

SCHOOL BOARD MEETING
MAY 15, 2012
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee House, Trustee Reynolds, Trustee Murray, Trustee Checketts

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Cliff Ogborn, Sharon Whitman, Tara Handy, Erin Acarregui, Phil Raney, Jeff Johnson, Albert Longhurst, Nikki Cruser, Phil McCluskey, Anita Straw, Sherri Ybarra, Roberta Lockett, Brian Hershey, LTC Estes, Mike Jewell, Katherine Hudson, Christy Cash, Tilli Abbott

At 7:30 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF APRIL 17, 2012, AND THE SPECIAL MEETING OF APRIL 24, 2012.** Chairman Alexander called for a motion to approve the minutes of the regular board meeting of April 17, 2012, and the special board meeting of April 24, 2012. Trustee House requested that her name be annotated on the minutes, as she was in attendance. Trustee House moved to approve the minutes of the regular board meeting of April 17, 2012, as amended, and the special board meeting of April 24, 2012, with a second from Trustee Checketts. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for April 2012. The statements for April reflected a balance of \$1,085,208. Investments in the State Investment Pool are at a \$4,931,467. Unobligated cash and investments are 3,448,679 net of interfund payables. The Income Statement reflected revenue through April is \$18,476,640. Expenses show salaries are at \$10,574,021 of original budget, and benefits are \$3,215,795. As of April 30, we have a net margin of revenues in excess of expenses of \$1,629,459. Trustee Murray asked if there would be any money left over at the end of the [FY] year. Mr. Ogborn responded that it depends on how much Impact Aid money we are supposed to receive before the end of FY12. He is expecting a check in July, but thinks we will come in at about budget. Trustee House moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Checketts. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Murray moved to authorize payment of the district's bills as presented, with a second from Trustee Checketts. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** – None
- VI. **PUBLIC INPUT** – None
- VII. **REPORTS** –
 - A. **MOUNTAIN HOME AFB UPDATE** – MHAFB Liaison. LTC Estes said that there was nothing new to report, but that he had some very good information to pass along to the Board. LTC Estes explained how the Thrift Store on MHAFB operates. He said there is a group of dedicated volunteers who run the Thrift Store, and the proceeds from the sales at the Thrift Store go into a scholarship fund. LTC Estes reported that last week \$31,000 was given out towards scholarships with five scholarships going MHHS amounting to \$14,000, and three scholarships going to college students amounting to \$6,000. He stated that this is pure volunteer effort going back into the community. The Board thanked him and the MHAFB community for their support.

- B. ALTERNATIVE HIGH SCHOOL UPDATE** – Jeff Johnson. Mr. Johnson started by inviting everyone to the Academic Awards Night, Wednesday, May 16. He said that last year's seniors ended up with about \$70,000 in scholarship money, and thanks to the generosity of the community, this year's seniors ended up with over \$142,000 in scholarship money. He said for those who think the education is broke can be reassured that it is not.

Mr. Johnson reported that the application for the alternative high school has been submitted. He informed the Board that he has a list of students who are academically at risk. Mr. Johnson plans to hold an Open House sometime in the summer. He also plans to send some of the alternative school handbooks to, as well as inform, some of the local schools such as Rimrock and Glens Ferry that MHSD plans to start an alternative school at the start of FY13.

Trustee Murray clarified that we are starting an alternative school and not a charter school. He said there would be no levy to start the alternative school. He said this is a school for at risk students. Mr. Johnson agreed and added that we are the only school district our size that doesn't have an alternative school in our school district. Discussion continued regarding what would be needed to open the alternative school, students at risk, curriculum, etc.

- C. TREASURE VALLEY EDUCATION PARTNERSHIP UPDATE** – Tim McMurtrey. Mr. McMurtrey reported on the Southern Idaho Conference Achievement Data to the Board regarding the Treasure Valley Education Partnership. The Board reviewed the data comparison for the ISAT between the SIC schools and the rest of the Idaho schools. The SIC advanced reading students' scores have gone from 28.5% to 47.1% since 2007. The percentage of the SIC students' advanced math scores increased from 27.0% to 31.6%, which puts us just about equal with the other Idaho schools. The SIC advanced students' language scores have increased from 15.2% in 2007 to 30.2% in 2011. Mr. McMurtrey stated that we don't brag enough about how well our students are doing. He said our goal is get the students from the cradle to career. Chairman Alexander said that is good news. He then asked how many Valedictorians we have at MHHS this year and the response was twelve. He said that was amazing, quite impressive.

