

SCHOOL BOARD MEETING
JUNE 19, 2012
SCHOOL ADMINISTRATION OFFICE

TRUSTEES PRESENT: Chairman Alexander, Trustee House, Trustee Murray, Trustee Checketts

OTHERS PRESENT: Tim McMurtrey, James Gilbert, Cliff Ogborn, Sharon Whitman, Tara Handy, Craig Handy, Lori Bennett, Karen Echeverria, Tom Rodney, Aaron Rodney, Ed Graff, Erin Acarregui, Phil Raney, Jeff Johnson, Mike Jewell

At 7:31 p.m., Chairman Alexander convened the regular meeting of the Board of Trustees and called for the first item of business.

- I. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 15, 2012, AND THE SPECIAL BOARD MEETING OF MAY 23, 2012, AND THE SPECIAL BOARD MINUTES OF JUNE 12, 2012.** Chairman Alexander called for a motion to approve the minutes of the regular board meeting of May 15, 2012, and the special board meeting of May 23, 2012, and the special board meeting of June 12, 2012. There being no comment, Trustee Checketts moved to approve the minutes of the regular board meeting of May 15, 2012, and the special board meeting of May 23, 2012, and the special board meeting of June 12, 2012, with a second from Trustee House. Motion approved.
- II. **FINANCIAL REPORTS** – Cliff Ogborn. Mr. Ogborn reported on the financial statements for May 2012. The statements for May reflected a balance of \$941,134. Investments in the State Investment Pool are \$4,677,897. Unobligated cash and investments are \$3,432,351 net of interfund payables. The Income Statement reflected revenue through May is \$20,123,594. Expenses show salaries are at \$11,660,643, and benefits are \$3,537,210. As of May 31, we have a net margin of revenues in excess of expenses of \$1,582,241. Trustee House moved to approve the financial report as presented by Mr. Ogborn. Motion seconded by Trustee Murray. Motion passed.
- III. **CONSIDERATION OF BILLS** – Cliff Ogborn. Mr. Ogborn presented the district bills for approval. Trustee Murray moved to authorize payment of the district's bills as presented, with a second from Trustee House. Motion carried. (A full and complete listing of the District's bills may be reviewed at the District Office, Accounts Payable.)
- IV. **STAFF/STUDENT RECOGNITION** – None
- V. **DELEGATION** –
 1. ISBA - Karen Echeverri – Mrs. Echeverri, Executive Director of the Idaho School Boards Association (ISBA), approached the Board to inform them of the services and benefits of belonging to the ISBA and to encourage the MHSD to rejoin. She said that MHSD was one of the two school districts in the state of Idaho that were not members of the ISBA and that she would like to persuade us to join. Mrs. Echeverri briefed the Board on the different services that the ISBA provides to school districts and the many benefits of belonging to the ISBA.

Mrs. Echeverri explained that the ISBA was established in 1942 in order for the different school boards and districts throughout the state to have work-alike groups and other trustees and districts to talk to that are dealing with similar issues. She said that their purpose is for support services and advocacy. Mrs. Echeverri informed the Board that the mission is to provide leadership and services to the students and school districts of Idaho. She continued to say that the ISBA has property and liability insurance that is probably less than what we currently pay; the ISBA trains and holds workshops; they have policy updates and policy rewrite services along with model policies that are sent out four times a year; they have legal services in that they contract with Brian Julian and Amy White, from Anderson, Julian, & Hull, and that districts get four hours of free consults on any topic we choose. Mrs. Echeverri mentioned that the ISBA has annual conventions held in November, which includes about 40 Breakout Session and they also have keynote speakers. She continued to say that they have the "Day on the Hill"

every February in which school districts can meet and speak with the legislators and have lunch with their school districts legislators; there are spring and fall Regional meetings; included are weekly newsletters capturing everything that happened that week; they are school districts government relations and advocacy organization trying to ensure that the laws that are passed are something districts can live with and also combat those that are not.

Mrs. Echeverri concluded by encouraging MHSD to rejoin the ISBA. She informed the Board that the cost is based on student enrollment and our current enrollment means that the cost is estimated around \$7,000 annually.

Chairman Alexander stated that it's been about 5-years since MHSD dropped its membership to the ISBA as a means of saving money, but that on numerous occasions, we wished we hadn't as the ISBA is a very beneficial organization to belong to. Discussion began regarding membership and the benefits of belonging to the ISBA.

Mrs. Echeverri introduced Mrs. Lori Bennett from the Bruneau-Grand View Joint School District.

Mrs. Bennett began by stating that as a trustee from the Bruneau-Grand View School District, and as the Region III Chairman, her school district could not survive without the services and benefits of the ISBA. She said that the ISBA has saved their district a lot of money. Mrs. Bennett mentioned that to be able to be in contact with other school districts and to be able to bounce ideas off one another is wonderful and beneficial. She ended by encouraging the MHSD Board to rejoin the ISBA; it would be really nice to have MHSD as a member.

