 be authorized to issue the General Obligation School Bonds of said District in the principal amount of \$37,000,000 to become due in such installments as may be fixed by the Board of Trustees, the final installment to fall due not more than twenty (20) years from the date of the Bonds, for the purpose of providing funds to pay the cost of adding to, remodeling, repairing, and improving Mountain Home Junior High School to convert it to Mountain Home High School and changing from a 3-year high school to a 4-year high school to include constructing a five-hundred (500) seat auditorium, constructing a Vocational Technical building, constructing additions and renovations, constructing improvements and repairs to the buildings of the District, constructing a new school building, and furnishing and equipping the same, including all lighting, heating, ventilation, water, sanitation facilities, and appliances necessary to maintain and operate said facility, all as provided in the resolution of the Board of Trustees adopted on February 19, 2008?

The results of the election are as follows:

POLLING PLACE	NUMBER OF VOTES IN FAVOR	NUMBER OF VOTES AGAINST	NUMBER OF SPOILED BALLOTS
EAST ELEMENTARY	<u>312</u>	<u>278</u>	<u>0</u>
NORTH ELEMENTARY	<u>278</u>	<u>242</u>	<u>0</u>
WEST ELEMENTARY	<u>147</u>	<u>141</u>	<u>0</u>
BASE PRIMARY	<u>81</u>	<u>49</u>	<u>0</u>

HACKER MIDDLE SCHOOL	<u>201</u>	<u>81</u>	<u>0</u>
MTN. HOME JR. HIGH SCHOOL	<u>155</u>	<u>65</u>	<u>0</u>
MTN. HOME HIGH SCHOOL	<u>274</u>	<u>67</u>	<u>1</u>
PINE	<u>17</u>	<u>29</u>	<u>0</u>
TOTAL	<u>1465</u>	<u>952</u>	<u>1</u>
OVERALL TOTAL/PERCENTAGE		<u>60.61%</u>	<u>39.39%</u>

Sharon M. Whitman, Clerk
Board of Trustees
Mountain Home School District No. 193

Date

IX. NEW BUSINESS –

A. TRAVEL REQUEST

- Boys' Varsity/Junior Varsity Basketball Tournament and Camp – MHHS – Tournament, Ontario, Oregon, May 30-31, 2008, and Gonzaga University Basketball Camp, Spokane, Washington, June 28 – July 2, 2008 – Tony Kerfoot. Mr. John Clark, on behalf of Mr. Kerfoot, requested permission to take the boys' varsity/junior varsity basket team to a tournament in Ontario, Oregon, and a camp at Gonzaga University in Spokane, Washington. Trustee Rodney motioned for approval of the travel request for the varsity/junior varsity boys' basketball team to travel to Ontario, Oregon, May 30-31, 2008, and Gonzaga University Basketball Camp, Spokane, Washington, June 28 – July 2, 2008, as presented by Mr. Clark. Trustee Gridley seconded the motion. Motion carried.
- Wrestling Tournament – MHHS – Washington Intensive Wrestling Camp, Nine Mile Falls, Washington, Jul 6-12, 2008, and Varsity Wrestling Invitational – MHHS – Wrestling Invitational, Pacific University, Forrest Grove, Oregon, November 21-23, 2008 – Lynn Knudson. Mr. Clark, on behalf of Mr. Knudson, requested permission to take some of the wrestling team to Washington Intensive Wrestling Camp, Nine Mile Falls, Washington, Jul 6-12, 2008, and Varsity Wrestling Invitational, at Pacific University, Forrest Grove, Oregon, November 21-23, 2008. Trustee Gridley motioned for approval of the travel request for the wrestling team to attend the Washington Intensive Wrestling Camp, Nine Mile Falls, Washington, Jul 6-12, 2008, and Varsity Wrestling Invitational, at Pacific University, Forrest Grove, Oregon, November 21-23, 2008, as presented by Mr. Clark. Trustee Reynolds seconded the motion. Motion carried.

B. OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS – Doug Johnson. Mr. Johnson requested approval of the open enrollment applications for 2008-2009 school year.

- John and Alisa Urquidi for Anna Marie, 6th grade, HMS

The parents will provide transportation to and from school.

Trustee Rodney motioned to approve the Out-of-District Open Enrollment Applications as presented by Mr. Johnson, with a second from Trustee Gridley. Motion carried.

C. POLICY REVISION – 1st Reading – Doug Johnson. Mr. Johnson presented the first reading of the Mountain Home School District No. 193 policy revision of Dispensing of Medications. The Policy Committee, as directed by the state legislators, added a statement regarding epinephrine pens, "...or by way of an epinephrine auto-injector for severe allergic reaction (anaphylaxis) is authorized and may be carried by the student who is permitted to self-administer these medications. (IC 33-520). There has been no other staff or patron input. Chairman Alexander stated that the Board doesn't usually like to refer to Idaho Code in district policies because it infers that we might want to negotiate, but this is a non-negotiable item, but state law and not an option. Trustee Gridley motioned to approve the first reading of the revision to Dispensing of Medications, as presented by Mr. Johnson. Trustee Rodney seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
DISPENSING OF MEDICATIONS

The Board of Trustees of the Mountain Home School District will permit the dispensing of medication that is necessary for the health and well-being of students in schools in its jurisdiction. This policy is intended to provide for medication of a student to permit the student's attendance at school and is not intended to provide a treatment service.

1. PRESCRIPTION MEDICATIONS

- A. The parent/guardian of a student must submit yearly the *Physician's Medication Orders for Dispensing of Medication in the School* for each student needing medication dispensed at school. The Physician's request must be on this form or attached to this form for each medication to be administered. The form will be submitted to the office of the school being asked to administer the medication.
- B. The medication must be in its original container.
- C. The container label must clearly state the student's name, medication prescription number, medication name, doctor's name, dosage, and directions for dispensing.
- D. A record of dispensed medication will be kept in the *Medication Book* and signed by the personnel who dispensed the medication.
- E. Self-administration of medication administered by way of a metered-dosed inhaler by a pupil for asthma or other potentially life-threatening respiratory illness **or by way of an epinephrine auto-injector for severe allergic reaction (anaphylaxis)** is authorized **and may be carried by the student who is permitted to self-administer these medications.** (IC 33-520)

2. NON-PRESCRIPTION (OVER THE COUNTER) MEDICATIONS

- A. The parent/guardian must submit the *Authorization for Non-Prescription Medication Dispensing* form. Specific directions for dispensing the medication and the parent/guardian's signature must be received before any medication will be dispensed to the student.
- B. The medication must be in the original container and the student's name and directions for dispensing the medication must be written on the container.
- C. Students in grades eight and above may keep and administer their own non-prescription medications. The *Authorization* form must be on file in the office stating the name of the medication, the reason for taking it, and the dosage.
- D. For students in grades K-7, a record of dispensed medication will be kept in the *Medication Book* and signed by the personnel who dispensed the medication.

3. ADDITIONAL GUIDELINES

- A. It is recommended that medications kept in the school will be in a secured area in the school office.
- B. It is the student's responsibility to come to the office at the appropriate time to take his or her medication unless a disability requires other procedures. For students in the lower elementary grade levels, an effort will be made to remind them when deemed necessary.
- C. School district employees will dispense no medications to a student, prescription or non-prescription, without written permission from the student's parent or guardian.
- D. All medications must be supplied by the student's parent/guardian. Non-prescription medications will not be supplied.
- E. Non-prescription medications will not be dispensed to lower a fever. Pain relieving medications should be given for headaches, pain related to dental work, etc., and not illnesses that would require a student to be kept home.
- F. An effort will be made to remind parents/guardians to pick up excess medication at the end of the school year. The office personnel will dispose of all medications left in the office one week after students are dismissed from school.
- G. Mountain Home School District No. 193 and its employees will accept no responsibility for any ill effects that may result from medication dispensed to students while following this policy.

