

Mountain Home School District No. 193

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SCHOOL BOARD MEETING  
MARCH 16, 2010  
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee House, Trustee Rodney

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Cliff Ogborn, Connie Donahue, Phil Raney, Jeff Johnson, Albert Longhurst, Sherri Ybarra, Nikki Crusier, Anita Straw, Jackie Harper, Nancy Brletic, Polly Sanders, Ernie Elliott, Brian Floyd, Robin Riger, Brian English, Karen Gordon, Chelsie Girty, Jim Bird

At 7:33 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 16, 2010.**  
Chairman Alexander called for a motion to approve the minutes of the regular board meeting of February 16, 2010. There being no comment, Trustee House moved to approve the regular board meeting of February 16, 2010, with a second from Trustee Rodney. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for February 2010. The statements for February reflected a balance of \$1,884,516. Investments in the State Investment Pool are at \$5,229,851. Unobligated cash and investments are \$6,481,910,484 net of interfund payables. In February, we received a State Foundation payment of \$1,742,592. Of this amount, \$1,017,681 was for FY09 transportation expense. The Income Statement reflected revenue through February is \$19,193,251. Expenses show salaries are at \$9,545,679 of original budget, and benefits are \$3,129,886. As of February 28, we have a net margin of revenues in excess of expenses of \$4,015,336. Trustee House moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Rodney. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Rodney moved to authorize payment of the district's bills as presented, with a second from Trustee House. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None
- VI. **PUBLIC INPUT** – None
- VII. **REPORTS** –
  - A. **MOUNTAIN HOME AFB UPDATE** – Robin Riger. Ms. Riger reported that the base is quiet. They are waiting for a new Base Mission Support Commander, Colonel Moser, to be stationed here in the near future.
- VIII. **UNFINISHED BUSINESS** –
  - A. **POLICY REVISION** – 2<sup>nd</sup> Reading – James Gilbert.
    1. Attendance Policy. Mr. Gilbert presented the second reading of the proposed revisions to Mountain Home School District No. 193 Attendance policy. The policy was revised to change the number of absences from seven to six. There has been no staff or patron input. Trustee Rodney motioned to approve the second reading of the revision to the Attendance Policy, as presented by Mr. Gilbert. Trustee House seconded the motion. Motion granted.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO 83647**  
**P O L I C Y**  
**ATTENDANCE**

Mountain Home School District No. 193 firmly believes that it is necessary for students to develop the essential skills to enable them to succeed in the world of work. To help meet this goal, it is important that students realize the necessity and importance of consistent employment attendance. From an early age, students need to realize that work attendance will directly affect their employment prospects and degree of success realized in the world of work. Therefore, the Mountain Home School District's Attendance Policy requires students to be in attendance for at least 90% of each school semester, and due to Block Scheduling at Mountain Home High School, students in grades 9-12 exceeding ~~six (6) seven (7)~~ days of absences in each class period of the semester may result in retention or a denial of credit.

**1. SCHOOL ATTENDANCE:**

All state laws pertaining to school age and compulsory attendance must be followed as well as this "Attendance Policy." Except in extraordinary cases, students are expected to be present at school and in their assigned grade or subject.

Any student who is not in school up to 90% of the days/classes that school is in session may be denied promotion/credit subject to the District's Promotion Policy.

When a student has been absent 5% of a school semester, or 5% of a single class period, the principal or designee will send the parent/guardian written notice of the fact that the student is in jeopardy of retention or loss of credit due to excessive absence.

In determining whether or not to deny a student's promotion to the next grade or deny credit, the reasons for the student's absences, the student's academic achievement, the fact that the student submitted make-up work and other relevant factors will be considered.

The following definitions will govern the district-wide Attendance Policy:

**2. ABSENCE:**

Absences from class for any reason, including family convenience, will be counted when the percentage of attendance and consequent eligibility for promotion or credit is being considered. Absence due to school-approved activities will not be counted.

**3. TARDY:**

A tardy is assessed to a student in grades K-12 when the student is not in the assigned classroom when the tardy bell rings.

**4. TRUANT:**

A truancy occurs when a student is absent from class without consent of the parent/guardian or school officials. If a student is truant, action pursuant to the District's disciplinary policy will apply.