VIII. UNFINISHED BUSINESS –

A. POLICY ADOPTION – 2nd Reading – James Gilbert

- Positive Time Reporting Policy** – Mr. Gilbert presented the 2nd reading of the proposed adoption of Mountain Home School District No. 193 Positive Time Reporting Policy. He stated that the SDE requires each district adopt a similar policy explaining how to report federal hours actually used on time sheets. There has been no staff or patron input. Trustee Murray motioned to approve the 2nd reading of the proposed adoption of Positive Time Reporting Policy, as presented by Mr. Gilbert. Trustee House seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 P O L I C Y POSITIVE TIME REPORTING POLICY

FEDERAL TIME REPORTING

Many programs administered by Mountain Home School District No. 193 are funded through federal sources and are obligated to meet Federal Guidelines in order to qualify. If Federal Funds are used for an employee's salary, the employee is required to record time spent working on a federal program on their timesheet as hours worked through means of "Positive Time Reporting."

"Positive Time Reporting" is recording the *actual* time spent working on a set of activities that are applicable and allowable under the terms and conditions of the funding source.

Any vacation, sick leave, compensatory time taken, holiday pay, or other non-worked pay will be distributed

according to the default index(es) assigned to the employee's position.

A quarterly review and reconciliation will be performed by Payroll Clerk to ensure time is being charged appropriately.

EMPLOYEE RESPONSIBILITY

Employees are responsible to correctly charge actual time worked to the appropriate funding source(s) associated with any federal programs. Employees will work with their supervisor and/or district Payroll Clerk.

SUPERVISOR RESPONSIBILITY

Each pay period, supervisors are required to verify the hours were actually spent working directly on the federal or other programs, and correct index(es) were used in coding the timesheet.

PROGRAM COORDINATOR/DIRECTOR RESPONSIBILITY

The Program Coordinator/Director will discuss program needs with their Supervisor. Coordinators/Directors will closely monitor activities, expenses, and revenue of their program and report any deficiencies to their Supervisor and Payroll Clerk. It is the responsibility of the Program Coordinator/Director/or designee to inform Payroll Clerk when a funding source has been exhausted, and if a new index code needs to be established due to rollover into new fiscal year funds or the award of an entirely new federal grant.

B. POLICY REVISION – 2nd Reading – James Gilbert.

Mr. Gilbert presented the second reading of the proposed revisions to the Homeless Children & Youth Policy, School Safety & Discipline Policy, and the Title I – Parental Involvement – District Policy. He said there has been no staff or patron input since the last board meeting. Trustee Murray motioned to approve the second reading of the proposed revision to the Homeless Children & Youth Policy, School Safety & Discipline Policy, and the Title I – Parental Involvement – District Policy, as presented by Mr. Gilbert. Trustee Checketts seconded the motion. Motion approved.

1. Homeless Children & Youth Policy –

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 P O L I C Y HOMELESS CHILDREN AND YOUTH

Mountain Home School District No. 193 is committed to providing homeless children and youth the assistance necessary to foster student achievement and ensure their educational rights and protections. ~~The superintendent, or designee, will develop and implement procedures to address the specific needs of homeless children and youth with respect to school enrollment, attendance, and the supports that make academic achievement possible.~~

The McKinney-Vento Homeless Assistance Act ensures that all children and youth who are homeless receive a free appropriate public education and are given meaningful opportunities to succeed in our schools.

Schools in the Mountain Home School District will ensure that children and youth who are homeless are free from discrimination, segregation, and harassment.

