

SPECIAL BOARD MEETING
 May 3, 2022
 SCHOOL ADMINISTRATION OFFICE

A special meeting of the Board of Trustees of Mountain Home School District No. 193 was convened at 6:00 p.m., May 3, 2022, District Administration Office, 470 North 3rd East, Mountain Home, Idaho, in said District, pursuant to authority provided by Title 74, Chapter 2, Section 74-202(4)(c)(6)(b) – Special Meeting of the Board of Trustees, Idaho Code, and pursuant to affirmation by the Clerk that notice of the special meeting had been given to each trustee and had been announced via electronic mail and posted public notice as required by law. A copy of the Notice of a Special Meeting of School Trustees so posted follows:

May 17, 2021
NOTICE OF SPECIAL MEETING
BUDGET WORKSHOP OF THE BOARD OF TRUSTEES
MOUNTAIN HOME SCHOOL DISTRICT NO. 193
Mountain Home, Elmore County, Idaho

NOTICE IS HEREBY GIVEN that a special meeting – Budget Workshop, of the Board of Trustees of Mountain Home School District No. 193, will be held on Monday, May 17, 2021, at 6:00 p.m., at the District Administration Office Boardroom, 470 North 3rd East, Mountain Home, Idaho, in said District, which included a courtesy zoom meeting, during which the following business will be conducted:

Join Zoom Meeting

<https://us06web.zoom.us/j/85190497875?pwd=SmxKMylITEVYNjJXbWdHd016Vjc5UT09>

Meeting ID: 851 9049 7875

Passcode: 396746

Find your local number: <https://us06web.zoom.us/j/85190497875?pwd=SmxKMylITEVYNjJXbWdHd016Vjc5UT09>

- I. BUDGET WORKSHOP – OVERVIEW OF PUBLIC SCHOOLS FINANCES PROCESS & DISTRIBUTION WORKSHOP**
- II. ADJOURN**

This Special Meeting of the Board of Trustees of Mountain Home School District No. 193 is called pursuant to Title 74, Chapter 2, Section 74-202(4)(c)(6)(b) – Opening Meeting (Special Meeting), Section 74-204(2) – Open Meeting Law (Special Meetings), Idaho Code.

Dated the 10th day of April 2022.

Sharon M. Whitman

Sharon M. Whitman
 Clerk, School District No. 193
 Mountain Home, Elmore, Idaho

At 6:00 p.m., Chairman Abrego convened the special meeting of the Board of Trustees – Budget Workshop to review, discuss, and conceivably determine a proposed budget for FY23.

- I. BUDGET WORK SESSION** – Chairman Abrego asked Mr. Vick to present his proposed 2022-2023 budget. Mr. Vick reminded everyone that this proposed budget was drafted using assumptions and projections. He added that this budget description is a work in progress and is just a preliminary estimation and not the final budget, as negotiations with the teachers union have yet to begin. Mr. Vick reviewed the preliminary budget as follows:

ASSUMPTIONS

- Enrollment is budgeted at 3,781. It is a 2.30% increase in enrollment over current year's numbers
- Support Units are budgeted at 185.0
- Impact Aid will be budgeted without adequate civilians to be counted

- There is no budgeted Emergency Levy money added in to budgeted revenue for FY 2023. Emergency Levy money is not certain and cannot be used to budget expenses
- Anticipated 4% Health benefit increase
- Utility expenses have increased 4.5% this year
- Fuel prices have increased in Idaho
- Building Supplies will be based on enrollment and previous year numbers
- All staff were given a step on the salary schedules
- Classified salary scale is unchanged
- Certified salary and coach’s salary table are not negotiated and are not final for FY 23
- Certified staff will not be cut if possible, but will not exceed 1.1 certified staff per support unit

FINANCIALS

Financial Statement

Mtn Home School District # 193 Financial Report for Fund 100					
Balance Sheet	Audited	Mar-22			
	Jun-21	Y-T-D	Mar-22		
	Balance	Activity	Balance		
Assets					
Cash	(684,418)	753,508	69,090		
Investments	10,001,605	5,000,715	15,002,320		
Receivables	1,891,522	(939)	1,890,583		
Inventories	25,401	0	25,401		
Prepaid Expenses	0	67,866	67,866		
Total Assets	11,234,110	5,821,150	17,055,260		
Liabilities					
Trade Accounts Payable	187,902	(28,544)	159,358		
Salaries Payable	2,682,347	0	2,682,347		
Taxes Payable	68,760	(71,556)	(2,796)		
Benefits Payable	0	0	0		
Note Payable	0	0	0		
Reserves	0	0	0		
Deferred Tax Revenue	2,372	69,111	71,483		
Total Liabilities	2,941,381	(30,989)	2,910,392		
Fund Balance	8,292,728	5,852,140	14,144,868		
Total Liabilities & Fund Balance	11,234,109	5,821,151	17,055,260		
Mtn Home School District # 193 Financial Report for Fund 100					
Income Statement	June-22	Mar-22	Remaining	FY 22	
	Budget	Y-T-D	Budget	Budget	Year-end
	Budget	Activity	Budget	Percentage	estimate
Revenues					
Local Revenue	26,500	327	26,173	98.76%	26,500
County Revenue	2,735,000	2,783,414	(48,414)	-1.77%	2,735,000
State Revenue - Base support	20,570,304	19,876,735	693,569	3.37%	20,570,304
State Revenue - Other	1,209,500	943,864	265,636	21.96%	1,209,500
Federal revenue	1,000,000	635,780	364,220	36.42%	1,000,000
Interest on earnings	50,000	14,378	35,622	71.24%	50,000
Other Revenue	9,500	1,250	8,250	86.84%	9,500
Total Revenue	25,600,804	24,255,749	1,345,055	5.25%	25,600,804
Expenses					
Salaries	14,921,377	11,178,933	3,742,444	25.08%	14,921,377
Benefits	5,356,543	3,782,019	1,574,524	29.39%	5,356,543
Purchased Services	3,891,350	2,580,004	1,311,346	33.70%	3,891,350
Supplies	1,095,120	609,281	485,839	44.36%	1,095,120
Capital	90,000	13,146	76,854	85.39%	90,000
Other	237,000	240,224	(3,224)	-1.36%	237,000
Total Expenses	25,591,390	18,403,608	7,187,782	28.09%	25,591,390
Revenues over (under) expenses	9,414	5,852,141			9,414
FY 21 Fund Balance					
FY 22					
FY 2022					
FY 2022					
FY 22 Activity					
Estimated June 30, 2022 Fund Balance					
FY 2022					
FY 2022					
FY 2022					