Chairman Alexander concluded by informing the ISBA that they are an important organization to belong to and when MHSD left the ISBA, it wasn't ever meant to be permanently, and that the Board would like to rejoin the ISBA, but that they needed to discuss this in more detail before any decision is made. He thanked Mrs. Echeverri and Mrs. Bennett for their input.

VI. PUBLIC INPUT – None

VII. REPORTS –

- A. MOUNTAIN HOME AFB UPDATE – MHAFB Liaison.** Mr. Mike Jewell stated that there are some leadership moves occurring this month. Colonel Moser is leaving and his replacement should arrive on Friday. He informed the Board that Colonel Short is now the new Wing Commander.

Chairman Alexander asked if more housing was being built in the near future. Mr. Jewell responded not in the near future and reminded the Board that the base is switching over to contract housing.

Trustee Murray asked if anyone was moving off the base because of the new Contract Housing. Mr. Jewell responded that there have been some families who have moved off the base. He mentioned that the Contract Housing would essentially be the same sort of deal as any other landlord.

Chairman Alexander asked if there was any more information regarding the Saudi Air Force. Mr. Jewell responded that he couldn't comment at the moment. Chairman Alexander stated this will have an impact on us and it creates a situation where we have a potential of having to close the only remaining school on the base. He continued to say that we've gone from 1400 students to just over 200 students over the last 10 years. Chairman Alexander added that he brings that to Mr. Jewell's attention because the more families who move into town means more students in the town schools, yet there would be empty buildings on the base. He mentioned that the district would lose even more Impact Aid money as more families move off base and many of the families that are moving off the base are moving to Boise. Discussion continued regarding current and projected student enrollment. Mr. McMurtrey requested a meeting with the new base commander once he has settled in.

- B. ADMINISTRATIVE REALIGNMENT** – Tim McMurtrey/James Gilbert. Mr. McMurtrey began by reminding the Board that the district cut one administrative position last year and made one person a halftime MHJH assistant principal and a halftime HMS assistant principal. He mentioned to the Board that as they were probably aware, this created a large disciplinary problem at MHJH.

Mr. McMurtrey stated that he and Mr. Gilbert have been trying to come up with a way of addressing all the discipline issues at the junior high without hiring another person. He said they would like to take the AD position and while still keeping it as a fulltime AD position, but also as a part-time Dean of Students at HMS; the person would be in charge of discipline and yet still have the duties of the AD.

Mr. Gilbert added that the other move would be to take the current person assigned as the part-time assistant principal at HMS and make that person the fulltime MHJH assistant principal who would also take on the duties of the MHJH AD. He said the part-time Dean of Students at HMS would only be a Dean position and would not include any teacher evaluations, and this would mean having to reduce some of the duties of the fulltime MHHS AD/part-time Dean of Students. The Board agreed.

VIII. UNFINISHED BUSINESS –

- A. PROPOSED 2012-2013 BUDGET** – Cliff Ogborn. Mr. Ogborn presented the proposed 2012-2013 budget to the Board. He said we held a budget hearing at 7:00 p.m., just prior to the regular meeting and didn't receive any public input. He then requested approval of the FY13 budget. Trustee House moved to approve the proposed 2012-2013 budget as presented by Mr. Ogborn. Trustee Checketts seconded it. Motion granted.
- B. POLICY ADOPTION** – 3rd and Final Reading – James Gilbert
- 1. Positive Time Reporting Policy** – Mr. Gilbert presented the 3rd and final reading of the proposed adoption of Mountain Home School District No. 193 Positive Time Reporting Policy. He stated that the SDE requires each district adopt a similar policy explaining how to report federal hours actually used on time sheets. There has been no staff or patron input. Trustee Murray motioned to approve the 3rd and final reading of the proposed adoption of Positive Time Reporting Policy, as presented by Mr. Gilbert. Trustee Checketts seconded the motion. Motion granted.

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 **P O L I C Y** **POSITIVE TIME REPORTING POLICY**

FEDERAL TIME REPORTING

Many programs administered by Mountain Home School District No. 193 are funded through federal sources and are obligated to meet Federal Guidelines in order to qualify. If Federal Funds are used for an employee's salary, the employee is required to record time spent working on a federal program on their timesheet as hours worked through means of "Positive Time Reporting."

"Positive Time Reporting" is recording the *actual* time spent working on a set of activities that are applicable and allowable under the terms and conditions of the funding source.

Any vacation, sick leave, compensatory time taken, holiday pay, or other non-worked pay will be distributed according to the default index(es) assigned to the employee's position.

A quarterly review and reconciliation will be performed by Payroll Clerk to ensure time is being charged appropriately.