Legal Reference: Idaho Code 33-202, 33-204, 33-205, 33-207, 33-506(i)  
 Revised:

**IX. NEW BUSINESS –**

**A. TRAVEL REQUEST –**

1. Football Team – MHHS – Gold Beach Football Camp, Gold Beach, Oregon, June 24-30, 2010 – Brian Floyd. Mr. Floyd requested permission to take the sophomores through seniors football

players to the Gold Beach Football Camp, in Gold Beach, Oregon. Trustee House motioned for approval of the travel request for the sophomore through senior Football team to attend the Gold Beach Football Camp, in Gold Beach, Oregon, June 24-30, 2010, as presented by Mr. Floyd. Trustee Rodney seconded the motion. Motion passed.

- B. **AUTHORIZATION TO USE MHSD's FOOTBALL EQUIPMENT** – Spring/Summer 2010 – Brian Floyd. Mr. Floyd asked permission to use the district's football equipment for three spring/summer events. The first event is for the football team to bring and use the equipment for the Gold Beach Football Camp in Oregon; the second event is the I-84 Football Camp held here in Mountain Home; and third is for the Youth Football Camp also held in Mountain Home. He reminded the Board that the IHSAA catastrophic insurance is not in effect during the non-IHSAA activities schedule. Trustee Rodney motioned to authorize the use of the district's football equipment for the Gold Beach Football Camp, I-84 Football Camp, and the Youth Football Camp, as presented by Mr. Floyd. Trustee House seconded the motion. Motion granted.
- C. **APPROVAL OF REDUCING THE RISK PROGRAM AT MHHS** – Tim McMurtrey. Mr. McMurtrey asked the Board for approval to add the SDE approved "Reducing the Risk" program regarding sexual education to the high school curriculum as presented at the last board meeting by Yolanda Hurtado, Public Health Nurse and Community Health. Trustee House motioned to authorize the new sexual education curriculum called, "Reducing the Risk." Trustee Rodney seconded the motion. Motion authorized.
- D. **POLICY REVISION** – 1<sup>st</sup> Reading – James Gilbert.
1. Promotions Grades Kindergarten – Eight. Mr. Gilbert presented the first reading of the proposed revisions to Mountain Home School District No. 193 Promotions Grades Kindergarten – Eight policy. The SDE has handed down another unfunded mandate of requiring school districts to implement a credit system no later than 7<sup>th</sup> grade that includes components that address credit requirements, credit recovery, alternate mechanism, and attendance. The policy was revised to add new language accommodating the SDE requirements. There has been no staff or patron input. Trustee House motioned to approve the first reading of the revision to the Promotions Grades Kindergarten – Eight Policy, as presented by Mr. Gilbert. Trustee Rodney seconded the motion. Motion granted.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193**  
**MOUNTAIN HOME, IDAHO**  
**P O L I C Y**  
**PROMOTIONS**  
**GRADES KINDERGARTEN – EIGHT**

**GRADES KINDERGARTEN – EIGHT:**

The Mountain Home School District affirms academic excellence for students. This Promotion policy describes the standards our students must meet in order to maintain academic standing and be considered for promotion from one grade to the next. The District will administer this policy fairly, equitably, and consistently.

Students in special education programs will be governed by their Individual Educational Programs (IEP).

- I. **ATTENDANCE:** Students in grades K-8 will be governed by School District No. 193's Attendance Policy.
- II. **ACADEMIC ACHIEVEMENT:** The decision to promote a student is based on the student's academic achievement commensurate with his/her abilities. Documentation of the student's academic achievement must demonstrate the mastery of academic achievement standards for that student's grade level. Such documentation may include the student's performance on standardized tests, basal tests, assessment tests, teacher-made tests, diagnostic tests, the completion of in-class and out-of-class assignments, and other pertinent information.

- III. **INTERVENTION:** The District will develop an Academic Student Assistance Plan (ASAP) or other intervention to assist students who are in jeopardy of retention due to failure to demonstrate academic achievement. The ASAP will be developed by the ASAP Panel (composed of appropriate school personnel) in conference with the parent/guardian and student, if appropriate. The student's teacher or Core Team will be responsible for identifying students who may benefit from an ASAP or other intervention.

The ASAP Panel will periodically review the student's progress on the Academic Student Assistance Plan (ASAP) and notify the parent/guardian of the student's progress toward academic achievement.

- IV. **PROMOTION:** A student who demonstrates academic achievement commensurate with his/her ability will be promoted to the next grade, upon recommendation of the student's teacher or Core Team.
- V. **RETENTION:** A student who fails to demonstrate academic achievement commensurate with his/her ability will not be promoted to the next grade. At the end of the school year, the ASAP Panel will review the student's performance. If the student's academic achievement does not meet grade level standards, the student will be retained and/or required to complete an additional intervention prescribed by the ASAP Panel. The ASAP Panel's decision to retain a student as a result of his/her failure to demonstrate academic achievement may be appealed by the parent/guardian, as provided in the Promotion Procedures.

