

SCHOOL BOARD MEETING
MAY 17, 2022
SCHOOL ADMINISTRATION OFFICE

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- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson.
Max Capacity: Once maximum capacity is reached including the Board of Trustees, Superintendent, Clerk, Treasurer, Technology Director, and Building Administrators would require those persons in excess of maximum capacity to sit in the foyer or other overflow rooms.
- Chairman Abrego convened the regular meeting of the Board of Trustees at 6:30 p.m.
- Trustees Present: Chairman Abrego, Vice-Chair Binion, Trustee Donahue, Trustee Perez; and Trustee Knox were in attendance for the start of the board meeting, thus establishing a two-thirds majority of the board IAW Idaho Code, Section 74-202.
- A. **PLEDGE OF ALLEGIANCE** – Chairman Abrego asked everyone to stand for the Pledge of Allegiance.
- B. **GOOD NEWS** – None this month.
Each month, the School Board encourages students, teachers, administrators, and board members to recognize the notable activities, events, celebrations, student achievements & awards, etc., that have occurred in the school district.
- II. **APPROVAL OF AGENDA OR ADDENDUMS (ACTION)** – Chairman/Vice-chairman. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Donahue motioned to approve the agenda as published, with a second from Trustee Knox. Agenda approved.
- III. **CONSENT AGENDA ITEMS (ACTION)** – Board of Trustees. Prior to the consent agenda items, Trustee Binion asked if the minutes of April 19, reflect the error he found regarding the motion. Clerk Whitman replied that it did. Chairman Abrego asked why there were so many bills this month and then retracted his question. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Binion motioned to approve the consent agenda, with a second from Trustee Donahue. Motion granted.
- A. **APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF APRIL 19, 2022, AND THE SPECIAL MEETING – BUDGET WORKSHOP OF MAY 3, 2022.**
- B. **FINANCIAL REPORTS**
- C. **CONSIDERATION OF BILLS**
- D. **PERSONNEL**
- E. **TRAVEL REQUESTS**
1. HOSA – MHHS – International Leadership Conference – Nashville, Tennessee – June 22-25, 2022 – Brescia
 2. Football Camp – MHHS – University of Montana Western Campus – June 15-23, 2022 – John Clark
- F. **POLICY ADOPTION** – 3rd and Final Reading
1. Bullying, Hazing, & Harassment Policy – Students (BSD)
 2. Drug, Alcohol, & Tobacco/Nicotine Use Policy – Students (BSD)
 3. Drug & Alcohol Use Policy – Employee
- G. **POLICY REVISION** – 3rd and Final Reading
1. Suicide Prevention Policy (BSD)
 2. Tobacco, Smoking, & Inhalant Use on School District Property Policy
 3. Sexual Harassment Policy – Students & Employees
- H. **POLICY ADOPTION** – 2nd Reading
1. Safe & Secure Learning/Work Environment Policy
 2. Fund Balance & Contingency Policy