EMPLOYEE RESPONSIBILITY

Employees are responsible to correctly charge actual time worked to the appropriate funding source(s) associated with any federal programs. Employees will work with their supervisor and/or district Payroll Clerk.

SUPERVISOR RESPONSIBILITY

Each pay period, supervisors are required to verify the hours were actually spent working directly on the federal or other programs, and correct index(es) were used in coding the timesheet.

PROGRAM COORDINATOR/DIRECTOR RESPONSIBILITY

The Program Coordinator/Director will discuss program needs with their Supervisor. Coordinators/Directors will closely monitor activities, expenses, and revenue of their program and report any deficiencies to their Supervisor and Payroll Clerk. It is the responsibility of the Program Coordinator/Director/or designee to inform Payroll Clerk when a funding source has been exhausted, and if a new index code needs to be established due to rollover into new fiscal year funds or the award of an entirely new federal grant.

- C. POLICY REVISION** – 3rd and Final Reading – James Gilbert. Mr. Gilbert presented the 3rd and Final reading of the proposed revisions to the Homeless Children & Youth Policy, School Safety & Discipline Policy, and the Title I – Parental Involvement – District Policy. He said this is in compliance with Idaho Code and there has been no staff or patron input since the last board meeting. Trustee House motioned to approve the Third and Final reading of the proposed revision to the Homeless Children & Youth Policy, School Safety & Discipline Policy, and the Title I – Parental Involvement – District Policy, as presented by Mr. Gilbert. Trustee Checketts seconded the motion. Motion approved.

1. Homeless Children & Youth Policy –

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 P O L I C Y HOMELESS CHILDREN AND YOUTH

Mountain Home School District No. 193 is committed to providing homeless children and youth the assistance necessary to foster student achievement and ensure their educational rights and protections. ~~The superintendent, or designee, will develop and implement procedures to address the specific needs of homeless children and youth with respect to school enrollment, attendance, and the supports that make academic achievement possible.~~

The McKinney-Vento Homeless Assistance Act ensures that all children and youth who are homeless receive a free appropriate public education and are given meaningful opportunities to succeed in our schools.

Schools in the Mountain Home School District will ensure that children and youth who are homeless are free from discrimination, segregation, and harassment.

Information regarding this policy, including the educational rights of children and youth identified as homeless will be published on the school district website, each school building website, made available during registration distributed to all students upon enrollment and once during the school year, provided to students who seek to withdraw from school, and posted in every school in the district, as well as other places where children, youth, and families who are homeless receive services, including family and youth shelters, motels, campgrounds, welfare departments, health departments, and other social service agencies.

Definitions

Children and youth experiencing homelessness means children and youth who are otherwise legally entitled to or eligible for a free public education, including preschool, and who lack a fixed, regular, and adequate nighttime residence, including:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, campgrounds, or trailer parks due to a lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting placement in foster care.
- Children and youth who have a primary nighttime residence that is a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- Children and youth who are living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting.
- Migratory children and youth who are living in a situation described above.

A child or youth will be considered homeless for as long as he or she is in a living situation described above.

Unaccompanied youth means a youth not in the physical custody of a parent or guardian, who meets the definition of homeless as defined above. The more general term youth also includes unaccompanied youth.

Enroll and enrollment means attending school and participating fully in all school activities.

Immediate means without delay.

Parent means a person having legal or physical custody of a child or youth.

School of origin means the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.

Local liaison is the staff person designated by our district and each district in state as the person responsible for carrying out the duties assigned to the local homeless education liaison by the McKinney-Vento Homeless Assistance Act.

Identification

Children and youth identified as homeless in the district, both in and out of school will be identified. Data will be collected on the number of children and youth experiencing homelessness in the district; where they are living; their academic achievement (including state and local assessments); and the reasons for any enrollment delays, interruptions in their education, or school transfers.

School Selection

Each child and youth identified as homeless has the right to remain at his or her school of origin or to attend any school that houses students who live in the attendance area in which the child or youth is actually living.

Therefore, in selecting a school, children and youth who are homeless will remain at their schools of origin to the extent feasible, unless that is against the parent or youth's wishes. Students may remain at their schools of origin the entire time they are homeless and until the end of any academic year in which they become permanently housed. The same applies if a child or youth loses his or her housing during the summer.

Services that are required to be provided, including transportation to and from the school of origin and services under federal and other programs, will not be considered in determining feasibility.

Enrollment

Enrollment may not be denied or delayed due to the lack of any document normally required for enrollment, including:

- Proof of residency
- Transcripts/school records (The enrolling school must contact the student's previous school to obtain school records. Initial placement of students whose records are not immediately available can be made based on the student's age and information gathered from the student, parent, and previous schools or teachers.)

