

Mountain Home School District No. 193

SCHOOL BOARD MEETING
OCTOBER 19, 2010
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee House, Trustee Rodney, Trustee Murray

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Cliff Ogborn, Sharon Whitman, Albert Longhurst, Nikki Crusier, Katherine Dodge, Polly Sanders, Troop 98 BSA, Troop 86 BSA, Kevin Smith, Austin Healey, Katherine Hudson, Lucas Rekow, Sherri Ybarra, Laura Clagg, Jeff Johnson, Phil McCluskey, Brian Orban, Tilli Abbott

At 7:30 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 21, 2010, AND THE SPECIAL MEETING OF OCTOBER 5, 2010.** Chairman Alexander called for a motion to approve the minutes of the regular board meeting of September 21, 2010, and the special meeting of October 5, 2010. There being no comment, Trustee Rodney moved to approve the regular board meeting of September 21, 2010, and the special meeting of October 5, 2010, with a second from Trustee Murray. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for September 2010. The statements for September reflected a balance of \$496,989. Investments in the State Investment Pool are at \$1,303,025. Unobligated cash and investments are \$1,142,856 net of interfund payables. The Income Statement reflected revenue through September is \$5,242,901. Expenses show salaries are at \$3,356,403 of original budget, and benefits are \$1,080,375. As of September 30, 2010, we have a net margin of revenues in excess of expenses of \$282,695. Trustee House moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Rodney. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Rodney moved to authorize payment of the district's bills as presented, with a second from Trustee Murray. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None
- VI. **PUBLIC INPUT** –
 1. Katherine Dodge – Ms. Dodge thanked the Board for listening to her concerns regarding Larry Sears, a Route #1 bus driver who works for First Student Bus Company. She said she has five children on the bus who “for the last two years have been coming home upset and crying saying that Larry has been mean to them and that he yells, curses, and has threatened them.” Ms. Dodge stated, “Her son has come home with injuries from other children and the bus company (First Student) has never reported these injuries to her.” She said she doesn’t know anything until she gets home. Ms. Dodge claimed First Student has told her that Larry hasn’t done any of these things. She claimed, “Larry does these things to just about every student on the bus.” Ms. Dodge claimed, “Her children have witnessed him flicking some of the kids in the head.” She claimed that when she calls Cheryl at First Student, she was told “she is the only parent who complains and that her kids and the other kids who have confirmed what her kids are saying are lying and just trying to get Larry in trouble.” Ms. Dodge claimed her kids have reported to her “Larry has also stopped at the bus barn to use the restroom and gets more coffee causing the bus to arrive to school late.” She claimed, “The bus company has been in accidents that aren’t reported to either parents or police.” Ms. Dodge claimed, “The most recent accident led to an injury of a child and the suspension of another child who was wrongly accused of bad behavior on the

