

Mountain Home School District No. 193

SCHOOL BOARD MEETING
JUNE 21, 2011
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee House, Trustee Rodney, Trustee Murray

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Connie Donahue, Anita Straw, Tara Handy, Chris Alzola, Virginia DelaMotte, Jay Lockett, Shauna Williams, Mike Jewell, Rick Checketts

At 7:38 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 17, 2011, THE SPECIAL BOARD MEETING OF MAY 19, 2011, AND THE SPECIAL BOARD MEETING OF JUNE 7, 2011.** Chairman Alexander called for a motion to approve the minutes of the regular board meeting of May 17, 2011, the special board meeting of May 19, 2011, and the special board meeting of June 7, 2011. There being no comment, Trustee House moved to approve the minutes of the regular board meeting of May 17, 2011, the special board meeting of May 19, 2011, and the special board meeting of June 7, 2011, with a second from Trustee Rodney. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for May 2011. The statements for May reflected a balance of \$848,668. Investments in the State Investment Pool are at \$1,517,256. Unobligated cash and investments are \$1,044,061 net of interfund payables. The Income Statement reflected revenue through May is \$19,763,907, which includes the May 15 SDE Foundation payment. Expenses show salaries are at \$12,643,131 of original budget, and benefits are \$3,851,381. As of May 31, we have a net margin of expenses in excess of revenues of \$38,071. Trustee Rodney moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Murray. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee House moved to authorize payment of the district's bills as presented, with a second from Trustee Rodney. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None
- VI. **PUBLIC INPUT** – None
- VII. **REPORTS** –
 - A. **MOUNTAIN HOME AFB UPDATE** – Colonel Moser/Mike Jewell. Mr. Jewell reported that there wasn't anything new going on at the base.
- VIII. **UNFINISHED BUSINESS** – None
- IX. **NEW BUSINESS** –
 - A. **TRAVEL REQUEST** –
 1. Girls Varsity/JV Basketball Team – MHHS – All American Team Camp, Colfax, Washington, June 27-29, 2011 – Brent Keener. Mr. McMurtrey, on behalf of Mr. Keener, requested authorization to take the Girls Varsity/JV Basketball Team to the All American Team Camp, Colfax, Washington, June 27-29, 2011. He said the girls would use their

fundraising money and make up the difference themselves. Trustee Murray motioned for approval of the travel authorization of the Girls Varsity/JV Basketball Team to travel to the All American Team Camp, Colfax, Washington, June 27-29, 2011, as presented by Mr. McMurtrey. Trustee Rodney seconded the motion. Motion approved.

2. Boys Varsity Soccer Team – MHHS – Real Salt Lake Stadium – Professional Soccer Match, Salt Lake City, Utah, July 30-31, 2011 – Jay Lockett. Mr. Lockett requested permission to take the Boys Varsity Soccer Team to a professional soccer match at Real Salt Lake Stadium, Salt Lake City, Utah, July 30-31, 2011. Trustee House inquired about how the boys will pay for the trip. Mr. Lockett responded that the boys raised all the money needed through fundraisers and Crazy Days. He also mentioned that he has plenty of parent volunteers accompanying him. Trustee Murray motioned for approval of the travel authorization of the Boys Varsity Soccer Team to a professional soccer match at the Real Salt Lake Stadium, Salt Lake City, Utah, July 30-31, as presented by Mr. Lockett. Trustee Rodney seconded the motion. Motion passed.

- B. **PROPOSED 2011-2012 BUDGET** – Cliff Ogborn. Mr. Ogborn presented the 2011-2012 proposed budget to the Board. He said we received public input during the budget hearing held just prior to the regular board meeting, but nothing to preclude me not asking for approval. Mr. Ogborn requested approval of the budget. Trustee Rodney moved to approve the proposed 2011-2012 budget as presented by Mr. Ogborn. Trustee House seconded it. Motion granted.