#### **GRADES SEVENTH – EIGHT:**

- I. **ANNUAL PROMOTION REQUIREMENTS FOR GRADES 7 THROUGH 8:** Idaho State Board of Education and the Idaho legislature requires school districts to implement a credit system no later than seventh grade that includes components that address credit requirements, credit recovery, alternate mechanism, and attendance. (IDAPA 08.02.03 School Board of Education Rules Governing Thoroughness)

Students enrolled in grades seven through eight (7<sup>th</sup> – 8<sup>th</sup>) in the Mountain Home School District must pass eleven (11) out of fourteen (14) credits in order to be promoted to the next grade level and/or high school. Students who do not meet the requirements will appear before the ASAP Panel. The ASAP Panel may establish an alternate mechanism to determine eligibility for grade level promotion. The alternate mechanism shall require the student to demonstrate proficiency of the appropriate content standards. If the ASAP Panel determines that students are required to complete credits for promotion to the next grade level, then these credits for recovery can be obtained through IDLA, online courses, or correspondence courses. Parents will be responsible for the tuition of said recovery credits.

#### **MHSD Promotion Requirements for 7<sup>th</sup> – 8<sup>th</sup> Grades (per year):**

Mathematics - 1 credit per semester per year  
 Language Arts - 1 credit per semester per year  
 Reading - 1 credit per semester per year  
 Science -1 credit per semester per year  
 Social Studies - 1 credit per semester per year  
 Elective -1 credit per semester per year

**Special Education Students will be governed by their Individualized Education Program (IEP) and may use alternate requirements or accommodations to obtain credit requirements. Limited English Proficient (LEP) students will have an Educational Learning Plan in place, which may establish alternate requirements or accommodations to credit requirements deemed necessary for the student to become eligible for promotion to the next grade level.**

- II. **RETENTION:** A student who fails to demonstrate academic achievement commensurate with his/her ability will not be promoted to the next grade. At the end of the school year, the ASAP Panel will review the student's performance. If the student's academic achievement does not meet grade level standards, the student will be retained and/or required to complete an additional intervention prescribed by the ASAP Panel.

**The ASAP Panel's decision to retain a student as a result of his/her failure to demonstrate academic achievement may be appealed by the parent/guardian, as provided in the Promotion Procedures.**

ADOPTED: June 20, 2000

Reviewed: March 15, 2005

Reviewed: May 16, 2006

Revised:

- E. **BEREAVEMENT/SICK LEAVE BANK COMMITTEE MEMBERS** – James Gilbert. Mr. Gilbert presented the status of the Bereavement/Sick Leave Bank and the annual request of the appointments to the Sick Leave and Bereavement Leave Banks. The committee is to consist of three MHEA members, one classified employee, and two members appointed by the Board of Trustees. The classified employee serving on the committee is Vicki Wise. Mr. Gilbert stated Jim Alexander he are the two Board appointed members.

Both the Sick and Bereavement Leave Banks have ample days in reserve.

Trustee Rodney moved to approve that Mr. Gilbert and Chairman Alexander continue to serve on the Bereavement/Sick Leave Bank Committee. Seconded by Trustee House. Motion approved.