- Immunizations or immunization/health/medical/physical records (If necessary, the school must refer students to the local liaison to assist with obtaining immunizations and/or immunization and other medical records.)
- Proof of guardianship
- Birth certificate
- Unpaid school fees
- Lack of clothing that conforms to dress code
- Any factor related to the student's living situation

Unaccompanied youth must be enrolled immediately in school. They may either enroll themselves or be enrolled by a parent, non-parent caretaker, older sibling, or local liaison.

Transportation

Parents and unaccompanied youth will be informed of this right to transportation before they select a school for attendance. At a parent's or unaccompanied youth's request, transportation will be provided to and from the school of origin for a child or youth experiencing homelessness. Transportation will be provided for the entire time the child or youth has a right to attend that school, as defined above, including during pending disputes. It is this district's policy that inter-district disputes will not result in a homeless student missing school. If such a dispute arises, they will arrange transportation and immediately bring the matter to the attention of the State Coordinator for the Education of Homeless Children and Youth. In addition to receiving transportation to and from the school of origin upon request, children and youth who are homeless will also be provided with other transportation services comparable to those offered to housed students.

Services

Children and youth experiencing homelessness will be provided services comparable to services offered to other students in the selected school, including:

- Transportation
- Title I, Part A services - Children and Youth identified as homeless are automatically eligible for Title I, Part A services, regardless of what school they attend
- Educational services for which the student meets eligibility criteria, including special education and related services, and programs for English Language Learners
- Vocational and Technical education programs
- Gifted and Talented programs
- Before and after-school programs
- Free meals - On the day a child or youth identified as homeless enrolls in school, the enrolling school must submit the student's name to the LEA Food Service office for immediate processing.

When applying any district policy regarding tardiness or absences, any tardiness or absence related to a child or youth's living situation will be excused.

Disputes

If a dispute arises over any issue covered in this policy, the child or youth experiencing homelessness will be admitted immediately to the school in which enrollment is sought pending final resolution of the dispute. The student will also have the rights of a student who is homeless to all appropriate educational services, transportation, free meals, and Title I - Part A, services while the dispute is pending.

The school where the dispute arises will provide the parent or unaccompanied youth with a written explanation of its decision and the right to appeal and will refer the parent or youth to the local liaison immediately. The local liaison will ensure that the student is enrolled in the requested school and receiving other services to which he or she is entitled and will resolve the dispute as expeditiously as possible. The parent or unaccompanied youth will be given every opportunity to participate meaningfully in the resolution of the dispute. The local liaison will keep records of all disputes in order to determine whether particular issues or schools are repeatedly delaying or denying the enrollment of children and youth identified as

homeless. The parent, unaccompanied youth, or school district may appeal the school district's decision as provided in the state's dispute resolution process.

Training

The local liaison will conduct training regarding Title X requirements and sensitivity/awareness activities for all LEA staff.

Coordination

The local liaison will coordinate with and seek support from the State Coordinator for the Education of Homeless Children and Youth, public and private service providers in the community, housing and placement agencies, the LEA transportation department, local liaisons in neighboring districts, and other organizations and agencies. Coordination will include conducting outreach and training to those agencies. Both public and private agencies will be encouraged to support the local liaison and our schools in implementing this policy.

2. School Safety & Discipline Policy –

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 P O L I C Y SCHOOL SAFETY AND DISCIPLINE

In addition to Idaho Code 18-3302D (see attachment 1), Idaho Code 18-917A (see attachment 2), and Idaho Code 18-3313 false reports of explosives in public or private places is a felony, the Board of Trustees of Mountain Home School District No. 193 sanctions the following policy concerning school safety and discipline for the School District.

Mountain Home School District No. 193 believes each student deserves the opportunity to learn to his/her full potential. In order to achieve this, no student will be allowed to hinder any other student's opportunities to learn and/or cause any unsafe conditions or acts that hinder any other student's opportunities to learn.

SCHOOL SAFETY - (I.C. 18-3302D, 18-3302I, 18-3313)

- A. **ZERO TOLERANCE:** Students in violation of zero tolerance guidelines will be referred to the District Review Committee or recommended for expulsion and referred to the appropriate authorities. (Idaho Code 33-205)

Mountain Home School District No. 193 has adopted a zero tolerance stand against:

1. weapons and violent acts (see attachments) at school, on or near owned or contracted school property, or at school sponsored events, as interpreted by the Board of Trustees
2. verbal or written bomb threats, or placing or detonating a bomb
3. students found to be distributing, either by selling or sharing, dangerous drugs or students engaged in drug related behavior on or near owned or contracted school property, or at school sponsored events, as interpreted by the Board of Trustees

- B. **WEAPONS** – (I.C. 18-3302A-J, 18-3313)

1. Weapons are defined as follows:
 - a. Any device, instrument, material, or substance designed to cause serious physical injury, or any item, which under the circumstances it is used, attempted, or threatened to be used, is readily capable of causing serious physical injury. Weapons may include, but are not limited to: firearm; dirk knife, bowie knife, dagger, or straight razor; metal knuckles; any explosive, incendiary, or

poisonous gas; any combustible or flammable liquid; or any other item which is used to threaten, strike terror, or cause bodily harm or death even though it is normally considered to not present a danger to others.

