

Mountain Home School District No. 193

SCHOOL BOARD MEETING
FEBRUARY 15, 2011
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee House, Trustee Rodney, Trustee Murray

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Cliff Ogborn, Sharon Whitman, Connie Donahue, Albert Longhurst, Ernie Elliott, Jimmy Schipani, Kate Richardson, Lesa shields, Polly Sanders, Sherri Ybarra, Harvey McLean, Matthew McLean and two other boy scouts, Elyse Pearlman, Tilli Abbott, Anita Straw, Jeff Johnson, Karen Gordon, Mike Jewell, Phil McCluskey

At 7:30 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 18, 2011, AND THE SPECIAL BOARD MEETING OF FEBRUARY 4, 2011.** Chairman Alexander called for a motion to approve the minutes of the regular board meeting of January 18, 2011, and the special board meeting of February 4, 2011. There being no comment, Trustee Murray moved to approve the regular board meeting of January 18, 2011, and the special board meeting of February 4, 2011, with a second from Trustee Rodney. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for January 2011. The statements for January reflected a balance of \$3,339,295. Investments in the State Investment Pool are at \$2,107,921. Unobligated cash and investments are \$4,221,202 net of interfund payables. The Income Statement reflected revenue through January is \$15,815,440. Expenses show salaries are at \$8,061,058 of original budget, and benefits are \$2,492,858. As of January 31, we have a net margin of revenues in excess of expenses of \$3,277,782. Trustee House moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Rodney. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Rodney moved to authorize payment of the district's bills as presented, with a second from Trustee Murray. Motion granted. *(A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)*
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None

Chairman Alexander asked Mr. McMurtrey for an update of today's events regarding the mercury spill. Mr. McMurtrey first said he wanted to give kudos to the high school custodial staff who found the spill and reacted properly. Mr. McMurtrey also said that the HAZMAT crew was impressed by how well the district had the internal controls in place. He then said that the mercury spill was contained, but as a precaution, the sophomore hallway would be closed one more day and the classes normally held in the sophomore hall would be closed and relocated to other areas of the high school. Trustee House asked if someone was coming back to monitor the contamination. Mr. McMurtrey said the HAZMAT crew recommends we have a third party come through and check. Trustee Murray asked when things would get back to normal. Mr. McMurtrey responded that we are required to replace the floor tiles in the lab, so the lab should be ready by the end of the week.
- VI. **PUBLIC INPUT** –
 1. Diane Haines and Beth Avery – Diane Haines and Beth Avery approached the Board to explain that they have asked Mr. Gilbert to allow Beth to take her service dog in training to school with her to help socialize the puppy. She said that Mr. Gilbert didn't think it would be a good idea for many reasons

such as dog allergies. She then asked the Board to listen to more information on the Guide Dog for the Blind by the next presenter.

2. Kate Richardson – Kate said she is one of the leaders for the Boise Club. She said this is a very large commitment. Kate stated that as puppy trainers/raisers, their job is to socialize these dogs, teach them basic obedience, and proper house manners. She said the biggest part of their job is the socialization of the puppies. Kate went on to explain that they want the dogs to be confident and comfortable in every situation, so going to school is a very beneficial experience because there are lots of people, food on the floor, schedule changes, sitting under a desk for an hour, etc. She continued to explain that when they send a dog in training to school, the dog has to be at least 6-months old or when the Leader approves. Kate said that they want to make sure the dog won't be a problem in a learning environment, because this would also affect the young trainer's education. She handed the Board some information, references of some people and organizations including a few schools that have worked with the service dog in training program, insurance papers, the requirements of the young trainers, etc. Kate presented the state law that says assistant dogs in training are welcome in any public establishment as long as they are groomed properly. She explained that their dogs are very well groomed. She also stated that if there is a student(s) with a severe enough allergy issue, then the dog wouldn't be allowed into that particular class. Kate said Beth has already talked to some of her teachers and one of the teachers said that Beth could set up a crate in her room so that the dog could be placed in there should Beth have a class in which the dog wasn't allowed. The Board asked a few questions regarding the dog collars and leashes as well as possible biting incidents. Kate responded that if the dog shows a tendency for nipping or biting the dog isn't allowed in school and would probably be dropped from the service program, but that has only happened once since she's been training service dogs. Chairman Alexander thanked her.

Chairman Alexander recognized Boy Scout Troop #102.

VII. **REPORTS –**

- A. **MOUNTAIN HOME AFB UPDATE** – Mike Jewell. Mr. Jewell introduced himself and stated that there wasn't anything to report.

VIII. **UNFINISHED BUSINESS – None**

IX. **NEW BUSINESS –**

- A. **OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATIONS** – James Gilbert. Mr. Gilbert requested approval of the open enrollment application for the 2011-2012 school year.

1. Janet Hughes for William, 12th grade, MHHS
2. Joyce and Dave Humpherys for Kaylee, 9th grade, MHHS
3. Paula and Todd McCurry for Dillon, 7th grade, MHJH, Brady, 5th grade, HMS, and Andrew, 1st grade, East Elementary
4. Cindi and Alan McNamee for Christian, 10th grade, MHHS
5. Rachel Fouts for Zackary Sutherland, 12th grade, MHHS
6. Jeff and Megan Blanksma for Adrie, 5th grade, HMS, and Tucker, 3rd grade, East Elementary

The parents will provide transportation to and from school.