- bus.” She claimed she has reports from many of the other children saying that Larry “left his seat while the bus was still moving down the road on the incline and the bus rolled into a ditch causing a big bump.” She claimed Larry and First Student said that this isn’t what happened. Ms. Dodge claimed Larry then told the kids, after he was able to pull the bus from the ditch, that he has already called the bus company and they already know the real story so don’t even bother telling their parents. She claimed this wasn’t reported to the police or to the parents until the children told the parents. Ms. Dodge claimed a parent called the police and had a police report initiated. She claimed the investigation is still in the process of being investigated. Ms. Dodge claimed, “There was a parent who wasn’t notified when her daughter was exposed to a young man’s private part on the bus.” She claimed that two months after the incident the parent still didn’t know anything until Ms. Dodge asked her about the incident. Ms. Dodge claimed Larry is supposed to wear a hearing aid on the bus and he doesn’t. She claimed, “That more than one parent has called the bus company to report incidents of his yelling, screaming, cussing, and using words not appropriate around children.” Ms. Dodge claimed the response from First Student was they as parents have also cussed and used inappropriate words around their children. She said to her knowledge, she hasn’t signed her parental rights over to the bus company or to Larry. Ms. Dodge claimed accidents aren’t being reported to the police and that this is a very serious matter as the children are on the bus and it needs to be reported to the police. She claimed that at one point someone was heard saying that the bus came out of park and that it had done that before, so is Larry driving a bus that isn’t in working order and if so it needs to be taken to the shop to be fixed. Ms. Dodge said she would like the Board to investigate this matter because the parents have been stonewalled by First Student and Cheryl and she felt that Larry should be “immediately terminated,” as he was a danger to the children. Chairman Alexander thanked her.
2. Alicia Travis – Ms. Travis said she is the mother of son hurt in the supposed accident, afore mentioned, and said this wasn’t a joke. She stated her son went to the doctor again today and then showed the Board a check from First Student in the amount of \$1,000 and a letter from First Student wanting her to sign-off and not sue Larry Sears, Mountain Home Idaho School District, and First Student. Ms. Travis claimed they, First Student’s insurance company, wanted “to pay her \$1,000 to shut up” and she said she has a copy of the letter from the bus company’s insurance company and a copy of the email sent her “telling her to shut up or the settlement can’t be beat.” She said she will not settle and she wants all of her son’s hospital bills paid for. Ms. Travis claimed the bus driver didn’t stop and that he just kept going. She claimed she never received a phone call; it was her son who called her from school saying he was in pain; she said she assumed it was from playing in the field. Ms. Travis claimed she never received a report from Cheryl. She claimed that all of her neighbors had not received a call either and she claimed to this day no has received an explanation of why. Ms. Travis claimed First Student went to the school and suspended a little girl for 30-days because they blamed her for the accident. She said she has a problem with that because when she’s in an accident she doesn’t accuse her kids of causing accident. Ms. Travis said that we want to hold our kids to a higher standard but this bus driver isn’t held to a standard at all. She claimed the kids were “screaming for a long time, “we’re rolling,” “we’re rolling,” but the bus driver just kept going. Ms. Travis claimed that Larry failed to put the brake on and that’s what caused the accident. She claimed, “the bus rolled into a ditch on Old Grand View Hwy, which the ditch is two feet deep, rolled into the ditch and up the other side and made an impact on the other side of the ditch, which her son who was sitting in the back was thrown in the back of the bus, which has no seat belts, which isn’t the law but having safe drivers is.” She stated she has “hired an attorney because it’s against the law as teachers and responsible people not to contact them as parents when something like this happens.” She wanted the Board to keep this from continuing. Trustee Murray requested copies of everything.
 3. Austin Healey – Mr. Healey said he and his family just came from Nebraska and moved on base. He said he has six daughters and three are going to Base Primary. Mr. Healey said they came from Nebraska and they were very pleased with the public schools in Nebraska. He said arriving here, they are pleased, but he has concerns. Mr. Healey said the 3rd grade class size is “all together too many children for two teachers” and one of the teachers is leaving. He stated he read the goals for the state of Idaho curriculum and is pleased and happy with the goals, but doesn’t think the goals can be met with the limited amount of teachers. Mr. Healey said, “Another point is that specific goals for science and social studies were very well presented on the state website; however, the presentation seems to be quite lacking.” He’s attended the school and there “seems to be a lot of boredom not because of the teachers but the curriculum seems to be lacking.” Mr. Healey “suggested a separate system measurable curriculum for social studies and for science instead of incorporating those into language arts.” He

stated that the other thing he noticed at the beginning of the meeting was the passing of the bills and asked how does he get a hold of copy of what kind of bills are passed. Chairman Alexander said they are on the website.

Note: The District has another year before it is required to list its expenses on the school district website. A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.

VII. REPORTS –

A. MOUNTAIN HOME AFB UPDATE – Colonel Moser. Colonel Moser didn't attend.

B. SDE FOCUS VISIT – Tim McMurtrey. Mr. McMurtrey reported on the SDE Focus Visit. He reported the group visited all of the buildings. Mr. McMurtrey said the goal was to observe 100% of the teachers but they were only able to observe 89%. He said they had a focus group set up at each school and met with the parents, met with teachers, and met with paraprofessionals. He said the SDE Focus Group got a well-rounded overview of the schools. Mr. McMurtrey reported on the exit briefing in which Chairman Alexander and Trustee Murray attended. He said that three recommendations that came about were moving from a sense of having the principals move from being a business manager into an instructional leader, use the data collected as part of the decision making process, and work on the team building and collaboration model to increase student achievement.