- F. **APPROVE FY10 BUDGET REVISION** – Cliff Ogborn. Mr. Ogborn stated the SDE is holding Special Education funds from the District because they believe that our maintenance of effort is incorrect. For the District to receive the withheld funds, the Board must approve a revised budget. Mr. Ogborn increased the budget for General Fund Special Needs Consulting Services by \$385,000. This will bring our budgeted loss for the year to a negative \$603,400. Trustee House motioned to approve the revised FY10 budget, as presented by Mr. Ogborn, and with a second from Trustee Rodney, motion granted.
- G. **SCHEDULE BUDGET HEARING AND WORKSHOP** – Cliff Ogborn. Mr. Ogborn requested that the District Budget Workshop be scheduled for April 13, 2010, at 7:30 p.m., at the district office, and the District Budget Hearing date be set for June 15, 2010, at 7:00 p.m., preceding the regular board meeting. Trustee Rodney moved to set April 13, 2010, at 7:30 p.m., as the budget workshop, and June 15, 2010, at 7:00 p.m., as the date and the time for the Budget Hearing. Trustee House seconded the motion. Motion carried.
- H. **REVOKE FLU-DAYS ADA ATTENDANCE CALCULATIONS REQUEST** – Cliff Ogborn. Mr. Ogborn explained that originally we calculated a loss of ADA due to the flu viruses and asked the Board to approve excluding the worst days of attendance due to flu from our support unit calculation. This was in an attempt to maximize our ADA and reimbursement. Instead, this lifted our support units based on an unprotected level. This lowered our support units greater than 1%. Mr. Ogborn asked the Board to approve asking the SDE to ignore our previous request to increase our reimbursement. Trustee Rodney motioned to ask the SDE to revoke out previous flu-days ADA attendance calculations request, as presented by Mr. Ogborn. Trustee House seconded the motion. Motion passed.
- I. **DRIVERS EDUCATION BUDGET** – Cliff Ogborn Mr. Ogborn presented the driver education budget for FY 2011 to the Board for approval. He stated that the student fees would remain the same and driving education teacher salaries will remain at \$20.00. Participation is expected to remain at the budgeted FY10 level. Trustee House motioned for the approval of the Driver Education Budget for 2010-2011 as submitted by Cliff Ogborn. Seconded by Trustee House. Motion carried.
- J. **PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of the personnel items including renewable contracts. Chairman Alexander requested Renewable Contracts be tabled until next month's board meeting due to Trustee Rodney having to abstain due to conflict of interest leaving no quorum for a motion. Renewable Contracts are tabled until the next board meeting. Trustee House motioned to approve the appointments and resignations of personnel items as presented by Mr. Gilbert, with a second from Trustee Rodney. Motion approved.

**APPOINTMENTS**

Weygint, Ellen, Assistant Track Coach, Mountain Home Junior High School

### **RESIGNATIONS**

Funk, Michael A., Junior Varsity Football Coach, MHHS  
 Rayfield, Ben, Freshman Football Coach, MHHS  
 Turpin, Shara, Color Guard Instructor, MHHS  
 Villa Lander, Cynthia L., Speech Language Paraeducator, North Elementary  
 Walden, Bonnie C., Cook I, MHJH

- X. **EXECUTIVE SESSION** – Student and Personnel Matters. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session for student and personnel matters to discuss a student matter regarding early graduation, a hearing for possible expulsion from MHSD, and personnel matters regarding disciplining an administrator. After a full and complete discussion and upon motion duly made by Trustee House and seconded by Trustee Rodney, the following resolution was presented:

### **RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION**

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive sessions pursuant to Section 67-2345, Idaho Code, in order to discuss student and personnel matters regarding a student hearing for early graduation, a student hearings for possible expulsions from MHSD, and disciplining and administrator as authorized by Section 67-2345(1)(a)(b), Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

#### **NAME OF TRUSTEES**

Chairman Alexander .....	Aye
Trustee House .....	Aye
Trustee Rodney .....	Aye
Trustee Reynolds .....	Absent
Trustee Murray .....	Absent

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 7:50 p.m. to listen to a request for early graduation. Others present: the attending board members, Superintendent McMurtrey, Assistant Superintendent Gilbert, Deputy Clerk Ogborn, Connie Donahue, Principal Johnson, (Name on File) daughter. Following a full and complete discussion of the student early graduation request, the Board reconvened into open session at 8:00 p.m. Trustee House moved to approve the early graduation request of (Name on File), as presented by Mr. Johnson, with a second by Trustee Rodney. Motion passed.

The Board entered back into executive session at 8:05 to hold a hearing for a possible student expulsion. Others present: the attending board members, Superintendent McMurtrey, Assistant Superintendent Gilbert, Deputy Clerk Ogborn, Connie Donahue, Vice-Principal Ybarra, (Name on File) and son. Following a full and complete discussion of the student expulsion hearing, the Board reconvened into open session at 8:25 p.m. A motion by Trustee House to deny attendance to (Name on File) to Mountain Home School District for actions deemed detrimental to the health and safety of students and staff received a second by Trustee Rodney. Motion granted.

The Board once again went into executive session at 8:30 to discuss personnel matters dealing with placing an administrator on administrative leave with pay. Others present: the attending board members, Superintendent McMurtrey, Assistant Superintendent Gilbert, Deputy Clerk Ogborn, Connie Donahue. Following a full and complete discussion of the personnel matter, the Board reconvened into open session at 8:52 p.m.

- XI. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee House to adjourn was seconded by Trustee Rodney. Motion carried. Meeting adjourned at 8:53 p.m.

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Chairman Alexander

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Deputy Clerk Ogborn