2. Students who possess, store, or use firearms as defined in section A.1, will be expelled. The Board of Trustees reserves the right to expel a student permanently.

Mountain Home School District will not admit, prior to a hearing at the end of a one-year expulsion period, any student who has been expelled from another school district for violating the Gun-Free Schools Act of 1994. Students expelled for possession, storing, or using a firearm as defined in Section A.1 will be referred to the appropriate criminal or juvenile justice system.

3. Students who possess, store, or use look-a-like weapons, or other objects or substances capable of being used as weapons, without permission from school officials, will be immediately suspended for up to five (5) days. The administrator in charge of the case will meet with the superintendent of schools, or designee, as soon as possible to consider the evidence. Those determined to be in violation will be referred to the District Review Committee or the Board of Education with recommendation for further suspension and/or expulsion, and the proper authorities will be notified.

C. **VIOLENT ACTS** – (I.C. 16-1619, 18-917A, 18-3302I, 18-3313, 33-205, 33-512)

1. Threats, written or verbal, or acts including bullying, cyber-bullying, and physical abuse, violent or potentially violent, which pose a threat to the health and safety of students, staff members, or visitors, or are disruptive to the educational process of the Mountain Home School District, **may will** result in formal suspension procedures and possible expulsion. (See attachment 2)
 - Physical abuse against a student, including, but not limited to, hitting, pushing, tripping, kicking, blocking, or restraining another's movement; sexual misconduct; causing damage to another's clothing or possessions; and taking another's belongings.
 - Verbal abuse against a student, including, but not limited to, name-calling, threatening, sexual misconduct, taunting, and malicious teasing.
 - Psychological abuse against a student including, but not limited to, spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures or writing inappropriate statements regarding another, and intentionally excluding another from groups, or similar activities.
 - Harassment, intimidation, and/or bullying/cyber-bullying, including, but not limited to, any intentional gesture or any intentional written, verbal, or physical acts or threats, against another student may be committed through any technology included, but not limited to, the use of landlines, car phones or wireless telephones, or through the use of data or computer software that is accessed through a computer, computer system, or computer network.
 - In the event that cyber-bullying was committed by a school district pupil on school grounds and/or using school district technologies, the pupil will be subjected to appropriate discipline.
 - In the event that cyber-bullying was committed by a school district pupil using non-school district technologies away from school grounds, the Building Principal or designee may report the incident to local law enforcement. In addition, school authorities have the right to impose a consequence on a pupil for conduct away from school grounds, including on a school bus or at a school-sponsored function.
2. Following a minimal due process hearing, a student found to be in violation of this section of the School Safety and Discipline policy will be immediately suspended for up to five (5) days. The administrator in charge of the case will meet with the superintendent of schools, or designee, as soon as possible to consider the evidence. Those determined to be in violation will be referred to the District Review Committee or the Board of Education with recommendation for further suspension and/or expulsion, and the proper authorities will be notified.

D. **BOMB THREAT** - (I.C. 18-3313, 18-3302I)

Any student involved in bomb threats against a school shall be referred to the Board of Trustees for

recommended expulsion, and the proper authorities will be notified. A bomb threat includes, but is not limited to, placing or detonating a bomb, or verbal or written threats of bombs.

E. **DRUG/ALCOHOL/CONTROLLED SUBSTANCES POLICY** – (I.C. 33-210)

Students found to be distributing dangerous drugs or engaged in drug related behavior will be referred to the District Review Committee for disposition or to the Board of Trustees for a hearing for possible expulsion.

DEFINITION OF TERMS:

Dangerous Drug: Any drug, obtainable with or without a prescription, which can be used in a manner dangerous to the health of the user. This includes, but is not limited to, marijuana, amphetamines, (stimulants), barbiturates (depressants), cocaine, inhalants, heroin, and hallucinogens.

Distribution: Students who share and/or sell alcohol or other dangerous drugs to other students or persons on or near district property any time during school hours or at a school-sponsored activity are considered to be distributors.

Found: Positive proof has been established that the student is involved in the use, possession, or distribution of alcohol or other drugs.

F. **DISCIPLINE** – (I.C. 33-205, 33-512)

1. The District has the authority to control student conduct and to adopt rules necessary to maintain proper discipline (Idaho Code 33-512).

Each school shall establish a discipline committee to develop a discipline plan, which includes procedures for due process. The discipline plan must be provided, in writing, at the beginning of each school year to the students, staff, and parents.

All staff members will be notified that they are responsible to take appropriate action for discipline situations that may arise in their presence.

Building administrators may temporarily suspend any student for disciplinary reasons, or for other conduct disruptive of good order, or which impedes the effectiveness of the school (Idaho Code 33-205).