Mr. McMurtrey reported that Jodi Mills, SDE Focus Group Leader, said they were very impressed with Mountain Home School District and the great teaching going on. Trustee Murray said what he kept repeatedly hearing was the outstanding support the parents had for the teachers. Chairman Alexander included that what he also heard was the communication model from top to bottom and side-to-side. He said the frustration is being told to improve in a particular area but not how to improve. Discussion continued.

Mr. McMurtrey stated that the Focus Group suggested more Professional Development and he said he told the Focus Group those were the days that had to be cut from the calendar. Trustee Murray asked if they plan to come again and Mr. McMurtrey replied that he would be meeting with Jodi Mills throughout the years. Discussion continued regarding suggested improvements and to try to get more Professional Development training.

Chairman Alexander recognized the two Boy Scout Troops, Troop 86 and Troop 98, in attendance. One of the troop leaders said it was part of the citizenship merit badge.

VIII. UNFINISHED BUSINESS –

A. POLICY ADOPTION – 2nd Reading – James Gilbert

1. Paraprofessional Qualifications and Training Requirements Policy - Mr. Gilbert presented the 2nd reading of the proposed adoption Mountain Home School District No. 193 Paraprofessional Qualifications and Training Requirements policy. The policy was adopted to be used to strengthen our highly qualified status within our paraprofession. There has been no staff or patron input. Trustee House motioned to approve the second reading of proposed adoption of the Paraprofessional Qualifications and Training Requirements Policy, as presented by Mr. Gilbert. Trustee Rodney seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193

MOUNTAIN HOME, IDAHO 83647

POLICY

PARAPROFESSIONAL QUALIFICATIONS AND TRAINING REQUIREMENTS

All instructional paraprofessionals hired by the district must be “highly qualified,” meeting the qualifications set

forth below.

QUALIFICATIONS OF INSTRUCTIONAL PARAPROFESSIONALS

Every instructional paraprofessional hired by the district must possess the following qualifications:

1. High school diploma or a recognized equivalent; and
2. Associate's or higher post-secondary degree, or
3. Completed two (2) years of study at an institution of higher education 32-credit hours; or
4. Receive a passing score of 460 or higher on the ETS ParaPro Assessment

REQUIRED TRAINING AND EVALUATION FOR ALL INSTRUCTIONAL PARAPROFESSIONALS

Each school will train and evaluate all paraprofessionals relative to their job performance based on the Idaho Paraprofessional Standards and Competencies.

Individuals passing the Paraprofessional Assessment Test of 460 points or higher are considered "Highly Qualified" according the State Department of Education.

EVALUATIONS

All paraprofessionals will receive an annual evaluation using the MHSD 193 Paraprofessional Evaluation Form. The evaluation may be completed by the paraprofessional's classroom teacher or the building administrator.

In the event an employee does not meet the expectations of the school building administrator or district administration, he or she will be discharged from employment or reassigned.

EXCEPTION FOR NON-INSTRUCTIONAL PARAPROFESSIONALS AND OTHER CLASSIFIED POSITIONS

The requirements set forth in this policy do not apply to non-instructional paraprofessionals and other classified positions, including, but not limited to, providing technical support for computers, providing personal care services, maintenance, custodial, kitchen staff, or clerical duties. Additionally, the qualifications do not apply to staff members who primarily work as translators and are proficient in English and another language, or have instructional support duties that consist solely of conducting parental involvement activities.