Financial Statement Overview

The financial statement above is included in the board packet every month. It consists of two reports that are for the general fund only. The first report is the Balance Sheet. This lists the major categories of assets and liabilities that the District has. Assets are; cash (cash in bank), investments (money that is in the State Investment Pool), receivables (money that the District is to get between the end of the year and 60 days after), inventories (paper and supplies), and prepaid expenses (Insurance premiums that are paid at the beginning of the year). The liabilities are trade account payable (vendor invoices unpaid), salaries payable (the amount of contracted salaries the District owes at the end of June for the remaining two months of contract), benefits payable (benefits associated with salaries for remaining two months of contract), note payable and reserves (both are other liabilities), and deferred tax revenue (tax revenue that we will receive by August 31). Fund balance is the amount of assets in excess of liabilities.

The first column shows the audited June 30th balance, the middle column shows the year-to-date activity, and the last column shows the current months balance. *Fund Balance is the amount of Assets in excess of Liabilities should we close the doors March 31; we still need to pay all expenses (bills, salaries, benefits, utilities, etc.) for the months of April, May, and June. The state can cut funding at any time.*

The second report is the income statement. This shows all the income and expenses that the District has had since the beginning of the fiscal year. This report shows the revenue at the top and expenses below. Revenues over (under) expenses are listed at the bottom. Revenue is broken out into income by major revenue sources. Local revenue (miscellaneous revenue from local activities), county revenue (levy money collected by the county), state revenue base support (foundation payments), state revenue other (special distributions), federal revenue (impact aid), interest on earnings (interest at the state pool and checking accounts), other revenue (miscellaneous revenue).

The first column shows the current year's budget approved by the Board of Trustees. The second column shows the revenue and expenses so far, this fiscal year. The remaining budget is showing the variance between budget and the year-to-date activity.

Fund balance in the year-to-date column on the balance sheet will tie into the income statement year-to-date activity column of revenue over (under) expenses. We currently have a fund balance of \$8,292,728, as of June of 2021. The amount exceeds a month's expenditures. This fund balance is targeted at an 8.5% figure of all funds and would be about \$2,975,000.

OPERATIONS

Enrollment is what drives staffing (thus salaries and benefits) as well as funding. The true determinate of revenue and expenses is not the actual enrollment, but rather the Average Daily Attendance (ADA) that we have based on the enrollment. Absences decrease revenue but have no corresponding effect on expenses. The state foundation payments are driven by the first reporting period ADA and the Impact Aid voucher uses the prior fiscal years ADA in its calculating mixture. Salaries are committed for the most part in May of the proceeding school year by the Master Contract (*The correct name is Collective Bargaining Agreement; certified staff sign their actual contracts prior to the start of the school year*). We hire based on enrollment, which is the maximum number of children in the classroom. If children are absent, the staffing remains the same. ADA is most important during the first reporting period to the state which ends in early November.

SUPPORT UNIT CALCULATIONS

The State Department of Education passed a temporary rule to allow funding based on enrollment to calculate the average daily attendance. The State Department of Education gives support units based on ADA and there are different Attendance Divisor's based on grade level.

		EXAMPLE - How Support Units are Calculated			
<u>Grade Level</u>	<u>Attendance Divisor</u>	<i>Grade</i>	<i>ADA</i>	<i>Attendance Divisor</i>	<i>Support Units</i>
Kindergarten	40.0	<i>Kindergarten</i>	<i>325.00</i>	<i>40.00</i>	<i>8.13</i>
Elementary 1-3	20.0	<i>Elementary 1-3</i>	<i>910.79</i>	<i>20.00</i>	<i>45.54</i>
Elementary 4-6	23.0	<i>Elementary 4-6</i>	<i>850.58</i>	<i>23.00</i>	<i>36.98</i>
Secondary	18.5	<i>Secondary</i>	<i>1523.52</i>	<i>18.50</i>	<i>82.35</i>
Special Education	14.5				
Alternative	12.0			TOTAL SUPPORT UNITS	<u>173.00</u>

- *Trustee Binion asked when they[state] changed us over to enrollment based for payment, are they still*

using ADA or support unit or based on enrollment. Mr. Vick replied that the state uses enrollment to calculate the daily attendance.