2. Excessive physical contact and public displays of affection are not acceptable on owned or contracted school property, or at school sponsored events.
3. Students with disabilities violating this policy will be dealt with within the guidelines of Individuals with Disabilities Educational Act (IDEA) and/or Section 504. Each incident will be addressed on a case-by-case basis.

G. **RELEASE OF A STUDENT TO LAW ENFORCEMENT OFFICIALS** – (I.C. 18-705)

The school administrator, or designee, may release a student to law enforcement officials if a warrant is issued, or if the officer is arresting the student without a warrant, or the officer requires the removal of a student from school district property. In the absence of parental or guardian consent, the school administrator, or designee, shall document the release by using the Juvenile Release form.

H. **DENIAL OF ENROLLMENT** – (I.C. 33-205)

Students, who have been expelled from any school district, including Mountain Home School District No. 193, must notify school authorities of this expulsion upon requesting admittance to the Mountain Home School District. A hearing before the Board of Trustees must be held, and permission given by that body, prior to the admittance of a student who has been expelled from any school district, as described above.

I. RIGHT OF APPEAL

Should the student wish to challenge an administrative decision, (s)he may request a hearing before District administration with right of appeal to the Board of Trustees via the Student Grievance Policy.

3. Title I – Parental Involvement – District Policy –

MOUNTAIN HOME SCHOOL DISTRICT NO. 193 MOUNTAIN HOME, IDAHO 83647 P O L I C Y TITLE I – PARENTAL INVOLVEMENT - DISTRICT

Statement of Purpose

The Mountain Home School District is committed to the goal of offering a quality education to each student that has value and meaning. We believe that all students can achieve academic success and grow to be productive citizens. Partnerships with parents and the community will assist our school in meeting these goals. Effective schools are a result of families and schools working together to promote high student achievement.

Title I Parent Involvement Plan

A plan for the involvement of Title I parents in the education of their student will be developed, reviewed yearly, and revised as appropriate, to include the following:

- Cover letter explaining the Title I program
- Permission slips for student participation, when a Title I Targeted Assistance school
- A “Home-School Compact,” which outlines how the parents may be involved in a partnership with the school in improving their child’s achievement
- An annual meeting for Title I parents to review and receive input for possible revisions of the policy
- Reasonable access to staff and school as well as ways to inform parents of student progress
- Provision of specific instructional strategies for assistance at home with reading and/or math
- A site-based parental involvement sub plan at each Title I school

Evaluation

An annual evaluation of the content and effectiveness of the Title I Parental Involvement Plan will be conducted by the superintendent or designee. Parents and teachers will be members of the team. The information gathered will serve as a guide in revision of this policy as well as to assist Title I staff in future goal setting.

IX. NEW BUSINESS –

- A. ENERGY EDUCATION, INC. (EEI) REQUEST** – Tim McMurtrey. Mr. McMurtrey introduced Mr. Ed Graff of Energy Education. Mr. Graff approached the board and presented his EEI information. He said the EEI is an energy conservation consulting company that helps school districts, universities, colleges, etc. reduce their energy consumption by an average of 20-30% and some as much as 50-60% of major utilities and in addition to any other ways of reducing energy consumption. Mr. Graff went on to explain how the process works, what to expect, what EEI expects from us, etc. He said EEI has a long history of reducing energy consumption and they work with numerous school districts in Idaho.

Mr. Graff stated that reducing energy consumption is more than just turning off lights and computers, but involves such things as engineering, programs, people, communication, etc. He said EEI would come on sight with engineers, experts, etc., and determine ways to cut energy costs through methodology with their perfected methodology. Mr. Graff informed the Board that this doesn’t involve the purchase of any new equipment, and the district and EEI would mutually agree on who becomes the Energy Manager. He mentioned that if the district contracts with EEI, the district should save about \$1.8 million over the next ten years.

Mr. Graff described the program as rigorous and involves ongoing onsite assessments; it wouldn't affect instruction time; the district would have an onsite Energy Education Specialist; the district would have to purchase a third party industry standard energy program, but not new equipment; the district should be able to reduce energy consumption by 20-30% and wouldn't have to budget this program to pay bills. He informed the Board that his data form took into account the district's expenditures and projected that we should be able to save about \$750,000 in utilities. Mr. Graff explained that the district could pay bills, pay EEI, pay the stipend of EEI specialist, purchase the software, provide training for the Energy Specialist, etc., and still have about \$60,000 left over.

Mr. Graff stated that EEI guarantees the contract. He said that contractually, if the district doesn't save at least what was spent investing in the program, EEI would reimburse our district for the difference. Mr. Graff believes that the district should have about a 50% return on our investment the first year, and over a 10-year period, the district should have about a 300% return on our investment, not to mention that the district would spend nearly \$2 million less on utilities.