Information regarding this policy, including the educational rights of children and youth identified as homeless will be published on the school district website, each school building website, made available during registration distributed to all students upon enrollment and once during the school year, provided to students who seek to withdraw from school, and posted in every school in the district, as well as other places where children, youth, and families who are homeless receive services, including family and youth shelters, motels, campgrounds, welfare departments, health departments, and other social service agencies.

Definitions

Children and youth experiencing homelessness means children and youth who are otherwise legally entitled to or eligible for a free public education, including preschool, and who lack a fixed, regular, and adequate nighttime residence, including:

- **Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, campgrounds, or trailer parks due to a lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting placement in foster care.**
- **Children and youth who have a primary nighttime residence that is a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings.**
- **Children and youth who are living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting.**
- **Migratory children and youth who are living in a situation described above.**

A child or youth will be considered homeless for as long as he or she is in a living situation described above.

***Unaccompanied youth* means a youth not in the physical custody of a parent or guardian, who meets the definition of homeless as defined above. The more general term youth also includes unaccompanied youth.**

***Enroll and enrollment* means attending school and participating fully in all school activities.**

***Immediate* means without delay.**

***Parent* means a person having legal or physical custody of a child or youth.**

***School of origin* means the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.**

***Local liaison* is the staff person designated by our district and each district in state as the person responsible for carrying out the duties assigned to the local homeless education liaison by the McKinney-Vento Homeless Assistance Act.**

Identification

Children and youth identified as homeless in the district, both in and out of school will be identified. Data will be collected on the number of children and youth experiencing homelessness in the district; where they are living; their academic achievement (including state and local assessments); and the reasons for any enrollment delays, interruptions in their education, or school transfers.

School Selection

Each child and youth identified as homeless has the right to remain at his or her school of origin or to attend any school that houses students who live in the attendance area in which the child or youth is actually living.

Therefore, in selecting a school, children and youth who are homeless will remain at their schools of origin to the extent feasible, unless that is against the parent or youth's wishes. Students may remain at their schools of origin the entire time they are homeless and until the end of any academic year in which they become permanently housed. The same applies if a child or youth loses his or her housing during the summer.

Services that are required to be provided, including transportation to and from the school of origin and services under federal and other programs, will not be considered in determining feasibility.

Enrollment

Enrollment may not be denied or delayed due to the lack of any document normally required for enrollment, including:

- Proof of residency
- Transcripts/school records (The enrolling school must contact the student's previous school to obtain school records. Initial placement of students whose records are not immediately available can be made based on the student's age and information gathered from the student, parent, and previous schools or teachers.)
- Immunizations or immunization/health/medical/physical records (If necessary, the school must refer students to the local liaison to assist with obtaining immunizations and/or immunization and other medical records.)
- Proof of guardianship
- Birth certificate
- Unpaid school fees
- Lack of clothing that conforms to dress code
- Any factor related to the student's living situation

Unaccompanied youth must be enrolled immediately in school. They may either enroll themselves or be enrolled by a parent, non-parent caretaker, older sibling, or local liaison.

Transportation

Parents and unaccompanied youth will be informed of this right to transportation before they select a school for attendance. At a parent's or unaccompanied youth's request, transportation will be provided to and from the school of origin for a child or youth experiencing homelessness. Transportation will be provided for the entire time the child or youth has a right to attend that school, as defined above, including during pending disputes. It is this district's policy that inter-district disputes will not result in a homeless student missing school. If such a dispute arises, they will arrange transportation and immediately bring the matter to the attention of the State Coordinator for the Education of Homeless Children and Youth. In addition to receiving transportation to and from the school of origin upon request, children and youth who are homeless will also be provided with other transportation services comparable to those offered to housed students.

Services

Children and youth experiencing homelessness will be provided services comparable to services offered to other students in the selected school, including:

- Transportation
- Title I, Part A services - Children and Youth identified as homeless are automatically eligible for Title I, Part A services, regardless of what school they attend
- Educational services for which the student meets eligibility criteria, including special education and related services, and programs for English Language Learners
- Vocational and Technical education programs
- Gifted and Talented programs
- Before and after-school programs
- Free meals - On the day a child or youth identified as homeless enrolls in school, the enrolling school must submit the student's name to the LEA Food Service office for immediate processing.