- C. **PROCEDURE REVISION** – SBE Required – 1st and Only Reading – James Gilbert. Mr. Gilbert explained to the Board that normally procedures don't require Board approval, but the SBE wants District Board approval on the revised Graduation Requirements Procedure and Rubric prior to the district submitting the revisions to the SBE. The revision included some grammar modifications, adding interim assessments/end of course exams to the rubric, and increase the percentage rate of the different levels of proficiency. He said this procedure is attached to the district Graduation Policy, but it is the alternative graduation plan for those students who fail to make proficient on the ISAT. Chairman Alexander asked if this procedure was according to code, with a yes response from Mr. Gilbert. Trustee House motioned to approve the procedure revision of Graduation Requirements Procedure and Rubric – Class 2012 and Graduation Requirements Procedure and Rubric – Class 2013, as presented by Mr. Gilbert. Trustee Rodney seconded the motion. Motion carried.

1. Graduation Requirements Procedure and Rubric – Class 2012

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647

PROCEDURES

Alternative Graduation Requirements and Plan
(Through the Class of 2012)

In order to provide seniors in the Mountain Home School District an opportunity to demonstrate proficiency in the areas of Language Usage, Reading, and Mathematics as required for graduation in Idaho Administrative Code, IDAPA 08.02.03, Rules Governing Thoroughness, Section 105.03, Mountain Home School District has developed an alternate graduation plan.

Graduation Plan

The Alternate Graduation Plan is designed for students who have not yet met or who are unlikely to demonstrate proficiency in 10th grade standards in the areas of Language Usage, Reading, and Mathematics as assessed by the ISAT.

Measures Aligned to 10th Grade Standards and Assurance the Measure is Valid and Reliable

Students may demonstrate proficiency using the attached Graduation Rubric. Students will demonstrate proficiency using multiple measures including ISAT growth rates, Idaho Alternative Assessment (IAA) proficiency scores, **interim assessments and end of course exams**, cumulative grade point average, cumulative grade point average in Reading, Math, and Language as well as proficiency on goals in the individual graduation plan.

Assurance that the Measure will be Consistently Updated to Ensure Validity, Reliability, and Alignment

The PLATO program upgrades and updates will be utilized to keep the program updated and guarantee that it continues to align to state standards. The Mountain Home School District will continue to monitor the research on PLATO to assure that it continues to be a valid and reliable tool for measuring proficiency.

A committee will meet annually to review the Graduation Rubric as a method for monitoring individual student growth to demonstrate proficiency. This monitoring will also provide assurance that the graduation rubric is aligned to the 10th grade ISAT.

Alternate Graduation Plan Available to Students

This Alternate Graduation Plan will be made available to Mountain Home School District students beginning in the fall of 2005. Remediation will be made available to all sophomore, juniors, and seniors who have not met ISAT proficiency requirements for graduation.

Once juniors in this course have met ISAT proficiency standards they will have met the requirements for graduation. Once seniors have met ISAT proficiency standards or have demonstrated proficiency in the PLATO strand, they will be determined to have met the proficiency standards as required by the state of Idaho for graduation.

Some students for whom it has been determined that it is unlikely that they will be able to demonstrate proficiency through the ISAT or PLATO will be given the opportunity to follow the Alternative Graduation Rubric. Each of these students will have an individually developed plan for meeting 10th grade standards no later than the fall of their junior year.

Encouragement for the Maximum number of students to participate in and pass the ISAT

Students who document that they have participated in all possible ISAT/IAA test events will be granted the alternate mechanism. Only students who continue to participate in all possible ISAT test events during the senior year will be allowed to graduate. The primary goal of utilizing the PLATO remediation modules is to support students in reaching proficiency on the ISAT.

Adopted: May 19, 2009 (Original Alternative Graduation Plan approved March 20, 2007)

Revised:

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647

PROCEDURES

Alternative Graduation Plan Rubric

Student Name _____ ID Number _____

Grade _____ Birth Date _____

Based on data for 11-12 grades

| | Advanced | Proficient | Basic | Below Basic | |
|--|---|--|--|--|-------|
| | 4 | 3 | 2 | 1 | Score |
| Individual ISAT growth Rate or IAA scoring | Based on ISAT History, student Exceeds individual Growth rate or is Advanced on the IAA | Based on ISAT history, student meets growth rate or is proficient on the IAA | Based on ISAT history, student is below individual growth rate or is basic on the IAA | Based on ISAT history, student shows no growth toward individual growth rate on IAA | |
| Interim Assessments/End of Course Exams | 3.0 and above | 2.5 | 2.0 | 2.0 | |
| Classroom participation | Student completes 90% of individually appropriate classroom activities/assignments | Student completes 80% of individually appropriate classroom activities/assignments | Student completes 70% of individually appropriate classroom activities/assignments | Student completes <70% of individual appropriate classroom activities/assignments | |
| Cumulative GPA(9-12) | 3.0 or above | 2.5 | 2.0 | <2.0 | |
| Cumulative GPA(9-12) For English, Reading, and Math | 3.0 or above | 2.5 | 2.0 | <2.0 | |
| Meeting graduation plan goals | Measurement of progress on student graduation plan goals indicates that 95-100% are completed | Measurement of progress on student graduation plan goals indicates that 85-94% are completed | Measurement of progress on student graduation plan goals indicates that 75-84% are completed | Measurement of progress on student graduation plan goals indicates that <75% are completed | |
| Attendance(days absent per semester-1 day equals 4 periods) | 0-4 | 5-7 | 8-9 | 10 or more | |
| Total → | | | | | |
| | Advance 28-24 | Proficient 23-18 | Basic 17-12 | Below Basic <12 | |

If the student has a total score of 18 or above, s/he will be considered proficient as measured to the 10th grade Idaho Standards.

2. Graduation Requirements Procedure and Rubric – Class 2013

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647**

PROCEDURES

Alternative Graduation Requirements and Plan
(Effective Class of 2013)

In order to provide seniors in the Mountain Home School District an opportunity to demonstrate proficiency in the areas of Language Usage, Reading, and Mathematics as required for graduation in Idaho Administrative Code, IDAPA 08.02.03, Rules Governing Thoroughness, Section 105.03, Mountain Home School District has developed an alternate graduation plan.

Graduation Plan

The Alternate Graduation Plan is designed for students who have not yet met or who are unlikely to demonstrate proficiency in 10th grade standards in the areas of Language Usage, Reading, and Mathematics as assessed by the ISAT.

Measures Aligned to 10th Grade Standards and Assurance the Measure is Valid and Reliable

Students may also demonstrate proficiency using the attached Graduation Rubric. Students will demonstrate proficiency using multiple measures including ISAT growth rates, Idaho Alternative Assessment (IAA) proficiency scores, **interim assessments and end of course exams**, cumulative grade point average, cumulative grade point average in Reading, Math, and Language as well as proficiency on goals in the individual graduation plan.

Assurance that the Measure will be Consistently Updated to Ensure Validity, Reliability, and Alignment

The PLATO program upgrades and updates will be utilized to keep the program updated and guarantee that it continues to align to state standards. The Mountain Home School District will continue to monitor the research on PLATO to assure that it continues to be a valid and reliable tool for measuring proficiency.

A committee will meet annually to review the Graduation Rubric as a method for monitoring individual student growth to demonstrate proficiency. This monitoring will also provide assurance that the graduation rubric is aligned to the 10th grade ISAT.

Alternate Graduation Plan Available to Students

This Alternate Graduation Plan will be made available to Mountain Home School District students beginning in the fall of 2005. Remediation will be made available to all sophomore, juniors, and seniors who have not met ISAT proficiency requirements for graduation.

Once juniors in this course have met ISAT proficiency standards they will have met the requirements for graduation. Once seniors have met ISAT proficiency standards or have demonstrated proficiency in the PLATO strand, they will be determined to have met the proficiency standards as required by the state of Idaho for graduation.

Some students for whom it has been determined that it is unlikely that they will be able to demonstrate proficiency through the ISAT or PLATO will be given the opportunity to follow the Alternative Graduation Rubric. Each of these students will have an individually developed plan for meeting 10th grade standards no later than the fall of their junior year.

Encouragement for the Maximum number of students to participate in and pass the ISAT

Students who document that they have participated in all possible ISAT/IAA test events will be granted the alternate mechanism. Only students who continue to participate in all possible ISAT test events during the senior year will be allowed to graduate. The primary goal of utilizing the PLATO remediation modules is to support students in reaching proficiency on the ISAT.