LEGAL REFERENCE: 20 USC 6319, 34 CFR 200.58, State Department of Education Guidelines at www.sde.state.id.us/sasa/law-paraed

ADOPTED:

B. POLICY REVISION – 2nd Reading – James Gilbert.

1. Attendance Policy - Mr. Gilbert presented the 2nd reading of the proposed revision to Mountain Home School District No. 193 Attendance Policy. The policy was revised to reflect that grades 9-12 are located at the high school with a block schedule and grades 7-8 are located at the junior high with a standard schedule. This is because 7th and 8th graders now need credits to be promoted. There has been no staff or patron input. Trustee Rodney motioned to approve the second reading of the revision to the Attendance Policy, as presented by Mr. Gilbert. Trustee Murray seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 POLICY ATTENDANCE

Mountain Home School District No. 193 firmly believes that it is necessary for students to develop the essential skills to enable them to succeed in the world of work. To help meet this goal, it is important that students realize the necessity and importance of consistent employment attendance. From an early age, students need to realize that

work attendance will directly affect their employment prospects and degree of success realized in the world of work. Therefore, the Mountain Home School District's Attendance Policy requires students to be in attendance for at least 90% of each school semester. ~~and due to Block Scheduling at Mountain Home High School students, grades 9-12 in grades 9-12, (Block Scheduling)~~ exceeding six (6) days of absences in each class period of the semester may result in retention or a denial of credit. **Mountain Home Junior High School students, grades 7-8 (Standard Scheduling) exceeding nine (9) days of absences in each class period of the semester may result in retention or a denial of credit.**

1. **SCHOOL ATTENDANCE:**

All state laws pertaining to school age and compulsory attendance must be followed as well as this "Attendance Policy." Except in extraordinary cases, students are expected to be present at school and in their assigned grade or subject.

Any student who is not in school up to 90% of the days/classes that school is in session may be denied promotion/credit subject to the District's Promotion Policy.

When a student has been absent 5% of a school semester, or 5% of a single class period, the principal or designee will send the parent/guardian written notice of the fact that the student is in jeopardy of retention or loss of credit due to excessive absence.

In determining whether ~~or not~~ to deny a student's promotion to the next grade or deny credit, the reasons for the student's absences, the student's academic achievement, the fact that the student submitted make-up work and other relevant factors will be considered.

The following definitions will govern the district-wide Attendance Policy:

2. **ABSENCE:**

Absences from class for any reason, including family convenience, will be counted when the percentage of attendance and consequent eligibility for promotion or credit is being considered. Absence due to school-approved activities will not be counted.

3. **TARDY:**

A tardy is assessed to a student in grades K-12 when the student is not in the assigned classroom when the tardy bell rings.

4. **TRUANT:**

A truancy occurs when a student is absent from class without consent of the parent/guardian or school officials.

If a student is truant, action pursuant to the District's disciplinary policy will apply.

Legal Reference: Idaho Code 33-202, 33-204, 33-205, 33-207, 33-506(i)

ADOPTED: January 21, 1975 Revised: July 26, 1977 Revised: August 18, 1992 Revised: June 20, 2000 Reviewed: April 18, 2006
Reviewed: December 19, 2006 Revised: May 19, 2009 Revised: April 22, 2010 Revised:

2. Closed Campus - Mr. Gilbert presented the 2nd reading of the proposed revision to Mountain Home School District No. 193 Closed Campus Policy. The policy was revised to clarify that MHSD is a closed campus except for the high school in which students may leave the campus for lunch or work during the school day. He said we have had patrons inquire about whether we have a closed campus, so this should clarify it. Trustee Rodney motioned to approve the second reading of the revision to the Closed Campus Policy, as presented by Mr. Gilbert. Trustee Murray seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
CLOSED CAMPUS

To protect the health and safety of the students, it is the policy of the Board of Trustees, Mountain Home School District No. 193, to require students to remain on the campus of their respective schools, with the exception of Mountain Home High School **students going to work or lunch**, from the beginning of the school day to the end of the school day.

Parents who wish to have their students leave the campus during lunchtime may do so by following the procedures outlined in the Student handbook. It is the intent of the policy to allow students to leave campus only to go to their home for lunch and leave for special reasons, as requested by their parents and approved by the school administration.

High School students are permitted to leave the campus to go to work, appointments, lunch, or for other approved reasons as authorized by their parents/guardian and school administration.