Support Unit Apportionments

Per Support Unit	State Allowance FY 23	State Allowance FY 22
Administrative	0.075	0.075
Instructional	1.021	1.021
Pupil Services	0.079	0.079
Certified	1.100	1.100
Classified	0.375	0.375

**PUBLIC SCHOOL SUPPORT UNIT (33-1002)
CALCULATION TABLES**

COMPUTATION OF KINDERGARTEN SUPPORT UNITS

Average Daily Attendance	Attendance Divisor	Units Allowed
41 or more ...	40	1 or more as computed
31 - 40.99 ADA	-	1
26 - 30.99 ADA	-	0.85
21 - 25.99 ADA	-	0.75
16 - 20.99 ADA	-	0.6
8 - 15.99 ADA.	-	0.5
1 - 7.99 ADA..	-	count as elementary

COMPUTATION OF ELEMENTARY SUPPORT UNITS

Average Daily Attendance	Attendance Divisor	Minimum Units Allowed
300 or more ADA		15
	23... grades 4,5 & 6....	
	20... grades 1,2 & 3....	
160 to 299.99 ADA.	20	8.4
110 to 159.99 ADA.	19	6.8
71.1 to 109.99 ADA	16	4.7
51.7 to 71.0 ADA..	15..	4
33.6 to 51.6 ADA..	13..	2.8
16.6 to 33.5 ADA..	12..	1.4
1.0 to 16.5 ADA...	n/a...	1

COMPUTATION OF SECONDARY SUPPORT UNITS

Average Daily Attendance	Attendance Divisor	Minimum Units Allowed
750 or more.....	18.5.....	47
400 - 749.99 ADA	16.....	28
300 - 399.99 ADA	14.5.....	22
200 - 299.99 ADA	13.5.....	17
100 - 199.99 ADA	12.....	9
99.99 or fewer	Units allowed as follows:	
Grades 7-12	8
Grades 9-12	6
Grades 7-9	1 per 14 ADA
Grades 7-8	1 per 16 ADA

COMPUTATION OF EXCEPTIONAL EDUCATION SUPPORT UNITS

Average Daily Attendance	Attendance Divisor	Minimum Units Allowed
14 or more	14.5	1 or more ascomputed
12 -13.99	1
8 - 11.99.	0.75
4 - 7.99	0.5
1 - 3.99	0.25

COMPUTATION OF ALTERNATIVE SCHOOL SUPPORT UNITS

Pupils in Attendance	Attendance Divisor	Minimum Units Allowed
12 or more	12	1 or more as computed

Salary Based Apportionments

Year	Entitlement Funding	Admin Base	Certified Base	Classified Base	
FY2023	35,924	41,491	See Certified Career Ladder	24,841	
FY2022	29,542	38,777		23,216	
FY2021	22,810	38,017		22,761	
FY2020	28,416	37,272		22,315	
FY2019	27,481	36,186		21,665	
FY2018	26,748	35,132		21,034	
FY2017	25,696	34,109		20,421	
FY2016	23,868	33,116		24,055	19,826
FY2015	22,401	32,151		23,354	19,249
FY2014	20,000	31,883		23,123	19,058
FY2013	19,706	31,883	23,123	19,058	
FY2012	19,626	31,883	23,123	18,684	
FY2011	21,795	32,441	23,565	19,041	
FY2010	25,459	34,705	24,567	19,840	
FY2009	25,696	36,532	25,231	20,376	

REVENUE

The largest revenue source is the foundation payments by the State Department of Education. We get five payments per year and they vary widely in amounts. ADA drives support units and support units bring in revenue. Support units are used to determine the entitlement amount and allowable staff in the foundation payment calculation. Each support unit in FY 22 is worth \$111,190.44. The entitlement amount for FY 22 is \$29,542 per support unit. The allowable salaries are \$81,648.44 per support unit.

Administration and classified have their own calculations. In FY 2023, all certificated staff are reimbursed through the Career Ladder calculation discussed earlier. The base reimbursement rate for administration increased 7% from \$38,777 to \$41,491 or \$38,471 total revenue increase. Classified base reimbursement increased 7% from \$23,216 to \$24,841, or \$115,172 total revenue increase. The Career Ladder calculation increased revenue on all rows and averaged 1.21%.

In addition to the entitlement and apportionments, we received \$0 for Tuition Equivalencies, District to Agency Contracts, and Serious Emotional Disturbance. Transportation from the previous fiscal year was \$1,061,997. These reimbursements are not tied to ADA or support units.

Certified Career Ladder

	FY22	FY23	\$ Change	% Change
RP 1	40,369	40,742	373	0.92%
RP 2	40,990	41,486	496	1.21%
RP 3	41,611	42,231	620	1.49%
P1	42,991	43,488	497	1.16%
P2	44,836	45,302	466	1.04%
P3	46,681	47,116	435	0.93%
P4	48,526	48,930	404	0.83%
P5	50,370	50,743	373	0.74%
AP1	52,734	53,478	744	1.41%
AP2	53,207	54,442	1,235	2.32%
AP3		55,389	-	-
				1.21%