3. Section 504 Hearing Process Policy
- I. POLICY REVISION – 2nd Reading**
1. Diseases Policy – Exclusion of Student with Communicable, Contagious, & Infectious Diseases
 2. Diseases Policy – Exclusion of Students with Head Lice, Parasites, & Other Transmittable & Infectious Conditions
 3. Library-Media Materials Reconsideration Policy
 4. Homebound & Hospital Student Services Policy
 5. Special Education Policy (IDEA)
 6. Section 504 Policy
 7. Homeless Student Education Policy
 8. Title I Policy 1 – District-Wide Parent & Family Engagement Policy
 9. Title I Policy 2 – Parent & Family Involvement
- IV. DELEGATION (COMMENTS – NO ACTION/POSSIBLE DIRECTION) – None**
Patrons/groups wishing to be placed on the board agenda as a delegation to comment or present to the Board must submit in writing a letter to the Superintendent's Office or Superintendent Administrative Assistant/Clerk of the Board their reason for wanting to be a delegation, or desire to present to the Board no later than the Tuesday prior to the next regular board meeting; There will be no action taken at this time. The Board may decline to hear any matter at its discretion.
- V. PUBLIC INPUT (COMMENTS – NO ACTION/POSSIBLE DIRECTION) – None**
Public input may be provided to the Board by attending the board meeting in person, sign up on the Public Input Signup Sheet, and submit to the Board Chair or Board Clerk the [Public Input Form](#) located next to the signup sheet prior to the start of the board meeting. The form is also located on the School District Website (www.mtnhomesd.org). If called upon by the Board, the individual(s) will be allowed a maximum of three minutes to present his/her views. Please do not include the names of students or staff due to FERPA Laws and privacy protection. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the Board. Safety and healthcare measures such as the wearing of face masks and social distancing will be followed during a CDC or State or School Board recognized pandemic. Those individuals refusing to follow the safety mitigations set in place will immediately be escorted out of the building. There is limited seating in the boardroom so patrons might have to sit in the foyer or the overflow room. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent.
- Those wishing to submit public input but do not plan to attend the board meeting may still provide input to the Board as long as the [Public Input Form](#) has been submitted **by noon the day of the board meeting**. All public input forms received will be forwarded to the Board of Trustees but might not be read aloud. Please do not include the names of students or staff due to FERPA Laws and privacy protection. There will be no action taken at this time. There will be no public input via zoom. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent.*
- VI. REPORTS (INFORMATION ONLY – NO ACTION/TABLE) –**
- A. BUDGET HEARING – JUNE 21, 2022 – 6:00 P.M.** – Chairman Abrego/Board of Trustees. Chairman Abrego informed everyone that there would be a budget hearing on June 21, at 6:00 p.m., for public input.
 - B. MOUNTAIN HOME AFB UPDATE – MHAFFB Liaison.** Mr. Nicksich informed the Board that the base has provided about 200 volunteers for numerous school buildings activities and that they have many more volunteers for the upcoming senior celebration. The Board thanked him.
 - C. SUPERINTENDENT'S REPORT – James Gilbert.** Superintendent Gilbert reported on the slow going of the completion of the bathrooms at Tiger Field and that it was due to lack of supplies, as is the problem within the state and country, so porta-potties will need to be used. He informed the Board that the bond election results would take a while to come in, but he'll keep the Board informed when he receives the information. Superintendent Gilbert also reported that Parks & Rec had a field day at Tiger Field for 4th graders with all sorts of groups and activities.
 - D. BOARD OF TRUSTEES PUBLIC ENGAGEMENT REPORT – School Board of Trustees**
All business of the school district, with the exceptions IAW Idaho Code, are considered public record information including all school related communications and engagements with the public and employees. No action or response will be made at this time. (Idaho Code Title 74 – Transparent & Ethical Government, Chapter 1 – Public Records Act, and Chapter 2 – Open Meeting Law).
 1. The Board of Trustees had nothing to report.
- VII. UNFINISHED BUSINESS (ACTION) –**
- A. POLICY REVISION (ACTION) – 2nd Reading – James Gilbert**
 1. Parental Rights & Involvement Policy – Superintendent Gilbert presented the 2nd reading of the

proposed adoption of Mountain Home School District No. 193 Parental Rights & Involvement Policy. He said the Board requested a change in language that would best describe the student programs so as to not have to change this policy each time a program name has been changed. The Techsupport Department said that we should use the ISEE term “Student Information and Learning Management Systems.” Trustee Perez motioned to approve the 2nd reading of the proposed adoption of the Parental Rights & Involvement Policy, as presented by Superintendent Gilbert. Trustee Binion seconded the motion. Motion approved.

VIII. **NEW BUSINESS (ACTION) –**

- A. OUT-OF-DISTRICT OPEN ENROLLMENT APPLICATION (ACTION) – 2021-2022** – James Gilbert. Superintendent Gilbert requested approval of the open enrollment application for the 2021-2022 school year. The guardians will provide transportation to and from school.