Trustee House motioned to approve the Out-of-District Open Enrollment Application of Janet Hughes for William; Joyce and Dave Humpherys for Kaylee; Paula and Todd McCurry for Dillon, Brady, and Andrew; Cindi and Alan McNamee for Christian; Rachel Fouts for Zachary Sutherland, and Jeff and Megan Blanksma for Adrie, and Tucker, as presented by Mr. Gilbert, with a second from Trustee Rodney. Motion carried.

B. **POLICY ADOPTION** – 1st Reading – James Gilbert

1. Early Graduation Requirements - Mr. Gilbert presented the 1st reading of the proposed adoption of Mountain Home School District No. 193 Early Graduation Requirements Policy. The policy was drafted to address the early graduation of juniors and seniors by providing the requirements for students to apply for early graduation. There has been no staff or patron input. Trustee House had some punctuation changes she gave to Mr. Gilbert. Trustee Rodney motioned to approve the first reading of the Early Graduation Requirements Policy with the revisions, as presented by Mr. Gilbert. Trustee Murray seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
EARLY GRADUATION REQUIREMENTS

MHSD Board of Trustees understands that there are exceptions to the traditional graduating requirements and procedures; therefore, the MHSD Board of Trustees has adopted the following requirements for high school students to graduate earlier than the spring of their senior year.

At the beginning of the school year, any junior or senior qualified to graduate early must contact their class counselor and school principal to start the early graduation process. Only juniors or seniors who want to graduate early to start their college careers may apply, or if there are extenuating circumstances that qualify as hardship as defined in **item #5**.

1. Only junior and senior high students may apply for early graduation.
2. The student must have or will have prior to the end of 2nd semester of their junior year or 1st semester of their senior year passed their ISAT test, completed their Senior Project requirements, and completed the required 52-credits as governed by the Graduation Policy and Procedure before or by the end of the school year in which they apply for early graduation.
 - a. In addition to regular classes taken at the high school, students may earn credit(s) from an accredited online course study at a University or College or any accredited on-line course study program.
3. The student must have a 3.0 GPA or higher and want to graduate early to start their college career to qualify for early graduation.
 - a. The student must also submit an Early Graduation Request Package to the Board of Trustees as described in item #6, and include their plans for secondary education.
4. Students may only have one (1) Petition of Credit(s) on file for non-medical or hardship reasons ~~only~~ (see ~~item bullet~~ #5). Students who have filed a Petition of Credit(s) for any other reason or students who have filed more than one (1) Petition of Credit(s) due to medical or hardship reasons are ineligible for early graduation.

or

5. The student must have a hardship case in which early graduation benefits the student and/or student's family provided the student meet all graduation requirements.
 - a. Hardship is defined as:
 - the student is relied upon to bring in money to the family through employment
 - the student is or will be the care provider to sick and/or elderly and/or disabled parents/guardians or other family member living with the student in which the student will be relied upon for assistance
 - the student will be unable to complete the remainder of the school year **due to** ~~for~~ illness, middle of the school year military transfer, pregnancy, or other permanent or temporary disability

- b. The student will also be required to submit ~~an~~ **an** Early Graduation Request Package as described in item #6, and include the reason for the hardship and how an early graduation would benefit the student and/or student's family.
6. The student must submit an Early Graduation Request Package to the Board of Trustees no later than the Tuesday preferably before the regularly scheduled October board meeting or if necessary the Tuesday before the next regularly scheduled board meeting. No Early Graduation Request Package will be accepted after the December board meeting, unless a student qualifies in one of the hardship areas **listed in item #5**.
 - a. The request package must contain:
 - A formal letter from the student requesting early graduation and explaining the reason for wanting the early graduation along with their proposed secondary education plans for after graduation.
 - A formal letter from the student's parents/guardian giving the reason for their support of their student graduating early.
 - A formal letter from the student's counselor supporting the student's early graduation request.
 - A formal letter from the school principal supporting the student's early graduation request.
 - A copy of the latest high school transcript and/or report card, the most current college transcript(s) reflecting the course/credit information from courses the student has enrolled in, and any current transcripts from online courses the student has enrolled in.
 - A copy of the latest attendance record.
 - A copy of the student's demographics reflecting the student's full name, grade, address, and parent's names.
 - Any other pertinent information that might help the Board with their decision.
 7. The student and student's parents or guardian must attend the regular board meeting in which Early Graduation will be addressed during the Executive Session of the board meeting.
 - a. The student will be notified by the high school of the date and time to **appear before** ~~show for~~ the board meeting; the student and parents/guardians are welcome to attend the entire board meeting if they wish.