ADOPTED: February 17, 1987
 Reviewed: October 18, 2005

Revised: December 20, 1994
 Revised:

Revised: May 18, 2004

3. Dual Enrollment - Mr. Gilbert presented the 2nd reading of the proposed revision to Mountain Home School District No. 193 Dual Enrollment Policy. The policy was revised to modify the language to include ISAT testing information as part of the registration procedure for dual enrolled students. There has been no staff or patron input. Trustee Rodney motioned to approve the second reading of the revision to the Dual Enrollment Policy, as presented by Mr. Gilbert. Trustee Murray seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647
P O L I C Y
DUAL ENROLLMENT

GENERAL:

The Board of Trustees, after review of communications of explanation from the State Superintendent of Public Instruction, the State Department of Education, and the Deputy Attorney General assigned thereto and other affected parties and advisors, has promulgated the following policies to attempt to comply with and to assist in the administration and implementation of the provisions of Idaho Code, 33-203, Dual Enrollment, consistent with other state statutes, this School Board's policies and State Board of Education Rules and Regulations.

DEFINITIONS:

"Dual Enrollment" - A nonpublic student residing within the boundaries of the District who is legitimately enrolled in a private, parochial, or home school or at a post secondary institution and has not graduated from high school who is also dual enrolled in this District's schools by meeting the criteria outlined herein.

"Nonpublic Student" - Any student who receives educational instruction outside a public school classroom and such instruction can include, but is not limited to, a private school or a home school.

"Primary Education Provider" - That person or entity providing the majority of the nonpublic student's educational instruction outside the public school Programs or Activities.

"Program and Activity" - The terms "program" and "activity" as used in Idaho Code 33-203 shall include any regularly scheduled course of study or any regularly scheduled interscholastic activity recognized or sanctioned by the Idaho High School Activities Association.

ENROLLMENT:

Any nonpublic student wishing to enroll in a school in this District must provide evidence of residence in this district, acceptable evidence of date and place of birth, evidence of immunizations required by the State of Idaho (or suitable waiver), and must comply with the registration procedures required by the District, which includes providing complete records of the student's academic history.

REGISTRATION AND PROCEDURES:

Before entering a program or activity, a nonpublic student must complete registration and gain admission to a school in this District. Registration shall include, in addition to routine procedures, the providing of all student records and testing information **including ISAT scores** (where necessary) to qualify for admission as a nonpublic student and to identify appropriate placement for the student. Such registration and admission procedures are required even if a student is requesting dual enrollment status only for participation in an interscholastic or nonacademic activity.

TRANSPORTATION:

A nonpublic student, upon admission to a school in this District, may ride a school bus on regularly scheduled routes (including activity bus routes) and use regularly established bus stops, which would require no deviation from the regularly established bus route. No alteration of routes will be made to specially accommodate a nonpublic student. If a nonpublic student attends only part time, the District may furnish transportation at the regularly scheduled time closest to the time period for which a student is enrolled (i.e., morning busing for a.m. classes or afternoon busing for p.m. classes). The District will not provide such transportation if there is no available space, if the furnishing of such transportation would cause a deviation or alteration of the regularly established bus routes or stops or if the furnishing of such transportation would require the purchase of additional or substitute equipment.

INTERIM PERIODS:

If a nonpublic student is dual enrolled in classes or activities, which are not contiguous in time (i.e., a first period and a fourth period class), the student shall not be on the school premises other than when the program or activity for which the student is enrolled is taking place. The District shall not be responsible for the care or supervision of the student in any form for periods before, in between, or after the programs or activities for which the student is properly enrolled. Any transportation needs for such students not provided for otherwise under this policy during the school day shall be the sole responsibility of the student and his/her parents or guardian.

EXTRACURRICULAR NONACADEMIC ACTIVITIES:

Any nonpublic student involved in an extracurricular activity shall be subject to all the same eligibility standards as a regular full time student.

The parents or guardian of a nonpublic student are responsible for obtaining third party testing **including ISAT testing** for their child at their expense in accordance with Idaho Code 33-203 and State Board of Education rules. Test results from a given year shall be used to determine academic eligibility for the following year and are only valid for a period of twelve (12) months from the date the test results are released.