1. Dan & Nikki Markham for their ward, 9th grader, MHHS 2021-2022 SY only

Trustee Binion motioned to approve the Out-of-District Open Enrollment Application as presented by Superintendent Gilbert, with a second from Trustee Donahue. Motion passed.

- B. AUTHORIZATION TO PLACE 1ST READINGS OF POLICIES INTO THE CONSENT AGENDA (ACTION)** – James Gilbert. Superintendent Gilbert asked if the Board would be interested in placing all 1st Readings of policies into the Consent Agenda to save time with the understanding that the Board could always pull a policy out of the Consent Agenda and place it into New Business. The Board discussed the matter and decided that 1st Reading of revisions and adoptions need to stay in New Business, 1st Reading of reviews and deletions may be added to the Consent Agenda. stated to expedite the board meeting, the Board could place the 1st Readings of policies into the consent agenda. A motion by Trustee Binion to place 1st Readings of policies that that have no revisions into the Consent Agenda, received a second form Trustee Perez. Motion approved.

- C. APPROVAL TO PARTICIPATE IN THE SCHOOL LUNCH AND BREAKFAST PROGRAM (ACTION)** – Levi Vick. Mr. Vick requested the Board approve the annual request for the district to participate in the federally mandated National School Lunch and Breakfast Program. Trustee Binion asked if we were still having the hearing regarding meals. Mr. Vick replied that we have a positive balance fund balance for food service this year, we are not required to increase the prices of meals; he and Superintendent Gilbert discussed the matter and decided that prices would not increase for SY22-23. Trustee Binion moved to approve the renewal agreement of the FY 2022-23 National School Lunch and Breakfast programs as federally mandated. Motion seconded by Trustee Donahue. Motion granted.

- D. INTENT TO OPERATE RENEWAL AGREEMENT (ACTION)** – Chartwells Food Service – Levi Vick. Mr. Vick requested authorization to continue the renewal with Chartwells Food Service contract for the 2022-2023 school year. Trustee Binion asked how many years were left on the current contract and Mr. Vick replied that this was year three of a five-year contract. The Board asked if there were any issues and Mr. Vick responded no issues. Trustee Perez moved to continue the renewal with Chartwells Food Service for school year 2022-23, as presented by Mr. Vick. Trustee Binion seconded the motion. Motion carried.

- E. APPOINT TEMPORARY CLERK OF THE BOARD FOR THE UPCOMING EXECUTIVE SESSION – PERSONNEL MATTER (ACTION)** – Chairman Abrego/Vice-Chair Binion. NOTE: a clerk must be in attendance in all aspects of a board meeting, but there are one or two personnel matters in which a temporary clerk must be appointed. Trustee Binion nominated Trustee Knox as the temporary clerk and Trustee Donahue seconded the motion. All ayes with the exception of Trustee Knox, motion passed to appoint Trustee Knox as the temporary clerk for the upcoming executive session.

IX. **EXECUTIVE SESSION (POSSIBLE ACTION)** – Personnel Matter

Executive Session – Title 74, Chapter 2, Section 74-202(3)(4)(c)(6)(a) – Open Meeting (Regular Meeting – Executive Session), Section 74-204(3) – Open Meeting Law (Executive Session), 74-206(1)(b) – To consider the evaluation, dismissal, or disciplining of a public-school employee, Idaho Code.

Chairman Abrego called for a motion for the purpose of allowing the board to enter into executive session. Trustee Binion motioned to enter into executive session in accordance with Idaho Code to discuss a personnel matter, received a second from Trustee Perez, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive session(s) pursuant to Idaho Code, Title 74, Chapter 2, Sections 74-202(4)(c)(6)(a) – Open Meeting (Regular Meeting), 74-204(3) – Open Meeting (Executive Session), 74-206(1)(b) – To consider the evaluation, dismissal, or disciplining of a public school employee, Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Chairman Abrego called upon Clerk Whitman to do a roll call vote. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Trustee Knox	Aye
Trustee Perez	Aye
Trustee Binion	Aye
Trustee Donahue.....	Aye
Chairman Abrego.....	Aye

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted and the board recessed into executive session at 6:44 p.m.