Mr. Graff reviewed the data sheets and continued to inform the Board about expected returns, and he mentioned the names of the districts that are successful and continue to be so. He gave the district the names of the 200 districts EEI works with in Idaho, and the names of 10 to 12 districts in Utah as references for the district to call to vet.

Chairman Alexander asked if EEI selects the staff member that is chosen to be the Energy Specialist and Mr. Graff replied yes and no, He said the district and EEI mutually select the Energy Specialist; the specialist must be acceptable to both the district and EEI. Mr. Graff also explained that the person chosen as the Energy Specialist must be able to make assessments during work hours, non-work hours, midnights, holidays, weekends, etc. He continued to say that with there being a high community use of the facilities, which uses a lot of energy, the Energy Specialist must possess people skills, be reliable, be accountable, be self-motivated, the person must possess character and initiative, etc.. Mr. Graff stated that EEI ensures that the Energy Specialist is doing what is supposed to be done and EEI intervenes when necessary; there is a lot of coordination and communication involved.

Chairman Alexander asked Mr. McMurtrey the outcome of the reference check, and Mr. McMurtrey replied that every single school district that he called had positive things to say about EEI and positive things to say about the money they saved.

Trustee Murray asked if EEI had any districts that were unsuccessful. Mr. Graff answered no because EEI is very selective and scrutinizes districts as much as districts scrutinize EEI. He said EEI wouldn't contract with a district that they didn't think would be successful.

Trustee Murray then claimed that EEI gave us a list of references of only their successes. Mr. Graff responded no, EEI gave the district a list of all of the school districts.

Chairman Alexander said that he thinks this is a great idea. He said that as long as the district can save those energy units, then we are saving money. He then said that if we cannot reduce energy usage, we wouldn't be able to reduce our spending.

Trustee Checketts asked Mr. Ogborn his opinion. Mr. Ogborn said that he is skeptical of the numbers, but that he never did call any of the references.

Chairman Alexander stated that any energy saved is money saved and the data is very impressive. Mr. Graff, in response to Mr. Ogborn, stated that EEI's numbers are actually on the conservative side, but that skepticism is good as long as you react to your skepticism, but EEI has the data to prove their successes.

Trustee House said that like everything else the Board has had to deal with contractually, the sticker shock is always a factor, and she felt that the patrons wouldn't understand the reasoning behind considering such an expensive venture, but that being said, she felt this investment would

ultimately save the district thousands of dollars.

A thorough and in-depth discussion began regarding costs, expectations, the mechanics of the program, results, labor issues, benefits, projected savings accuracy, etc.

Trustee Murray clarified by stating that should MHSD not be successful, even though we might in year 4 of the 10-year contract, and we decided that this wasn't working for our district, EEI would write us a check for the amount that we put into the program. Mr. Graff responded yes.

Chairman Alexander said that the prospect of having Energy Star buildings is important for us and we should try it. He then asked if there were any more comments or questions, with there being none, he called for a motion. Trustee House motioned to approved the proposal by Energy Education Incorporated as presented. Trustee Checketts seconded the motion. Motion passed.

B. IN LIEU OF TRANSPORTATION REQUEST – James Gilbert. Mr. Gilbert presented a transportation reimbursement request for approval.

1. John & Collette Boguslawski for Cody, 11th grade, MHHS; Heather, 8th grade, MHJH; and Michael, 6th grade, HMS

A motion by Trustee Checketts to approve the In Lieu of Transportation request as presented by Mr. Gilbert, with a second by Trustee Murray. Motion passed.

C. POLICY ADOPTION – 1st Reading – James Gilbert

1. **Evaluation of Certified Employees – Student Achievement & Parental Input** – Mr. Gilbert presented the 1st reading of the proposed adoption of Mountain Home School District No. 193 Evaluation of Certified Employees – Student Achievement & Parental Input Policy. He requested there only be one reading as the SDE requires all school districts to have this policy in place before the end of June. Mr. Gilbert explained that the policy was drafted to comply with the directive of the SDE requiring all school districts must adopt this policy. There has been no staff or patron input. Trustee House motioned to approve the first and Only reading of the proposed adoption of the Evaluation of Certified Employees – Student Achievement & Parental Input Policy as required by state law. Trustee Checketts seconded the motion. Motion granted.

**MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO 83647**

P O L I C Y

EVALUATION OF CERTIFIED EMPLOYEES – STUDENT ACHIEVEMENT AND PARENTAL INPUT

Effective the 2012-2013 school year, student achievement and parental input will be part of the evaluation of professional staff to meet the requirements of Idaho Code Section 33-514.

LEGAL REFERENCE: Idaho Code Sections 33-514
Idaho Elementary & Secondary Act (ESEA)

D. BID PROPOSAL – MHHS & West Elementary Reroof Project – Tim McMurtrey/Phil Raney. Mr. McMurtrey presented the four bid proposals and stated that Upson Company was the low bidder in the amount of \$958,570.00; the highest bid was \$1,369,480.00. He recommended approval.