In accordance with IHSA Rule 8-14-16, in order for non-traditional students to be eligible for athletics in the public school, the dual enrolled student must meet the following criteria:

1. The student must reside with a parent or guardian in the attendance area of the school for which the student will participate.
2. The student must comply with the same rules and requirements that apply to any student's participation in the same activity with the exception of IHSA Rule 8-1 – Academic and Full Time Enrollment.
3. In order for any nonpublic school student or public charter school student to participate in nonacademic public school activities for which public schools students must demonstrate academic proficiency or eligibility, the nonpublic school or public charter school student shall demonstrate composite grade-level academic proficiency on any state board of education recognized achievement test, portfolio, or other mechanism as provided for in state board of education rules. Additionally, a student shall be eligible if he achieves a minimum composite, core or survey test score within the average or higher than average range as established by the test service utilized on any nationally normed test. Demonstrated proficiency shall be used to determine eligibility for the current and next following school year. The school district will provide state mandated testing to nonpublic students who wish to take the state test. (See IHSA Rule 8-14-16 for portfolio definition.)
4. It shall be the responsibility of the student to make all arrangements to take the required test(s) and provide the principal of the school with the results of the test(s) prior to being granted athletic eligibility at the public high school.
5. A member school student who is academically ineligible and withdraws from school to gain athletic eligibility will be ineligible for the duration of that school year and the following academic year.
6. Students who are enrolled in a private IHSA member school would be ineligible for dual enrollment in athletics at a public school, in sports that are offered at the private IHSA member school.

On the date of any extracurricular activity, the nonpublic student participating in such event must attend the majority of classes, in which enrolled, on the day of the activity. Such classes or permissible school activity may be either the ones for which the student is enrolled in this District and in a nonpublic educational setting. In the latter case, the nonpublic student's Primary Education Provider shall vouch for the student's attendance in the form and manner acceptable to this District's school administration.

CLASS SIZE/DISENROLLMENT:

Pursuant to Idaho Code 33-203 (1), if enrollment in a specific class or program reaches the maximum for the program, priority for enrollment shall be given to a student who is enrolled full time in the public school. If a class or program is full and includes a part time nonpublic student when a regular full time student transfers into the school during the semester, the district's normal enrollment procedure shall remain the same and nonpublic student may not be disenrolled to provide space for the full time student. Regular full time students will be given priority for enrollment at the start of each semester.

SCHOOL RULES, REGULATIONS, AND POLICIES:

A nonpublic student shall be subject to all the same policies, regulations, and school rules as any normally enrolled student during the times that the nonpublic student is present at school. Such policies, regulations, and rules will include, but not be limited to, those relating to attendance, grades, prerequisites, classroom conduct, and discipline.

PREREQUISITES:

A nonpublic student must meet all prerequisites for enrollment for a program or activity, which is required of public school students.

MIXED CURRICULUM

If a nonpublic student wishes to attend activities or programs in a particular discipline, in a class or grade where the curriculum is merged or integrated, such request shall be made in writing particularizing the

subject matter presentment which student desires to attend (i.e., art instruction in a third grade class). The teacher and principal of that school shall, upon request, provide scheduling information to the nonpublic student. It shall be the nonpublic student's responsibility to contact the District and ascertain when such subject matter will be presented. Where certain subject matter is integrated into a mixed curriculum, no change in the presentation need be made because of a nonpublic student's request for attendance. It is also the intent of this policy to insure that the teacher's right to integrate disciplines and be flexible in planning and modifying the daily classroom presentation shall not be hindered or restricted in any way.

GRADUATION:

A nonpublic student must meet all grade and other graduation requirements of this District in order to graduate and obtain a diploma from the schools of this District.

IDEA/ADA/SECTION 504 STUDENTS:

Parents who wish nonpublic students to be enrolled in special programs must comply with the requirements of the Individuals With Disabilities Act (IDEA) and the Americans With Disabilities Act (ADA) or Section 504 of the Rehabilitation Act of 1973 (Section 504). If a request for referral is made by said parents, and if the evaluation of the student by the multidisciplinary or child study team determines that special services are appropriate for the student, then such programs will be provided when possible. Until such determination is made, such special educational services or accommodations will not be provided.