ACTION ITEM(S):

- A. Consider the evaluation of an Employee – Employee A

Others present: The attending board members, Superintendent Gilbert, and Acting Clerk Knox.

Following a full and complete discussion of a personnel matter, the Board reconvened into open session at 7:48 p.m. No motion taken.

NON-ACTION ITEM(S):

- B. None

- X. **ADJOURNMENT (ACTION)** – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Perez. Motion carried. Meeting adjourned at 7:58 p.m.

ATTACHMENT

APPOINTMENTS

Carmichael, Kendra; 3rd Grade Teacher, East Elementary
 Jackson, Shelby; Receptionist, SES
 Smith Martin, Heidi; Administrative Assistant, BMHS
 Sotello, Yessenia; Migrant Paraeducator, West/East Elementary Schools
 Zilisch, Daniel; Maintenance Technician, MHSD

RESIGNATIONS

Connolly, Samantha; Computer Lab Facilitator, HMS; effective: May 25, 2022
 Holland, Steven; Music Teacher, SES/West Elementary School; effective: May 27, 2022
 Howell, Angela; 5th Grade Teacher, HMS; effective: May 27, 2022
 Nicklaus, Sarah; 4th Grade Teacher, East Elementary; effective: May 27, 2022
 Solheim, Ester; Pre-School Paraeducator, West Elementary; effective: May 10, 2022
 Stevenson, Kaycee; Music Teacher, East/North Elementary Schools; effective: May 27, 2022
 Swanson Petro, Stephen; Computer Lab Facilitator, North Elementary; effective: May 25, 2022
 Zakrzewski, Diana; Cook 2, HMS; effective: May 25, 2022

RETIREMENTS

Cantrell, Terri; Receptionist, East Elementary; effective: June 1, 2022

STUDENT TEACHING ASSIGNMENTS 2022-2023 SY

Bettencourt, Jordyn – University of Idaho – January 4, 2023 – May 26, 2023, MHHS
Co-operating Teacher – Kya Vines, Agriculture Teacher

TEACHER APPOINTMENTS – 2022-2023 SCHOOL YEAR**NON-CONTINUING CONTRACTS**

ALFREDSON, AMY ROSE	KING, MADISON DANIELLE
ARMBRUSTER, SHANDY MARELL	LEFEVRE, TOBIN MATTHEW
AUSTIN, COURTNEY MARIE	LUCAS, REBECCA LINDSAY
BELAU, SAMANTHA CHERISE	MAY, NATHAN EDGAR
BENNETT, MATTIE RAMSEY	MCCULLOUGH, EMILY NICOLE
BOWMAN, CHRISTOPHER LEE	MCVEY, CHRISTOPHER LYLE
BUCKHOLZ, JESSICA ANN	METCALF, JAMIE LYNN
CAMERON, JESSICA LYN	MODDE, HANNAH CATHERINE
CLEMENT, SARAH ALAINA	MORI, JULIANNE
DOCKSTADER, HEATHER RENAE	NORDIN, CASSANDRA JANEEN
DODGE, DAKOTA JAZMYN	PLATZ, TRENTIN JAY
DOOLEY, JACK FRANCIS	RAYFIELD, BENJAMIN AARON
ECHEVERRIA, JAIME NICOLE	SANCHEZ, MCKENZIE DAWN
FLETCHER, MICHAEL TIMOTHY	SEEGMILLER, DIXIE H
GROHS, ERIC LEE	VAUGHN, JENNIFER ANNE
HEINZE, BETHANY A	VILLENA, KOURTNI SUMMER
HUMBER, DONNA MARIE	

Chairman Abrego

Clerk Whitman