- *That is an increase of 1.21%*

FOUNDATION PROGRAM CALCULATION
FEBRUARY 15, 2022

Mountain Home School District # 193

1. SUPPORT UNITS	189.00
2. ENTITLEMENT @ \$29,542.00 per unit	\$5,583,438.00
3. SALARY APPORTIONMENT	12,903,716.27
4. BENEFIT APPORTIONMENT	2,527,838.02
5. BORDER CONTRACTS	0.00
6. EXCEPTIONAL CONTRACTS, TUITION EQUIVALENCY, SED	0.00
7. TRANSPORTATION	1,061,997.00
8. ADJUSTMENTS	0.00
9. TOTAL SUPPORT (lines 2 through 8)	\$22,076,989.29
10. TOTAL PAID TO DATE INCLUDING THIS PAYMENT	\$19,198,694.47
11. CHARTER SCHOOL JULY ADVANCE PAYMENT	\$0.00
12. AUGUST 15 PAYMENT (General Funds)	10,326,247.00
13. NOVEMBER 15 PAYMENT (General Funds)	4,247,579.00
14. FEBRUARY 15 PAYMENT (General Funds / Dedicated)	0.00
15. MAY 15 PAYMENT (General Funds / Dedicated)	0.00
16. PAID-TO-DATE	\$14,573,826.00
17. AMOUNT DUE THIS PAYMENT	\$4,624,868.47
18. OTHER STATE SUPPORT PAID TO DATE (not included in above payments)	
Bond Levy Equalization Support Program	\$0.00
Charter School Facilities	0.00
College and Career Advisors and Student Mentors	0.00
Continuous Improvement Plans and Training	363.48
Early Graduation Scholarship (Advanced Opportunities)	1,878.00
English Language Acquisition	61,631.00
English Language Grant	0.00
Fast Forward (Advanced Opportunities)	15,645.00
Innovation Schools	0.00
IT Staffing	0.00
Leadership Premiums	0.00
Literacy Proficiency	400,838.00
Master Educator Premiums	33,485.20
Mastery Based System Development (as of 2/9/2022)	0.00
Math and Science Requirement	0.00
National Board for Professional Teaching Standards	0.00
Professional Development	0.00
Remediation	67,183.00
Safe & Drug-Free	26,863.00
School Facilities Maintenance (Lottery)	247,300.00
School Facilities Maintenance Match	8,775.00
Technology (Classroom, Wireless, Instructional Management System)	0.00
Unemployment Insurance (paid directly to DOL) (net of CARES Act Credit)	4,004.21
TOTAL OTHER STATE SUPPORT	\$867,965.89
19. RATIO	0.0115180306

<u>Entitlement</u>	<u>Administration</u>	<u>Classified</u>
<p><i>Base Reimbursement per unit</i></p> <ul style="list-style-type: none"> • FY22 is \$29,542 pu • FY23 is \$35,924 pu <p>Increase of 21.6%</p> <p>\$16,226 is to be used at discretion of District</p> <p>\$19,698 is dedicated to help offset costs of health, vision, and dental insurance offered to employees; this does not cover the healthcare cost for employee portions</p>	<p><i>Base Reimbursement per unit</i></p> <ul style="list-style-type: none"> • FY22 is \$38,777 pu • FY23 is \$41,491 pu <p>Increase of 7%</p>	<p><i>Base Reimbursement per unit</i></p> <ul style="list-style-type: none"> • FY22 is \$23,216 pu • FY23 is \$24,841 pu <p>Increase of 7%</p>

- State funding is the first half of the Foundation Calculations
- Five payment per year and that fluctuate based on the ADA
 - ~ Tuition Equivalencies, District to Agency Contracts, and Serious Emotional Disturbance
 - ~ Transportation
 - * Transportation is a line item and it is paid out in February for the previous school year

Other Support Paid to Date (Restricted Special Distributions)

Number 18 on the foundation payment lists other state revenue that has been paid to date. These are special distributions that have Idaho Codes attached to them preventing the District from spending them on anything besides the intended purpose. The end of this handout will explain the individual funds.

- *Other State Support, also known as Special Distributions, is the second half of the Foundation Calculations and are restricted distributions that have Idaho Codes attached to them preventing the District from spending them on anything besides the intended purpose.*
 - ~ *Numbers 5, 6, and 7 on the foundation payment are special distributions that have Idaho Codes attached to them preventing the District from spending the funds on anything besides the intended purpose.*
 - ~ *These are all restricted to special uses IAW Idaho Codes*
 - ~ *IT Staffing, Professional Development, Safe & Drug Free, Technology, Lottery, Gifted & Talented*

APPORTIONMENT

Apportionment Computation

Effective Date :	Idaho State Department of Education				4/27/2021 7:38:13 AM							
Page: 1	Basic Education Staffing System				Salary Based Apportionment and Benefit Apportionment Computation							
School Year: 2020 - 2021												
District 193 MOUNTAIN HOME DISTRICT												
Statewide Information:					District Information:							
Statewide Administrative Staff Index	1.83075				District Administrative Staff Index	1.73707						
Statewide Administrative Staff Index Cap	1.86643	100.00%			District Admin. Staff Index (adjusted for cap)	1.73707						
PERDI, FICA, MEDICARE Rate	19.59%				District Mid-Term Support Units:	180.94						
					Instructional / Pupil Service Staffing Percent	6.5%						
	Staff Allowance Ratio	Staff Allowance FTE	< 40 Units then + 0.5	< 20 Units then + 0.5	Separate Secondary School Allowance	Adjusted Staff Allowance	Actual FTE	Staff Allowance	Staff Index	Base Salary	Average Salary	Certified Preliminary Salary Based Apportionment
	a	(Units x a) b	c	d	e	(b + c + d + e) f	g	h	i	j	(i x j) k	(h x k) l
Administrative	0.075	13.57050	0.00000			13.57050	14.28000	13.57050	1.73707	38,017.00	66,036.04	896,169.20
Instructional	1.021	184.73974	0.00000	0.00000	0.00000	184.73974	193.69000	184.73974			48,371.36	8,936,113.22
Pupil Services	0.079	14.29426				14.29426	7.00000	14.29426			50,500.00	721,860.13
Subtotal Instructional and Pupil Services						199.03400	200.69000	199.03400				
Non-Certified	0.375	67.85250				67.85250	67.94140	67.85250		22,761.00		
TOTAL:						280.45700	282.91140	280.45700				
	Noncertified Preliminary Salary Based Apportionment	Preliminary Salary Based Apportionment	Actual Total Salary	Salary Based Apportionment Eligible for Benefits	Benefit Apportionment	Virtual Allowance	Ancillary Allowance	Salary Based Apportionment Plus Walvers	Maximum Salary Apportionment	Salary Based Apportionment & Allowances		
	(h x j) m	(l + m + n) o	q	Smaller: o or q r	r x 19.59% s	(Max 15%) t	u	v	w	x		
Administrative		896,169.20	1,136,703.00					896,169.20	896,169.20	896,169.20		
Instructional		8,936,113.22	9,748,270.55			0.00	0.00	8,936,113.22	8,936,113.22	8,936,113.22		
Pupil Services		721,860.13	388,639.00				0.00	721,860.13	721,860.13	721,860.13		
Subtotal Instructional and Pupil		9,657,973.35	10,136,909.55			0.00	0.00	9,657,973.35	9,657,973.35	9,657,973.35		
Non-Certified	1,544,390.75	1,544,390.75	2,257,322.96					1,544,390.75	1,544,390.75	1,544,390.75		
TOTAL:		12,098,533.29	13,530,935.51	12,098,533.29	2,370,102.67	0.00	0.00			12,098,533.30		