LEGAL REFERENCE: Idaho Code 33-203

ADOPTED: November 21, 1995
Revised:

Revised: February 20, 1996

Revised: January 25, 2005

IX. NEW BUSINESS –

- A. **ANNUAL AUDIT** – 2010 Eide Bailly – Cliff Ogborn/Kevin Smith. Mr. Ogborn gave a quick brief on the audit. He also acknowledged his appreciation for the reduction in audit fees Eide Bailly gave the district in light of the district's financial situation. Mr. Ogborn said that it was a clean audit as indicated by their audit report and the summary of findings indicated no findings this year on the financial statements or in the federal programs. He said the clean audit was as a result of efficient and accurate postings and management of funds from administration and directors down through accounts payable.

Mr. Smith, Eide Bailly, started by reviewing the letter from Eide Bailly to the Board. The letter stated that Eide Bailly audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of MHSD for the year ending June 30, 2010. They conducted an audit in accordance with auditing standards accepted and the standards applicable to financial audits contained in government Auditing Standards issued by the Comptroller General of the United States. Those standards require that they plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. In their opinion, the financial statements, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information, and the respective changes in financial position and for the year then ended in conformity with accounting principles generally accepted. In accordance with Government Auditing Standards, they have also issued their report on their consideration of the District's internal control over financial reporting and on their tests of its compliance with certain provision of laws, regulations, contracts, and grant agreements and other matters. Their audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements.

Mr. Smith stated they reported there were no difficulties encountered during the audit. If they have missed statements while they are auditing and they have to make significant adjustments to the financial information they must report that. He went on to say that it is very rare that they don't have to make some type of an adjustment, but in this case, they didn't have any. Mr. Smith said

this is something Mr. Ogborn has worked on very hard for the last few years so when Eide Bailly comes in they are working with really good financial information. In turn, because of the work Mr. Ogborn puts into the financial information, the Board has good financial information to make decisions. Mr. Smith said they did make what they call a past adjustment to depreciation that had been taken, over the last few years, and Mr. Ogborn actually became aware of it and fixed it in this current year; there also was a check that had been voided but was still on the reconciliation, but the dollar amount wasn't of a magnitude to be a real concern. They felt that all the controls were in place and that wasn't an issue.

Mr. Smith said a one-time Federal stimulus fund was used to supplement the shortage of funding from the State. The Federal stimulus money had to be used for very specific requirements. Some stimulus money and the supplemental levy money helped offset some cutbacks and to continue operations. He said that in the case of the Federal stimulus money a report has to go back about compliance with the use of the stimulus money, so there is accountability on how the money was used.

Mr. Smith reviewed the management analysis letter and stated this gives a very good explanation of what happened financially. He said it was a clean audit. Mr. Smith said a quick overview was that state funding was cut, federal funding was cut, military funding was cut, enrollment was down, so if you don't have revenue then additional cuts need to be made and the district made some significant cuts.

Mr. Smith said looking at our assets and liabilities and the current assets and liabilities the district has enough to pay current obligations. The district is \$4.8 million dollars in debt, but this is a good position to be in for a district this size. He said he has seen other districts that the debt is astronomical. The District doesn't have a long-term debt and the District is getting down to the end.

Mr. Smith pointed out that the balance sheet reflected the fund balance had decreased significantly, which is a concern because that shows that we don't have available funds to meet current obligations. Net Assets are tied up in fixed assets and there is a lot of designated or restrict amount that is tied to the debt obligations.

Mr. Smith said on a good note regarding the budget, Eide Bailly knew the revenue was going to be cut and we saw that in the budget and budget changes. The budget reflected the actual amounts on the expense side that the District came in under budget, which means we're being fiscally responsible and making the necessary cuts. He said the district is still coming in the negative in the General fund. With that, there are things going on that the District doesn't have any control.

Chairman Alexander said this is actually a comforting financial statement to review because we were able to pay the bills, but who knows what the next year will bring and we may have to make additional cuts. Mr. Smith said Mr. Ogborn calls throughout the year with questions and Eide Bailly appreciates that. Mr. Smith thanked Mr. Ogborn for all the effort he puts forth and everyone who works with him; he's great to work with. With there being no additional input, Trustee Rodney motioned to approve the annual audit for 2010 as presented, with a second from Trustee Murray. Motion approved. (A full and complete copy of the District's audit may be reviewed at the District Office.)