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**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647**

PROCEDURES

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Grade _____ Birth Date _____

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| Interim Assessments/End of Course Exams | 3.0 and above | 2.5 | 2.0 | 2.0 | |
| Classroom participation | Student completes 90% of individually appropriate classroom activities/assignments | Student completes 80% of individually appropriate classroom activities/assignments | Student completes 70% of individually appropriate classroom activities/assignments | Student completes <70% of individual appropriate classroom activities/assignments | |
| Cumulative GPA(9-12) | 3.0 or above | 2.5 | 2.0 | <2.0 | |
| Cumulative GPA(9-12) For English, Reading, and Math | 3.0 or above | 2.5 | 2.0 | <2.0 | |
| Meeting graduation plan goals | Measurement of progress on student graduation plan goals indicates that 95-100% are completed | Measurement of progress on student graduation plan goals indicates that 85-94% are completed | Measurement of progress on student graduation plan goals indicates that 75-84% are completed | Measurement of progress on student graduation plan goals indicates that <75% are completed | |
| Attendance(days absent per semester-1 day equals 4 periods) | 0-4 | 5-7 | 8-9 | 10 or more | |
| Total → | | | | | |
| | Advance 28-24 | Proficient 23-18 | Basic 17-12 | Below Basic <12 | |

If the student has a total score of 18 or above, s/he will be considered proficient as measured to the 10th grade Idaho Standards.

- D. **DETERMINATION ON PINE TEACHERAGE** – Tim McMurtrey. Mr. McMurtrey informed the Board that the teacher trailer in Pine was condemned and removed. He asked the Board whether they wanted to purchase another trailer, estimated about \$84,687, for the Pine teacher, or try to find a place to rent every year, estimated about \$650 per month for twelve months. Mr. McMurtrey reminded the Board that rental properties are quite pricey and we aren't guaranteed to find a cabin for the Pine teacher for an entire year, every year. He also said the cost of the trailer is higher because building code stipulates a snow-bearing roof overhang be constructed.

Mr. McMurtrey said we have about \$400,000 left in our Plant Facility Fund and the Plant Facility Election didn't pass. He has told maintenance and administrators to prioritize what needs to be done.

Mr. McMurtrey asked the Board what direction they would like him to take regarding the Pine teacherage. Mr. Gilbert added that the old trailer had to be torn down because it was condemned due to age, mold, etc., we were lucky to find a place to rent this year for the Pine teacher, but it was only a 1-year basis and wouldn't be extended.

Mr. Ogborn contacted the Nitz's, but they don't rent cabins and he's called some property managers but they haven't returned any phone calls. He feels we will be lucky if we find a place for around \$600 to \$650 per month to rent.

Chairman Alexander said the problem is we don't have any money and if we spend \$80,000 for the trailer and a school roof should collapse; we won't be able to repair it. Trustee House stated that Pine has six students right now. Mr. McMurtrey said it's a gamble regarding the enrollment.

Chairman Alexander reminded everyone that we have provided housing for the Pine teacher for many years and now it's time for the teacher to participate in the rent process. He said he realizes this was one of the recruiting "perks" of filling the teaching position in Pine. Chairman Alexander said that since we have already signed a contract with the teacher this year, we are obligated this year; however, starting next school year, the teacher is responsible to pay rent. He feels that it's not a bad idea to help them out with the rent. He said it's too burdensome at this point to be buying anything. Chairman Alexander directed district administration to look around, the Board agreed. No motion taken.

Discussion continued regarding the Pine school and that it does pay for itself, the uncertain enrollment not only from year to year but also from month to month, etc.

- E. **DETERMINATION OF FACILITIES USE CHARGES TO CITY RECREATION** – Cliff Ogborn. Mr. Ogborn gave a list of the organizations that use our facilities the most in school year 2010-11; broken down by frequency and the amount of hours used. He said this list didn't include all users but it gave a good indicator of how often the district's facilities are used, with the biggest user being City Parks & Recreation. Mr. Ogborn clarified that City Recreation programs are for both students and adults, some activities are student related and some not. He said the majority of the cost is custodial and some repairs. He reminded everyone that the district historically waived fees for the use of our facilities related to students.

Mr. Ogborn stated that in the past, the community had been supportive of the levy, which in part was used to offset the cost of custodial work of the community use of the facilities, the cost of repairing any damages, and the general upkeep of the buildings and equipment for the community. He said that with the Plant Facilities levy failing, the district wouldn't have the funds available for completing the necessary custodial work after the community use, repairing any damages, and the general upkeep of the facilities. Mr. Ogborn then said that the district might have to pass that cost on to the different agencies, organizations, and groups that use our facilities and equipment. He asked the Board their thoughts of including City Recreation in with the agencies that will now be charged fees, or should we charge City Recreation for non-student programs only. Mr. Ogborn gave credit to City Parks & Recreation because they are very good about cleaning up after themselves.