The allowable staff is not what we are limited to hire, but what the State Department of Education uses to uniformly allocate the legislative apportionment between districts (*what the state reimburses to our District, our District expenses are more than what we are allocated from the state*). The District is currently 1.66 FTE's over the

allowance in certified staff, 0.09 FTE's over the allowance in classified staff, and 0.71 over the allowance for administration. Salaries are substantially higher than the allowance. Salaries are \$664,774 over the allowance for certified staff, \$246,477 over the allowance for administration, and \$723,175 over the allowance for classified staff. If we hire above the allowable level or pay above the allowance, then the funding must come out of entitlement or other funding sources. The SDE only pays FICA, Medicare, and PERSI (19.59%) on the allowable salary. Benefits on the salary above the allowable amount including; workers compensation, healthcare, and sick leave retirement must be paid from entitlement or other sources.

NOTE: the District pays \$1,634,426 above allowable salaries plus \$320,184 for FICA and PERSI

- Shows allowable full-time employees and actual full-time employees
- Shows what the SDE pays for salaries and actual District salaries
- Show what the SDE pays for benefits

• Mr. Vick reviewed and explained the Federal Time and Effort Reporting

Impact Aid

U.S. DEPARTMENT OF EDUCATION OFFICE OF ELEMENTARY AND SECONDARY EDUCATION IMPACT AID PROGRAM WASHINGTON, D.C. 20202-6244 VOUCHER FOR IMPACT AID SECTION 8003 PAYMENTS (TITLE VIII of the Elementary and Secondary Education Act)				Voucher Numbers		Fiscal Year	Date
				377559 2020-2		Budget FY 22	
				Total ADA	Total Memb	Total Current yr mem	Application Number
				3,675.31		3,750	22-ID-2020-0201
LCR		TCE					
\$6,794.00		\$25,985,000.00					
				Duns Number:			
				PR/Award#:			
				Pay Type: Initial			
				County			
Negotiated Ratio	Attendance Ratio=	Prior-Year AI	Prior-Year Membership	LOT%	=	TCE%	Membership %
	0.93448	3662	/ 3933	36.06%		12.64%	23.08%
SECTION 8003(b) BASIC SUPPORT PAYMENT						LOT Percent Paid	90.00%
Category	Membership	ADA	Weight	WSU	Max BSP	Full LOT	Prorated LOT
(A) (i) -Live on Work On Civ		0.00	1.00				
(A) (ii)- Live on F	0	33.64	1.00				
(B) - Live on Unif	431	402.76	1.00	402.76	\$2,736,351.44	\$986,755.69	\$888,080.12
(C)- Indian Lands		0.00	1.25				
(D) (i) -Live Off l	442	413.04	0.20	82.61	\$561,252.34	\$202,393.21	\$182,153.89
(D) (ii)- Live off F	0	0.00	0.20				
(E) - Low Rent Housing		0.00	0.10				
(F) - Live On Fed. Property		0.00	0.05				
(G) (i) - Work on	0	0.00	0.05				
(G) (ii) - Work on	0	0.00	0.05				
8003(b) Total	873	849.44		485.37	3,297,603.78	1,189,148.90	1,070,234.01
(A) (ii)- Live on For. Mil Official		0.00	1.00				
(B) - Live on Unif	29	27.10	1.00	27.1			\$13,550.00
(C)- Indian Lands		0.00	1.00				
(D) (i) -Live Off l	22	20.56	0.50	10.28			\$5,140.00
(D) (ii)-Live off For. Mil Official		0.00	0.50				
8003(d) Total	51	47.66		37.38	CWD Rate Paid:/ W	\$ 500.00	\$18,690.00
8003(d) Maximum							
8003(e) Hold Harmless							
8003(b)(2) Heavily Impacted Local Educational Agency							
8003(b) Table 9 Conversion		# Children converted	Rate Per Child	2060.510727		\$0.00	
8005(d)(2) Late Applicant 10% Payment Reduction							
8007(a) Construction - Indian Lands		WSU	8007 Rate		\$ -		
8007(a) Construction - Uniformed Services		WSU	8007 Rate		\$ -		
Other (1)							
Other(2)							
Other (3)							
Total Payments Summary							\$1,088,924.01

The number of students with military connections drives the federal revenue. This can include students whose parents work at a non-military Federal property such as Gowen Field, post office, or at the bombing range. Students are categorized into three groups, “A” students are students whose parents live and work on a military installation; “B” students are students whose parents work on federal property, but live in a civilian location; Civilian students are children of non-military parents who work on federally owned “dirt” regardless of location (we don’t anticipate any “C” students and we haven’t had any for several years. (Gowen Field, Anderson Dam Reservoir, Forrest Service, etc.)