B. TRAVEL REQUEST –

1. Spanish Class/Club – MHHS – Trip to Spain, Travel to several locations and visiting historical and cultural sites throughout Spain, March 24-April 1, 2011 – Lucas Rekow/Jeff Johnson. Mr. Rekow asked the Board's permission to take some of his students in his Spanish Class/Club to Spain during spring break. He said they would visit Madrid, the Basque Country, and Barcelona giving the students an opportunity to speak Spanish in a real environment and outside of the classroom. The students are some of the money and the parents are covering the rest of the cost. Trustee House stated that it was a wonderful

opportunity. Trustee House motioned for approval of the travel request for the Spanish Class/Club to travel to several locations in Spain and visit historical and cultural sites throughout Spain, March 24-April 1, 2011, as presented by Mr. Rekow. Trustee Rodney seconded the motion. Motion passed.

- C. **POLICY REVIEW** – No Changes – James Gilbert. Mr. Gilbert reported the Policy Committee reviewed and determined no changes needed to be made to MHSD's Curriculum Materials Adoption policy, Curriculum Development policy, Library/Media Materials Selection policy, Reconsideration of Materials policy, and Tobacco policy. Trustee Rodney motioned to approve the policy review of Curriculum Materials Adoption policy, Curriculum Development policy, Library/Media Materials Selection policy, Reconsideration of Materials policy, and Tobacco policy with no changes as presented by Mr. Gilbert. Trustee Murray seconded the motion. Motion carried.
- D. **PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of the personnel items. Trustee House motioned to approve the personnel items including appointments, administrative internship, and resignations as presented by Mr. Gilbert, with a second from Trustee Rodney. Motion carried.

APPOINTMENTS

Bothen, Grant A., 8th Grade A Girls' Basketball Coach, MHJH
 Hiler, Stephanie M., Sophomore Girls' Basketball Coach, MHHS
 McCray, Sayoko B., Part-time ELL Para Educator, Base Primary
 McLean, Cara L., Special Education Early Childhood Teacher, North Elementary
 Moore, Bonnie F., 7th Grade B Girls' Basketball Coach, MHJH
 Ramirez, Bobbi-Jo, Part-time Title I Para Educator, West Elementary
 Spies, Blake-Lynn M., Part-time Title I Para Educator, West Elementary
 Woodland, Jennifer L., Special Ed Para Educator, East Elementary
 Yount, Nicole S., 7th Grade A Girls' Basketball Coach, MHJH

ADMINISTRATIVE INTERNSHIP

Freeman, Deborah L. – University of Phoenix – Administrative Internship
 Co-operating Administrator – Anita Straw

RESIGNATIONS

Sanchez-Conley, Sandra A., ELL Para Educator, MHHS
 DeLeon, Kimberly J., Special Ed Para Educator, East Elementary

- X. **EXECUTIVE SESSION** – Student Matters. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session for student matters regarding early graduation requests. After a full and complete discussion and upon motion duly made by Trustee House and seconded by Trustee Rodney, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive sessions pursuant to Section 67-2345, Idaho Code, in order to discuss student matters regarding early graduation requests as authorized by Section 67-2345(1)(b), Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Chairman Alexander Aye
 Trustee House Aye
 Trustee Rodney Aye
 Trustee Reynolds Absent
 Trustee Murray Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 8:10 p.m. to hear requests for early graduation. Others present: The attending board members, Superintendent McMurtrey, Assistant Superintendent Gilbert, Clerk Whitman, Cliff Ogborn, and Principal Johnson. Following a full and complete discussion of the early graduation requests, the Board reconvened into open session at 9:08 p.m. A motion by Trustee Murray to grant the early graduation requests for (Name on File), (Name on File), (Name on File), and (Name on File) received a second by Trustee Rodney. Motion granted.

- XI. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee Murray to adjourn was seconded by Trustee Rodney. Motion carried. Meeting adjourned at 9:09 p.m.

Chairman Alexander

Clerk Whitman