ADOPTED:

- C. **POLICY REVIEW** – No Changes – James Gilbert. Mr. Gilbert reported the Policy Committee reviewed and determined no changes needed to be made to MHSD's Contagious/Communicable/Parasitical Diseases and Infections Policy, as well as the School Wellness Policy. Trustee Rodney motioned to approve the policy review of Contagious/Communicable/Parasitical Diseases and Infections Policy, and the School Wellness Policy with no changes, as presented by Mr. Gilbert. Trustee Murray seconded the motion. Motion passed.

1. Contagious/Communicable/Parasitical Diseases and Infections
2. School Wellness

- D. **SAFETY BUS ROUTES REQUEST – 2010-2011** – James Gilbert. Mr. Gilbert requested approval for the annual Safety Routes for student transportation. Idaho Code calls for the district to provide transportation for students living more than one and one-half (1½) miles from the nearest appropriate school. The Board of Trustees may approve the transportation of students living less than one and one-half (1½) miles from school when it believes it is warranted because of the age, health, or safety of the students. The safety bus routes are the same four (4) routes used for many years. Mr. Gilbert said that it seems late in the school year for this report, but the SDE doesn't want this report until March of each year. He also noted that the district had eliminated one safety route at the beginning of the school year, but it needed to be added back in due to safety issues for those students in that bus route. A motion by Trustee House to accept the four-safety busing routes for 2010-2011 as presented by Mr. Gilbert. Trustee Rodney seconded the motion.

Motion granted.

- E. **APPROVAL OF AUDITOR** – Eide Bailly – Cliff Ogborn. Mr. Ogborn asked for approval of Eide Bailly as the auditors for the FY11 District audit. Chairman Alexander stated that there aren't many auditors that can audit school districts. Mr. Ogborn responded by saying there are a few companies, but none to the depth of staff and resources that Eide Bailly can draw from. Trustee House motioned for approval of Eide Bailly as the auditors for the FY11 District audit. Trustee Rodney seconded it. Motion passed.
- F. **SCHEDULE BUDGET HEARING** – Cliff Ogborn. Mr. Ogborn requested that the District Budget Hearing date be set for June 21, 2011, at 7:00 p.m., preceding the regular board meeting. Trustee Murray moved to set June 21, 2011, at 7:15 p.m., at the district office, as the date and the time for the Budget Hearing. Trustee Rodney seconded the motion. Motion carried.
- G. **SCHEDULE BUDGET WORKSHOP** – Cliff Ogborn. Mr. Ogborn requested a budget workshop be set for March 8, 2011, at 7:30 p.m., to review, discuss, and draft the budget for FY12. Chairman Alexander stated that the legislature won't be finished until the end of March and asked if this would be enough time. Discussion ensued regarding probably having more than one workshop because of all the legislative changes to education. Trustee House moved to hold the budget workshop for FY12 on March 8, 2011, at 7:30 p.m., at the district office, as presented by Mr. Ogborn. Trustee Rodney seconded the motion. Motion granted.
- H. **PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of the personnel items. He noted there were two Leave of Absences, one this year, and one next year. Mr. Gilbert also wanted the Board to know that the two Leave of Absences are without pay. Trustee Rodney motioned to approve the personnel items as presented by Mr. Gilbert, with a second from Trustee Murray. Motion carried.

APPOINTMENTS

Lori, Sarah M., Special Ed Paraeducator, Base Primary
 Mosely, Leah K., Title I Paraeducator, East Elementary
 Negri, Christine D., Special Ed Paraeducator, MHHS
 Pearlman, Elyse S., BIC Teacher-Special Education, MHJH

RESIGNATIONS

Cruz-Johnson, Rincessia A., Title I Paraeducator, East Elementary
 Pearlman, Elyse S., Special Ed Paraeducator, MHHS
 Wright, Allison R., Special Ed Paraeducator, MHHS

LEAVE OF ABSENCE REQUESTS

Johnson, Amy, 4th Grade Teacher, East Elementary
 Leave to be effective: 2011-2012 School Year

Pollauf, Joan M., Special Education Teacher, West Elementary
 Leave to be effective: January 9, 2011 through May 24, 2011

- X. **EXECUTIVE SESSION** –Personnel Matters. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session for personnel matters to discuss staffing issues for the upcoming school year. After a full and complete discussion and upon motion duly made by Trustee House and seconded by Trustee Rodney, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive sessions pursuant to Section 67-2345, Idaho Code, in order to discuss personnel matters regarding staffing for the next school year as authorized by Section 67-2345(1)(a)(b)(c), Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

| | |
|--------------------------|--------|
| Chairman Alexander | Aye |
| Trustee House | Aye |
| Trustee Rodney | Aye |
| Trustee Reynolds | Absent |
| Trustee Murray | Aye |

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 7:56 p.m. to discuss personnel matters regarding staffing for the FY12 school year. Others present: The attending board members, Superintendent McMurtrey, Assistant Superintendent Gilbert, Clerk Whitman, Connie Donahue, and Cliff Ogborn. Following a full and complete discussion of the personnel matters, the Board reconvened into open session at 8:59 p.m. for the purpose of adjournment.

- XI. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee House to adjourn was seconded by Trustee Rodney. Motion granted. Meeting adjourned at 9:00 p.m.

Chairman Alexander

Clerk Whitman