Mr. McMurtrey stated that by waiting one year to fix the MHHS roof cost the district an additional \$100,000 more than last year, and the longer we wait then the more it will cost us. He also notified the Board that this would deplete the Plant Facility Funds completely.

Trustee Checketts asked when would the project start and the reply was that Upson would start the project in two weeks, but they wouldn't be able to finish until after school starts in the fall.

Discussion began about the mechanics of reroofing buildings. Mr. Raney cautioned the Board that HMS roof needed to be reroofed as well. Trustee Checketts moved to accept the bid proposals from Upson Company in the amount of \$958,570.00, as presented. Motion received a second to accept the bid offer from Trustee Murray. Motion approved.

- E. AUTHORIZATION TO USE MHSD's FOOTBALL EQUIPMENT** – Spring/Summer 2012 – Aaron Rodney. Mr. Rodney started by thanking the Board for hiring him as the Football Coach and then he requested permission to use the district's football equipment for three spring/summer events. The first event is for the football team to bring and use the equipment for the Gold Beach Football Camp in Oregon; the second event is the I-84 Football Camp held here in Mountain Home; and third is for the Youth Football Camp also held in Mountain Home. He reminded the Board that the IHSAA catastrophic insurance is not in effect during the non-IHSAA activities schedule.

Trustee Checketts inquired as to how often is the equipment inspected for safety. Mr. Rodney responded that the helmets have to be recertified every two years, that's when the company reconditions the helmets and then after about 10-years, new helmets should be purchased. Trustee Checketts motioned to authorize the use of the district's football equipment for the Gold Beach Football Camp, I-84 Football Camp, and the Youth Football Camp, as presented by Mr. Rodney. Trustee Murray seconded the motion. Motion granted.

- F. DISPOSAL OF CAPITAL ASSETS** – Cliff Ogborn. Mr. Ogborn presented the Board with a list of assets that are no longer of any use to the district and ask to dispose of them in the most efficient methods possible. He informed the Board that the list will be placed on the school district website for a short period of time should someone from the community want an item, if no one responds, then these items will be disposed of. Trustee Murray moved to authorize the disposal of the capital assets as presented by Mr. Ogborn. Trustee Checketts seconded it. Motion authorized. (A full and complete listing of the items to be disposed of may be reviewed on the MHSD website, www.mtnhomesd.org, or reviewed at the District Office, Director of Fiscal Operations.)
- G. PERSONNEL** – James Gilbert. Mr. Gilbert requested approval of all of the appointments except one until the certification issue is resolved with BSU. He then requested approval of the resignations and retirements. Trustee House motioned to approve the personnel items as amended by Mr. Gilbert, with a second from Trustee Murray. Motion carried.

APPOINTMENTS

Airhart, Shonda K., 6th Grade Teacher, HMS
~~Anderson, Kelli, 4th Grade Teacher, East Elementary~~
 DeSantis, Thomas M. Jr., Assistant Boys' Varsity Soccer Coach, MHHS
 Floyd, Sara M., Receptionist, Base Primary
 Hansen, Chelsea A., Assistant Varsity Cheerleading Coach, MHHS
 Kirk, Samantha R., Kindergarten Teacher, North Elementary
 Lovejoy, Mary Ashton, ELL Teacher, West Elementary & MHJH
 Manantan, Ashleigh M., Music Teacher, Hacker Middle School
 Ogaard, Judy L., 5th Grade Teacher, HMS
 Rudeen, Tenille C., 2nd Grade Teacher, North Elementary
 Ross, Suzie E., Special Education Teacher, East Elementary

RESIGNATIONS

Asbury, Rachele A., Business Teacher, MHHS, effective: May 29, 2012
 Asbury, Rachele A., Head Varsity Volleyball Coach, MHHS, effective: May 29, 2012
 Day, Amy R., Pre-School Paraeducator, North Elementary, effective: May 24, 2012
 Jackson, Mona K., Music Teacher, HMS, effective: August 31, 2012
 McLaughlin, Kristin E., Assistant Varsity/Head JV Cheerleading Coach, MHJH
 Pyle, Press, Special Education Teacher, East Elementary, effective: May 25, 2012

RETIREMENTS

Gillies, Dan, 6th Grade Teacher, HMS, effective: August 31, 2012

- X. **EXECUTIVE SESSION** – Personnel Matters. The Board determined that an executive session wasn't needed.
- XI. **ADJOURNMENT** – All business of the Board having been completed, Chairman Alexander called for a motion to adjourn. A motion from Trustee Checketts to adjourn was seconded by Trustee House. Motion carried. Meeting adjourned at 7:53 p.m.

Chairman Alexander

Clerk Whitman