When applying any district policy regarding tardiness or absences, any tardiness or absence related to a child or youth's living situation will be excused.

Disputes

If a dispute arises over any issue covered in this policy, the child or youth experiencing homelessness will be admitted immediately to the school in which enrollment is sought pending final resolution of the dispute. The student will also have the rights of a student who is homeless to all appropriate educational services, transportation, free meals, and Title I - Part A, services while the dispute is pending.

The school where the dispute arises will provide the parent or unaccompanied youth with a written explanation of its decision and the right to appeal and will refer the parent or youth to the local liaison

immediately. The local liaison will ensure that the student is enrolled in the requested school and receiving other services to which he or she is entitled and will resolve the dispute as expeditiously as possible. The parent or unaccompanied youth will be given every opportunity to participate meaningfully in the resolution of the dispute. The local liaison will keep records of all disputes in order to determine whether particular issues or schools are repeatedly delaying or denying the enrollment of children and youth identified as homeless. The parent, unaccompanied youth, or school district may appeal the school district's decision as provided in the state's dispute resolution process.

Training

The local liaison will conduct training regarding Title X requirements and sensitivity/awareness activities for all LEA staff.

Coordination

The local liaison will coordinate with and seek support from the State Coordinator for the Education of Homeless Children and Youth, public and private service providers in the community, housing and placement agencies, the LEA transportation department, local liaisons in neighboring districts, and other organizations and agencies. Coordination will include conducting outreach and training to those agencies. Both public and private agencies will be encouraged to support the local liaison and our schools in implementing this policy.

2. School Safety & Discipline Policy –

MOUNTAIN HOME SCHOOL DISTRICT NO. 193

MOUNTAIN HOME, IDAHO 83647

P O L I C Y

SCHOOL SAFETY AND DISCIPLINE

In addition to Idaho Code 18-3302D (see attachment 1), Idaho Code 18-917A (see attachment 2), and Idaho Code 18-3313 false reports of explosives in public or private places is a felony, the Board of Trustees of Mountain Home School District No. 193 sanctions the following policy concerning school safety and discipline for the School District.

Mountain Home School District No. 193 believes each student deserves the opportunity to learn to his/her full potential. In order to achieve this, no student will be allowed to hinder any other student's opportunities to learn and/or cause any unsafe conditions or acts that hinder any other student's opportunities to learn.

SCHOOL SAFETY - (I.C. 18-3302D, 18-3302I, 18-3313)

- A. **ZERO TOLERANCE:** Students in violation of zero tolerance guidelines will be referred to the District Review Committee or recommended for expulsion and referred to the appropriate authorities. (Idaho Code 33-205)

Mountain Home School District No. 193 has adopted a zero tolerance stand against:

1. weapons and violent acts (see attachments) at school, on or near owned or contracted school property, or at school sponsored events, as interpreted by the Board of Trustees
2. verbal or written bomb threats, or placing or detonating a bomb
3. students found to be distributing, either by selling or sharing, dangerous drugs or students engaged in drug related behavior on or near owned or contracted school property, or at school sponsored events, as interpreted by the Board of Trustees

- B. **WEAPONS** – (I.C. 18-3302A-J, 18-3313)

1. Weapons are defined as follows:

- a. Any device, instrument, material, or substance designed to cause serious physical injury, or any item, which under the circumstances it is used, attempted, or threatened to be used, is readily capable of causing serious physical injury. Weapons may include, but are not limited to: firearm; dirk knife, bowie knife, dagger, or straight razor; metal knuckles; any explosive, incendiary, or poisonous gas; any combustible or flammable liquid; or any other item which is used to threaten, strike terror, or cause bodily harm or death even though it is normally considered to not present a danger to others.
2. Students who possess, store, or use firearms as defined in section A.1, will be expelled. The Board of Trustees reserves the right to expel a student permanently.

Mountain Home School District will not admit, prior to a hearing at the end of a one-year expulsion period, any student who has been expelled from another school district for violating the Gun-Free Schools Act of 1994. Students expelled for possession, storing, or using a firearm as defined in Section A.1 will be referred to the appropriate criminal or juvenile justice system.