Discussion began regarding how much money the district has waived by not charging fees to the different agencies, groups, and organizations such as City Recreation, Boy/Girl Scouts, Officers Wives Club, etc. The discussion included would it be detrimental to Parks & Recreation should the district start assessing fees; Parks & Recreation could add the fees to the cost of participating in their programs and activities, should the district waive fees for student programs and should we raise the amount of our fees, etc.

Chairman Alexander stated that the district has to start charging fees; it only makes sense to start assessing some sort of fee to use the district's facilities and equipment. He said he would like someone to talk to Stan and discuss the situation and the issues. Chairman Alexander stated that he feels that anything that is not school related should be assessed a fee. He said using some of the district's equipment is expensive to the district such as the expense of using one of the kitchens; we can no longer offer that free of charge; the wear and tear on the gymnasiums is expensive as well.

Trustee House mentioned that the district has always been a friend to the community and the city. She said there was a time when we could waive the fees and it wasn't really a big deal, but now it's a very big deal. She also said that when the city passes some of their costs onto the community, it does hurt. Trustee House recommended we give a heads-up to Park & Recreation and other organizations and let them know that this will no longer be free; we should also talk to the Walk for Life organization and see if they can bring their own generators to run the lights at the football field because running those lights is very expensive.

Chairman Alexander said that regarding organizations such as the Boy/Girl Scouts; we hate charging those kinds of groups any fees but every time they turn on a light, it costs the district money, and we need to recoup as much cost as we can. He stated this has to be fair amongst everyone. Mr. Ogborn thanked the Board for their direction and he will contact Stan Franks, City Parks & Recreation.

- F. **DETERMINATION ON RESURFACING MHSD RUNNING TRACK** – Tim McMurtrey/Cliff Ogborn. The Board was given two small samples of the track surface reflecting the wear and tear of the track. Mr. McMurtrey informed the Board that the running track at Tiger Field is showing severe separation of the running surface, cracks, and wear. He said we have two bid estimates to redo the track; historically, the funds have been taken from the Plant Facility fund. Mr. McMurtrey went on to say this is a very public and heavily used district property.

Mr. Gilbert clarified that this isn't a resurfacing project, but a patching project, especially around the Pole Vault area. He explained how the wear and tear damaged the track and then he explained how the patching process works. Mr. Gilbert stated that if we don't take care of this now and patch up the track, the only choice we would have is to resurface it in the next year or two. Mr. Gilbert said the Track Doctor had the lowest bid for the identical fix, probably because he was in the Treasure Valley and not out of state like the other bidder. He said that the Track Doctor came highly recommended by Bishop Kelly and the Track Doctor redid the BSU track.

Chairman Alexander recommended that after the patching project is completed, the track and field be locked down and will no longer be available to the public. He stated that the track and field is for our students and we need to preserve it for as long as possible and in order to do that, we need keep as many people off of it as we can. Mr. Ogborn said the track is heavily used by the community and unfortunately they seem to use lane one more than the others causing more extensive damage to that lane. He said we used to use the Plant Facility money to resurface or patch the track, but those funds are depleted.

Chairman Alexander said the biggest reason of locking down the track thus no longer making it available to the public is because we have no way of monitoring the track and field and we have no way of collecting fees for the use of the track and field. He said we have to do everything we can do to make this track and field last as long as it can.

Mr. McMurtrey stated he wanted the Board to know that by not allowing public access to the track, the Board should expect many furious parents and patrons.

Trustee Murray asked if it really protected the track by keeping people out. Mr. Gilbert said that first, many people only use lanes one and two and that damages and wears down those two lanes long before the other lanes; second, people, especially kids, ride their bikes and skateboards on the track and that tears up the track.

Mr. McMurtrey mentioned that the Press Box has been vandalized more than once and it was vandalized again last night. He said locking the gate will deter vandalism but it won't completely stop it. He continued to say that regarding vandalism, locking the gate might help, but again, you will have angry patrons.