- Budgeted Impact Aid at \$1,000,000, due to the uncertainty of when or how much Impact Aid Vouchers

will be received, and there has been a pretty substantial cut of Impact Aid.

EXPENSES

Certified Salary Schedule

Salaries

Salaries and benefits make up approximately 78.5% of the District's budget. Below is the certified career ladder for the District. It is based on the career ladder that the SDE has implemented in prior years. The District gives incentives for continuing education past a bachelor's degree.

2021-2022 MHSD Certified Salary Schedule	
RP1	40,369
RP2	40,751
RP3	41,135
P1	43,274
P2	45,183
P3	47,092
P4	49,001
P5	50,910
BA6	52,946
BA7	54,983
BA8	58,037
MA9	59,646
MA10	65,313

Below is the certified placement.

2021-2022 Schedule Placement	
RP1	20
RP2	13
RP3	16
P1	25
P2	4
P3	33
P4	3
P5	4
BA6	5
BA7	8
BA8	13
MA9	6
MA10	61
Total	211

Benefits

While I anticipate an increase of 4% in healthcare premiums it's still a large expenditure for benefits. The state reimburses the District 19.59% for PERSI and FICA based on the allowable amount. Anything over the allowable amount is up to the District to cover. PERSI is currently 11.94%. PERSI Sick Leave is re-evaluating the program and the board voted to extend until June 30, 2026. Workers compensation insurance is budgeted at \$150,000.

- *Benefits – There is no more Sick Leave retirement*

- ~ *Added funding for Healthcare*
- ~ *District pays 19.59% for FICA and PERSI after allowable amount*
- ~ *No changes to PERSI*
- ~ *No sick leave retirement*
- *Capital – Maintenance Equipment budgeted at \$110,000*
 - ~ *Maintenance needs another work truck and what is needed is pretty hard to come by, not to mention quite pricey*
 - ~ *Budgeted to purchase a van for the high school to transport more students to sporting events and not have to use public transportation; we plan to purchase another van next year*
 - ~ *Sporting events are not reimbursed by the State Department of Education (SDE)*
- *Transfers – The Federal Government requires us to transfer money monthly to Food Service for benefits*

Purchased Services

Purchased services are made up from several categories. Repairs consist of maintenance to buildings and equipment. Contracted services are comprised of services performed by outside agencies to do the services we cannot do within the District. Other is for miscellaneous costs such as professional & technical services, shredding services, etc. Therapy services are for special needs students. Utilities are for power, water, gas, etc. Travel is for athletics competitions, extracurricular activities, and in lieu of transportation.

	FY 21	FY 22	FY 22	FY 23
	Actual	Y-T-D	Budget	Budget
Repairs	200,855	200,378	276,750	307,750
Contract services	1,274,395	710,393	1,163,000	1,231,000
Other	294,380	190,965	486,500	493,750
Therapy services	960,724	600,617	1,065,000	1,065,000
Utilities	678,369	441,269	781,800	803,900
Travel	66,130	75,236	118,300	127,000
	3,474,854	2,218,859	3,891,350	4,028,400

- *The increase to Travel is due to the increase cost for mileage and the increase in fuel*
- *Travel also includes Professional Development travel*

Supplies

Supplies are consumable materials used by the District during the year. There are five main areas of supply expenses. Maintenance is the cost for supplies in the maintenance of buildings and equipment. Fuel is for student transportation and District vehicles. We are required to maintain bussing routes for safety issues and for students living outside a 1½-mile radius from their school. Building supplies are all supplies associated with day-to-day operations. Copier supplies are for all supplies associated with the copiers throughout the District. Textbook supplies textbooks and curriculum. Other is other supplies used to operate the District.

	FY 21	FY 22	FY 22	FY 23
	Actual	Y-T-D	Budget	Budget
maintenance	84,349	77,931	120,000	134,000
fuel	141,164	123,301	216,000	271,000
Building supplies	404,422	200,112	210,600	235,400
Copier supplies	45,295	41,203	68,200	68,200
Textbooks/Licenses	210,648	85,038	415,820	415,820
other	51,305	19,886	64,500	64,500
	937,182	547,471	1,095,120	1,188,920

Transfers

Transfers were budgeted in FY 23 for Food Service Benefits, which are required by law. We must transfer revenue into the Food Service Fund for the FICA and PERSI benefits of our food service personnel. This is a federal requirement. The transfer shows as an expense in the General Fund of \$40,000.

PROPOSED FY 23 BUDGET

Mtn Home School District #193				
Financial Report				
Fund 100				
				Previous year
		Proposed		Proposed
		Budget		Budget
		FY 23		FY 22
		6/30/2023		6/30/2022
Revenues				
Local Revenue		2,753,500		2,771,000
County Revenue		0		0
State Revenue (inc. rev in lieu of Taxes)		22,752,037		20,555,304
Other State Revenue		1,111,600		1,224,500
Federal Revenue		1,000,000		1,000,000
Earnings on Investments / other rev		10,000		50,000
Transfers		0		0
	Total Revenue	27,627,137		25,600,804
Expenses				
Salaries		15,421,628		14,921,376
Benefits		6,266,000		5,356,543
Purchased Services		4,028,400		3,876,350
Supplies		1,188,920		1,095,120
Capital		110,000		90,000
Other		218,000		217,000
Transfers		40,000		35,000
	Total Expenses	27,272,947		25,591,390
	Revenues over (under) expenses	354,189		9,414