3. Students who possess, store, or use look-a-like weapons, or other objects or substances capable of being used as weapons, without permission from school officials, will be immediately suspended for up to five (5) days. The administrator in charge of the case will meet with the superintendent of schools, or designee, as soon as possible to consider the evidence. Those determined to be in violation will be referred to the District Review Committee or the Board of Education with recommendation for further suspension and/or expulsion, and the proper authorities will be notified.

C. **VIOLENT ACTS** – (I.C. 16-1619, 18-917A, 18-3302I, 18-3313, 33-205, 33-512)

1. Threats, written or verbal, or acts including bullying, cyber-bullying, and physical abuse, violent or potentially violent, which pose a threat to the health and safety of students, staff members, or visitors, or are disruptive to the educational process of the Mountain Home School District, **may** ~~will~~ result in formal suspension procedures and possible expulsion. (See attachment 2)
 - Physical abuse against a student, including, but not limited to, hitting, pushing, tripping, kicking, blocking, or restraining another's movement; sexual misconduct; causing damage to another's clothing or possessions; and taking another's belongings.
 - Verbal abuse against a student, including, but not limited to, name-calling, threatening, sexual misconduct, taunting, and malicious teasing.
 - Psychological abuse against a student including, but not limited to, spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures or writing inappropriate statements regarding another, and intentionally excluding another from groups, or similar activities.
 - Harassment, intimidation, and/or bullying/cyber-bullying, including, but not limited to, any intentional gesture or any intentional written, verbal, or physical acts or threats, against another student may be committed through any technology included, but not limited to, the use of landlines, car phones or wireless telephones, or through the use of data or computer software that is accessed through a computer, computer system, or computer network.
 - In the event that cyber-bullying was committed by a school district pupil on school grounds and/or using school district technologies, the pupil will be subjected to appropriate discipline.
 - In the event that cyber-bullying was committed by a school district pupil using non-school district technologies away from school grounds, the Building Principal or designee may report the incident to local law enforcement. In addition, school authorities have the right to impose a consequence on a pupil for conduct away from school grounds, including on a school bus or at a school-sponsored function.
2. Following a minimal due process hearing, a student found to be in violation of this section of the School Safety and Discipline policy will be immediately suspended for up to five (5) days. The administrator in charge of the case will meet with the superintendent of schools, or designee, as soon as possible to consider the evidence. Those determined to be in violation will be referred to the District Review Committee or the Board of Education with recommendation for further suspension and/or

expulsion, and the proper authorities will be notified.

D. **BOMB THREAT** - (I.C. 18-3313, 18-3302I)

Any student involved in bomb threats against a school shall be referred to the Board of Trustees for recommended expulsion, and the proper authorities will be notified. A bomb threat includes, but is not limited to, placing or detonating a bomb, or verbal or written threats of bombs.

E. **DRUG/ALCOHOL/CONTROLLED SUBSTANCES POLICY** – (I.C. 33-210)

Students found to be distributing dangerous drugs or engaged in drug related behavior will be referred to the District Review Committee for disposition or to the Board of Trustees for a hearing for possible expulsion.

DEFINITION OF TERMS:

Dangerous Drug: Any drug, obtainable with or without a prescription, which can be used in a manner dangerous to the health of the user. This includes, but is not limited to, marijuana, amphetamines, (stimulants), barbiturates (depressants), cocaine, inhalants, heroin, and hallucinogens.

Distribution: Students who share and/or sell alcohol or other dangerous drugs to other students or persons on or near district property any time during school hours or at a school-sponsored activity are considered to be distributors.

Found: Positive proof has been established that the student is involved in the use, possession, or distribution of alcohol or other drugs.

F. **DISCIPLINE** – (I.C. 33-205, 33-512)

1. The District has the authority to control student conduct and to adopt rules necessary to maintain proper discipline (Idaho Code 33-512).

Each school shall establish a discipline committee to develop a discipline plan, which includes procedures for due process. The discipline plan must be provided, in writing, at the beginning of each school year to the students, staff, and parents.