Chairman Alexander asked for a motion. Trustee Murray motioned to accept the lowest bid from the Track Doctor, in the amount of \$18,000 to resurface the track and field. Trustee Rodney seconded the motion. Motion granted.

- G. **BID PROPOSAL** – MHHS Reroof Project – Tim McMurtrey/Phil Raney. Mr. McMurtrey stated this has been an ongoing project and we were hoping to complete the senior hall this year using Plant Facility money. He said we only had three companies bid for the reroof project and we were hoping to have a low bid of \$400,000, but the lowest bid was \$467,390 and the highest bid was \$737,625. Mr. McMurtrey stated that he told the bidders that this was more than the district could afford and it would be highly unlikely the Board would accept any of the bids. Trustee House moved to reject all the bid proposals for the MHHS Reroof Project as presented by Mr. McMurtrey. Motion received a second to reject all bid offers by Trustee Rodney. Motion to reject all the bid proposals was approved.
- H. **PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of the personnel items. Trustee House motioned to approve the personnel items, appointments, and resignations as presented by Mr. Gilbert, with a second from Trustee Rodney. Motion carried.

APPOINTMENTS

Armstrong, Raif, Assistant Varsity/Head JV Boys' Soccer Coach, MHHS
 Arrieta-Resnick, Nekane, Counselor, MHHS
 Bailey, Andrew, 8th Grade Head Football Coach, MHJH
 Day, Sarah B., Biology Teacher, MHHS
 Huey, Lisa, 8th Grade "B" Volleyball Coach, MHJH
 Mau, Steven, Assistant Varsity/Head Sophomore Volleyball Coach, MHHS
 Meksch, Dustin, Assistant Varsity Football Coach, MHHS
 Stear, Michael L., Choir Teacher, MHHS/MHJH
 Wilcox, Kendra, 7th Grade "B" Volleyball Coach, MHJH

RESIGNATIONS

Mablesen, Amory, 2nd Grade Teacher, West Elementary, effective: May 24, 2011
 Mitchell, Katie, Special Education Teacher, North Elementary: effective: May 24, 2011
 Moore, Bonnie, 7th Grade "B" Girls' Basketball Coach, MHJH
 Sato, Mindi, ESL Paraprofessional, HMS/MHJH: effective May 23, 2011
 Spies, Blake Lynn, Part-time Title I Paraprofessional, West Elementary: effective May 24, 2011
 Wallace, Tara, Title I Paraprofessional, East Elementary: effective May 23, 2011
 Yount, Nicole, 7th Grade "A" Girls' Basketball Coach, MHJH

Chairman Alexander announced to the audience that Trustee Tom Rodney decided not to run for a fourth term as Trustee of Zone 3. He said that it had been a pleasure getting to know Tom and working with him. He and the other board members presented Trustee Tom Rodney with a plaque to show their appreciation for his service to the school district and wished him luck in the future. Trustee Tom Rodney accepted the plaque and he too thanked the Board for all their work. With audience applause, Mr. Tom Rodney took a seat in the audience.

Chairman Alexander then called Mr. Richard Checketts to take a seat at the Dias.

- X. **ADMINISTER OATH TO ELECTED TRUSTEES** – Sharon Whitman. Clerk Whitman administered the Trustee Oath of Office to Mr. James Alexander, Zone 5, and Mr. Richard Checketts, Zone 3, by asking them to stand and repeat the Trustee Oath of Office after her; she then congratulated Trustee Alexander and

Trustee Checketts. Clerk Whitman informed the Board that Mrs. Reynolds was unable to make this board meeting and that a special board meeting would be schedule in the near future to administer the Trustee Oath of Office to her. *(The Trustee Oath of Office will be on file in the district office, with the Clerk of the Board.)*

Each Trustee was handed the ISBA Trustee Code of Ethics to read and sign. *(The Trustee Code of Ethics will be on file in the district office, with the Clerk of the Board.)*

A. NEW BOARD MEMBER TRAINING – July 28, 2011. Mr. McMurtrey informed the other trustees that new trustee training is scheduled for July 28, 2011. Each trustee received the agenda for the training and asked to contact either Clerk Whitman or himself if they were interested in attending.

XI. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee House to adjourn was seconded by Trustee Murray. Motion passed. Meeting adjourned at 8:15 p.m.

Chairman Alexander

Clerk Whitman