- *Staff were given a salary step on the salary schedule*
- *Staff shortage for certain positions and staff shortage due to employees that start and then leave a few months later*
 - ~ *This might require the board to review and revise all the salary schedules (certified, classified, and administrative), and make necessary adjustments to retain and attract staff.*
- *Discussion began regarding the proposed FY23 Budget.*
 - ~ *We used a good chunk of ESSR funds to purchase licensing, agreements, HVAC Installations, Track upgrade, etc.*
- *Chairman Abrego asked Mr. Vick to explain the Fund Balance, the amount, and why it is where it is.*
 - ~ *Superintendent Gilbert responded that this is considered reserves to have in place for the District to operate for one month when the state stops paying.*
 - ~ *The auditors were pretty adamant for us to have a reserve of 8% fund balance. Mr. Vick said that 8.5% was the common amount.*
 - ~ *We know it is pretty eye catching when people see the amount of the fund balance, but they need to understand that we have to still pay salaries, benefits, utilities, etc., that still occur when the state stops paying.*
 - ~ *We haven't completed teacher negotiations so that might reduce the fund balance.*
 - ~ *We also need to prepare for a disaster such as a roof damage, HVAC breakdown, etc.*
 - ~ *Trustee Binion added that this also keeps us from taking short term loans which is costly to the District.*
- *Superintendent Gilbert stated that we also have to consider the loss of Impact Aid that helped the District with expenses.*
 - ~ *Mr. Vick added that the last Impact Aid payout check received was to closeout 2020.*
- *Trustee Donahue asked if the special education numbers have decrease and the response was that special education kids are increasing.*
- *Trustee Knox asked what the expected enrollment numbers are for next year. Mr. Vick said that*

- enrollment has gone down quite a bit especially during COVID, but it is slowly increasing; we don't nearly have the number of kids that we did.*
- ~ Superintendent Gilbert reminded everyone that the base used to have three schools and now they are down to one, so there was quite the loss of enrollment.*
 - ~ There were 1,200 students on base when the Composite Wing was there, so that is where the huge number of kids lost in enrollment. The town is actually steadily growing.*
 - *Discussion of enrollment numbers increasing in the town schools in which open enrollment might have to be addressed by the Board.*
 - ~ Superintendent Gilbert mentioned that people keep looking at historical numbers and say that enrollment is down, we're down from when the Composite Wing was here, but we have been steadily growing in town.*
 - *Trustee Donahue asked about the recent question that Chris Alzola brought up during the Bond Meeting in which she asked about surplus funds.*
 - ~ Superintendent Gilbert responded that Chris has always been involved with the District budget and she was around when we didn't have any fund balance to pay expenses at the end of the school year; she commended the District when we decided to build a fund balance. He said she also asked about what the additional expenses would be to maintain buildings and the answer was as the district grows, the more kids we get, the reimbursement increases.*
 - *Trustee Perez asked if the budget included an increase in pay for substitute teachers and the response was yes.*
 - *Trustee Binion asked about the limitations of the State Lottery money.*
 - ~ Mr. Vick replied that the State Lottery money is for maintenance of buildings only to improve buildings.*
 - ~ Chairman Abrego asked realistically, how much money goes to schools...it's not as much as presumed? We only get \$247,000 and it's on the special distribution list so it can only be used for maintenance.*
 - *Trustee Perez asked about the Plant Facility fund.*
 - ~ The response was there was no Plant Facility anymore, so there is no money going into it.*
 - ~ Trustee Perez asked if there was an option to set up a Special Building Facility Fund to add money to for future building maintenance. The reply was yes, with Board approval.*
 - ~ Superintendent Gilbert added that the state looks at all districts and based on the tax base, they determine the amount of funds, so like on our bond, the state could pay about \$12million.*
 - *Discussion continued including staffing and making salary schedules that attract and keep good staff, open enrollment including moving students back to their home school, moving students around, put portable buildings at the elementary schools, adding additions to the elementary schools,*

Special Revenue Funds

Below is a brief discussion of all the Special Revenue Funds that are outside the scope of the General Fund as discussed above. These funds are either Board restricted or the use is restricted by either State or Federal regulations

Federal Forest Funds – Fund 220

These are funds that we received through the Craig-Wyden Act in lieu of the funds we would have received had the logging restriction not been imposed. We also receive Department of Defense money that is placed in this fund. The Federal Forest Funding has been cut drastically. In FY 2014, we received \$213,000; in FY 2018, we received \$20,000. The money from the Department of Defense was not appropriated one year, so it is a year-by-year option. This fund is restricted by the Board for technology purchases that include software, internet, and hardware replacement.

Department of Defense Education Activity – Federal Grant – Fund 230

This fund is used for the DoDEA grants and our final grant ends on May 31, 2022.

Drivers Education – Fund 241

This fund received its funding from two sources. One source is student fees, and the other source is the State of Idaho. The State caps its reimbursement on the lesser of costs in excess of student fees, or \$150.00 per student. All funds are restricted to this fund for Drivers Education expenses only.

Vocational Education – State of Idaho – Fund 243

This fund receives money from the State of Idaho for the vocational classes at the high school and junior high. It is used to pay for salaries and benefits of the additional duties of the staff, as well as equipment used in class. These funds help with the welding and automotive classes. These funds are restricted for the vocational classes for purchases above the normal classroom costs. We budget this to spend all the money received each year and be at zero at the end of the year.