All staff members will be notified that they are responsible to take appropriate action for discipline situations that may arise in their presence.

Building administrators may temporarily suspend any student for disciplinary reasons, or for other conduct disruptive of good order, or which impedes the effectiveness of the school (Idaho Code 33-205).

2. Excessive physical contact and public displays of affection are not acceptable on owned or contracted school property, or at school sponsored events.
3. Students with disabilities violating this policy will be dealt with within the guidelines of Individuals with Disabilities Educational Act (IDEA) and/or Section 504. Each incident will be addressed on a case-by-case basis.

G. **RELEASE OF A STUDENT TO LAW ENFORCEMENT OFFICIALS** – (I.C. 18-705)

The school administrator, or designee, may release a student to law enforcement officials if a warrant is issued, or if the officer is arresting the student without a warrant, or the officer requires the removal of a student from school district property. In the absence of parental or guardian consent, the school administrator, or designee, shall document the release by using the Juvenile Release form.

H. **DENIAL OF ENROLLMENT** – (I.C. 33-205)

Students, who have been expelled from any school district, including Mountain Home School District No. 193, must notify school authorities of this expulsion upon requesting admittance to the Mountain Home School District. A hearing before the Board of Trustees must be held, and permission given by that body, prior to the admittance of a student who has been expelled from any school district, as described above.

I. RIGHT OF APPEAL

Should the student wish to challenge an administrative decision, (s)he may request a hearing before District administration with right of appeal to the Board of Trustees via the Student Grievance Policy.

3. Title I – Parental Involvement – District Policy –

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 P O L I C Y TITLE I – PARENTAL INVOLVEMENT - DISTRICT

Statement of Purpose

The Mountain Home School District is committed to the goal of offering a quality education to each student that has value and meaning. We believe that all students can achieve academic success and grow to be productive citizens. Partnerships with parents and the community will assist our school in meeting these goals. Effective schools are a result of families and schools working together to promote high student achievement.

Title I Parent Involvement Plan

A plan for the involvement of Title I parents in the education of their student will be developed, reviewed yearly, and revised as appropriate, to include the following:

- Cover letter explaining the Title I program
- Permission slips for student participation, when a Title I Targeted Assistance school
- A “Home-School Compact,” which outlines how the parents may be involved in a partnership with the school in improving their child’s achievement
- An annual meeting for Title I parents to review and receive input for possible revisions of the policy
- Reasonable access to staff and school as well as ways to inform parents of student progress
- Provision of specific instructional strategies for assistance at home with reading and/or math
- A site-based parental involvement ~~sub~~ plan at each Title I school

Evaluation

An annual evaluation of the content and effectiveness of the Title I Parental Involvement Plan will be conducted by the superintendent or designee. Parents and teachers will be members of the team. The information gathered will serve as a guide in revision of this policy as well as to assist Title I staff in future goal setting.

IX. NEW BUSINESS –

A. TRAVEL REQUEST –

1. Football Team – MHHS – Gold Beach Football Camp, Gold Beach, Oregon, July 7-12, 2012 – Aaron Rodney. Mr. Johnson, for Mr. Rodney, requested permission to take the MHHS football players to the Gold Beach Football Camp, in Gold Beach, Oregon. Trustee Murray motioned for approval of the travel request for the MHHS Football players to attend the Gold Beach Football Camp, in Gold Beach, Oregon, July 7-12, 2012, as presented by Mr. Johnson. Trustee Checketts seconded the motion. Motion passed.
2. Soccer Team – MHHS – Real Salt Lake Soccer Event, Salt Lake City, Utah, July 28-29, 2012 – Jay Lockett. Mrs. Lockett, for Mr. Lockett, requested permission to take the MHHS soccer

players to participate in some of the Real Salt Lake Soccer events and mini-clinic, in Salt Lake City, Utah. Trustee Checketts motioned for approval of the travel authorization of the MHHS Soccer Team to attend the Real Salt Lake Soccer Events, in Salt Lake City, Utah, July 28-29, 2012, as presented by Mrs. Lockett. Trustee Murray seconded the motion. Motion passed.