Revised: 20 July 2004
 Revised: 17 April 2007
 Revised:

- D. INTENT TO OPERATE RENEWAL AGREEMENT** – Sodexho Marriott – Cliff Ogborn. Mr. Ogborn requested authorization to continue the renewal with Sodexho-Marriott Food Service contract for the upcoming year. Trustee Rodney moved to approve the continued renewal contract agreement for school year 2008-09 with Sodexho-Marriott, as presented by Mr. Ogborn, with a second from Trustee Reynolds. Motion carried.
- E. AUTHORIZATION TO PARTICIPATE IN SCHOOL LUNCH AND BREAKFAST PROGRAM** – Cliff Ogborn. Mr. Ogborn requested the Board approve the annual request for the district to participate in the National School Lunch and Breakfast Program. Trustee Gridley moved to approve the authorization to participate in school lunch and breakfast FY 2008-09, as presented by Mr. Ogborn. Motion seconded by Trustee Rodney. Motion approved.
- F. PERSONNEL** – Doug Johnson. Mr. Johnson requested approval of the personnel items including the correction and addendum. Trustee Rodney motioned to approve the correction, appointments, resignations, retirements as presented by Mr. Johnson. Trustee Gridley seconded motion. Motion carried.

APPOINTMENTS

Custer, Teresa, Cheerleader Coach, Mountain Home Junior High School
 Gaines, Kristin, First Grade Teacher, East Elementary
 Gilbert, Danielle, Assistant Cross Country Coach, Mountain Home Junior High School
 Lay, John P., Consulting Teacher, Mountain Home School District
 McDonough, Nathan L., Fifth Grade Math /Science, Hacker Middle School
 Miracle, Patricia A., Fifth Grade Math/Science, Hacker Middle School
~~Stone, Patricia, Junior Varsity Tennis Coach, Mountain Home High School~~
 Valerio, Erlinda, Early Childhood Teacher, Base Primary

RESIGNATIONS

Ballard, Stephanie, Special Education Resource, West Elementary, Effective August 25, 2008
 Carr, Leona I., Fourth Grade Teacher, West Elementary, Effective August 25, 2008
 Dickinson, Joshua L., Assistant Debate Coach, Mountain Home High School
 Fields, Christina, Assistant Throwing Track Coach, Mountain Home Junior High School
 Howes, Lindsay M., French Teacher, Mountain Home High School
 Jacobson, Jessica A., Classroom Paraeducator, Hacker Middle School, Effective August 25, 2008
 Kornprobst, Christina, Special Education Paraeducator, West Elementary, Effective May 28, 2008
 Morrison, Steven, Lightweight Assistant Football Coach, Mountain Home Junior High School
Stone, Patricia, Junior Varsity Tennis Coach, Mountain Home High School

RETIREMENTS

Aguirre, Sylvia D., Business Technology Teacher, Mountain Home Junior High School,
 Effective August 25, 2008
 Cauffman, Linda R., Second Grade Teacher, West Elementary, Effective August 25, 2008

- X. EXECUTIVE SESSION** – Student and Personnel Matters. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session for student and personnel matters. After a full and complete discussion and upon motion duly made by Trustee Gridley and seconded by Trustee Rodney, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting

into an executive session pursuant to Section 67-2345, Idaho Code, in order to discuss student matters as authorized by Section 67-2345(1)(a)(b), Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Alexander	Aye
Trustee Gridley	Absent
Trustee House	Aye
Trustee Rodney	Aye
Trustee Reynolds	Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 7:46 p.m. Others present: The attending trustees, Superintendent McMurtrey, Assistant Superintendent Johnson, incoming Assistant Superintendent James Gilbert, Connie Donahue, Cliff Ogborn, and Clerk Sharon Whitman.

Following a full and complete discussion of student and personnel matters, the open meeting reconvened at 8:10 p.m.

XI. **ADJOURNMENT** - All business of the Board having been completed, the meeting adjourned at 8:11 p.m.

Chairman Alexander

Clerk Whitman