Technology Fund – Fund 245

This fund is used to pay for some salaries and equipment. The State of Idaho makes payments to assist with technology in the classroom. The money can be used for several purposes, but it must be technology driven. We are paid based on the number of Support Units in the District. We budget this to spend all the money received each year and be at zero at the end of the year.

Safe and Drug Free School – Fund 246

This fund is used for security purposes within the District. Vandalism has cost the District thousands of dollars of reimbursable damage. We are looking at purchasing an updated security system for the high school, but the payment each year will only pay for a fraction of the cost of the desired system. This fund is restricted for security purchases only.

American Rescue Plan (ARP) – Fund 250

Local spending options for Elementary and Secondary School Emergency Relief Funds are broad and flexible consistent with the federal government's goal to help safely reopen and sustain the same operation of schools and address the impact of the coronavirus pandemic. Expenditures for these funds must be necessary and reasonable.

Title I-Basic – Fund 251

Improving Basic Programs is a federal program that helps students who are most at risk meet state academic standards and be proficient on state assessments. This program provides funding to districts and schools that can be used for professional development, extended-time programs, and other strategies to help raise achievement levels. Title I-A laws hold states, districts, and schools accountable for improving the academic achievement of all students. The money can be used for salaries, benefits, and other costs related to reading improvement in the schools. Restrictions apply as to how the funds can be used, how much any school is allotted, and whether a school is eligible to use the money. 10% of the money in one year can be carried over to the next year if needed, but any deficits must be reimbursed from the General Fund.

Coronavirus Aid, Relief, and Economic Security (CARES) ESSER I - Fund 252

Local spending options for Elementary and Secondary School Emergency Relief Funds are broad and flexible consistent with the federal government's goal of preventing, preparing for, and responding to coronavirus. Expenditures for these funds must be necessary and reasonable.

Migrant Education – Fund 253

This is a Federal program with the money being restricted for the betterment of migrant children. We currently use this fund for staffing costs and training of staff who assists Hispanic children and their families. This fund is restricted for migrant education purposes only. The Migrant Summer School program is funded by this grant. We budget this to spend all the money received each year and be at zero at the end of the year

Coronavirus Response and Relief Supplemental Appropriations (CRRSA) ESSER II – Fund 254

Local spending options for Elementary and Secondary School Emergency Relief Funds are broad and flexible consistent with the federal government's goal of preventing, preparing for, and responding to coronavirus. Expenditures for these funds must be necessary and reasonable.

Title I-D – Fund 255

This fund is a federally restricted fund and a part of the Title I Program described above. The money for this is administered by the District but is restricted for use by the Sequel TSI Therapeutic Residential Treatment Center for adjudicated and non-adjudicated adolescent males, ages 10-18 years of age, with sexually maladaptive behavior that is located up on the hill for the betterment of their students. Bennett receives half of this grant for the Drop-Out prevention program.

IDEA School-age – Fund 257

This is a federally restricted program to reimburse the expenses above and beyond normal classroom expenditures for children with special needs. This fund is flexible in the category of expenses, but they must be above and beyond what is normally spent for a child. This fund is restricted for special needs staff and expenses only. This fund allows 15% of the money in one year to be carried over to the next year if needed, but any deficits must be reimbursed from the General Fund. We budget this to spend all the money received each year and be at zero at the end of the year.

IDEA Pre-school – Fund 258

This fund is a federally restricted fund for the purpose of identifying special needs students and providing services to them before they enter kindergarten. This fund is flexible in the category of expenses, but they must be used for special needs services for children younger than school age. This fund is restricted for special needs staff and expenses only. This fund allows 15% of the money in one year to be carried over to the next year if needed, but any deficits must be reimbursed from the General Fund. We budget this to spend all the money received each year and be at zero at the end of the year.

School-Based Medicaid - Fund 260

This is restricted to only Medicaid related expenses and revenue reimbursements from Medicaid.

Title III Federal LEP Language Instruction – Fund 270

This is a federally restricted grant to provide services and reading improvement to English Language Learners (ELL). We budget this to spend all the money received each year and be at zero at the end of the year.

Teacher and Principal Quality – Fund 271

This is a federally restricted grant to provided Professional Development to staff. This grant allows 25% of the money in one year to be carried over to the next year if needed, but any deficits must be reimbursed from the General Fund. We budget this to spend all the money received each year and be at zero at the end of the year.

P-L 874 Fund – Fund 279

This fund gets its revenue from payments on the Impact Aid vouchers. The revenue for Special Needs students is placed in this fund and the salaries and benefits of the staff who educate these students are charged against this fund. All expenses are restricted for the services provided to special needs students.

Food Service Fund - Fund 290

This fund gets its revenue from two sources, the Federal Child Nutrition Program (CNP) and student fees. The CNP program pays for students who qualify for free meals, a portion of student's meal who qualify for reduced, and a little of the children who did not qualify under either of these income guidelines. The students who do not qualify for free or reduced status pay an amount for their meals comparable to the rate the Federal program uses. All revenue is restricted for food, equipment, or facilities related to the food service program.

Plant Facility Fund – Fund 421

This fund is where the Plant Facility Levy taxes from the County were placed to pay the construction, renovation, and equipment needs of the District. This fund is restricted for the purposes outlined in the levy ballot at each taxpayer approved levy election. There is currently no Plant facility levy in place.

Mr. Vick concluded the proposed FY23 budget workshop and asked the Board if they had any questions or comments.

Discussion continued (See gray highlighted italicized notes in the different sections of these minutes.).

II. Adjourn – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion approved. Budget Workshop adjourned at 6:45 p.m.

Chairman Abrego

Clerk Whitman