- B. **INTENT TO OPERATE RENEWAL AGREEMENT** – Sodexho Marriott – Cliff Ogborn. Mr. Ogborn requested authorization to continue the renewal with Sodexho-Marriott Food Service contract for the upcoming year. Trustee House moved to approve the continued renewal contract agreement for school year 2012-13 with Sodexho-Marriott, as presented by Mr. Ogborn, with a second from Trustee Murray. Motion carried.
- C. **AUTHORIZATION TO PARTICIPATE IN THE SCHOOL LUNCH AND BREAKFAST PROGRAM** – Cliff Ogborn. Mr. Ogborn requested the Board approve the annual request for the district to participate in the National School Lunch and Breakfast Program. Trustee Checketts moved to approve the renewal agreement of the FY 2012-13 National School Lunch and Breakfast programs. Motion seconded by Trustee House. Motion approved.
- D. **PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of the personnel items. Trustee House motioned to approve the personnel items, as presented by Mr. Gilbert, with a second from Trustee Murray. Motion carried.

APPOINTMENTS

Bethel, Brion P., Head Varsity Boys' Basketball Coach, MHHS
 Carter, Karyn D., Special Education Teacher, MHHS
 Crane, Jaimie L., Assistant Varsity/Head Sophomore Volleyball Coach, MHHS
 Floyd, Sarah, 8th Grade "A" Volleyball Coach, MHJH
 Vogl, Jeffrey L., Head Varsity Cheerleading Coach, MHHS

RESIGNATIONS

Brock, Mista L., Cook II, MHHS, effective: May 25, 2012
 Link, Jennifer L., 2nd Grade Teacher, North Elementary, effective: May 25, 2012
 Markham, Carrie J., 6th Grade Teacher, HMS, effective: May 25, 2012
 Taylor, Sharon R., 5th Grade Teacher, HMS, effective: May 25, 2012

RETIREMENTS

Nystrom, Elizabeth A., 2nd Grade Teacher, **East** Elementary, effective: August 31, 2012
 Roark-Bowman, Sherri L., Special Education, North Elementary, effective: August 31, 2012

- X. **EXECUTIVE SESSION** –Personnel Matters. Chairman Alexander called for a motion for the purpose of allowing the Board to retire into executive session for personnel matters to discuss placing two certified employees on probation. After a full and complete discussion and upon motion duly made by Trustee House and seconded by Trustee Murray, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive sessions pursuant to Section 67-2345, Idaho Code, in order to discuss personnel matters regarding possibly placing two certified employees on as authorized by Title 33, Section 33-510, 33-512, 33-513, Section 67-2345(1)(b), Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to

be as follows:

NAME OF TRUSTEES

Chairman Alexander Aye
 Trustee House Aye
 Trustee Reynolds Absent
 Trustee Murray Aye
 Trustee Checketts Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the chairman had declared said resolution adopted, and the Board recessed into executive session at 8:01 p.m. to discuss possibly placing two certified employees on probation. Others present: the attending board members, Superintendent McMurtrey, Assistant Superintendent Gilbert, Clerk Whitman, Tara Handy, Cliff Ogborn, Principal Longhurst, and Assistant Principal McCluskey. Following a full and complete discussion of the personnel matters, the Board reconvened into open session at 8:17p.m. A motion by Trustee Murray to place a certified employee on probation with an Improvement Plan, received a second by Trustee House. Certified employee was placed on Probation with an Improvement Plan. Motion granted.

The Board entered back into executive session at 8:18 p.m., to discuss the possibility of placing a second certified employee on probation. Others present: the attending board members, Superintendent McMurtrey, Assistant Superintendent Gilbert, Clerk Whitman, Tara Handy, and Cliff Ogborn. Following a full and complete discussion of the possibility of placing another certified employee on probation, the Board reconvened into open session at 8:42 p.m., for the purpose of adjournment.

- XI. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee Checketts to adjourn was seconded by Trustee Murray. Motion carried. Meeting adjourned at 8:43 p.m.

Chairman Alexander

Clerk Whitman