

Mountain Home School District No. 193

SCHOOL BOARD MEETING

JUNE 21, 2022

SCHOOL ADMINISTRATION OFFICE

Courtesy Livestream Board Meetings: Zoom/Livestreaming/recording board meetings is a courtesy to give the public an alternative means of attending a school board meeting; the board meeting would continue even if there is a failure of technology affecting the zoom meeting (<https://www.mtnhomesd.org/calendar.html>).

Join Zoom Meeting

<https://us06web.zoom.us/j/82356325214?pwd=R2pQTEg1VDlkVVVYUXh0VFc2WFRqdz09>

Meeting ID: 823 5632 5214

Passcode: 525990

Find your local number: <https://us06web.zoom.us/j/kngtGxgfW>

I. CALL MEETING TO ORDER – Chairperson/Vice-chairperson.

Max Capacity: Once maximum capacity is reached including the Board of Trustees, Superintendent, Clerk, Treasurer, Technology Director, and Building Administrators would require those persons in excess of maximum capacity to sit in the foyer or other overflow rooms.

Vice-Chairman Binion convened the regular meeting of the Board of Trustees at 6:30 p.m.

Trustees Present: Vice-Chair Binion, Trustee Donahue, and Trustee Perez; Trustee Knox and were in attendance for the start of the board meeting, thus establishing a two-thirds majority of the board IAW Idaho Code, Section 74-202.

A. GOOD NEWS – None this month.

Each month, the School Board encourages students, teachers, administrators, and board members to recognize the notable activities, events, celebrations, student achievements & awards, etc., that have occurred in the school district.

II. APPROVAL OF AGENDA OR ADDENDUMS (ACTION) – Chairman/Vice-chairman. Prior to the consent agenda items, Vice-Chairman Binion asked if there was an addendum to the agenda, or if there was anything to add or remove. Vice-Chairman Binion called for a motion to approve or amend the agenda. Trustee Donahue motioned to approve the agenda as published, with a second from Trustee Knox. Agenda approved.

III. CONSENT AGENDA ITEMS (ACTION) – Board of Trustees. Vice-Chairman Binion called for a motion to approve the consent agenda items. Trustee Perez motioned to approve the consent agenda, with a second from Trustee Donahue. Motion carried.

A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 17, 2022.

B. FINANCIAL REPORTS

C. CONSIDERATION OF BILLS

D. PERSONNEL

E. POLICY ADOPTION – 3rd and Final Reading

1. Safe & Secure Learning/Work Environment Policy
2. Fund Balance & Contingency Policy
3. Section 504 Hearing Process Policy

F. POLICY REVISION – 3rd and Final Reading

1. Diseases Policy – Exclusion of Student with Communicable, Contagious, & Infectious Diseases
2. Diseases Policy – Exclusion of Students with Head Lice, Parasites, & Other Transmittable & Infectious Conditions
3. Library-Media Materials Reconsideration Policy
4. Homebound & Hospital Student Services Policy
5. Special Education Policy (IDEA)
6. Section 504 Policy
7. Homeless Student Education Policy
8. Title I Policy 1 – District-Wide Parent & Family Engagement Policy
9. Title I Policy 2 – Parent & Family Involvement
10. Parental Rights & Involvement Policy

IV. **DELEGATION (COMMENTS – NO ACTION/POSSIBLE DIRECTION) – None**

Patrons/groups wishing to be placed on the board agenda as a delegation to comment or present to the Board must submit in writing a letter to the Superintendent's Office or Superintendent Administrative Assistant/Clerk of the Board their reason for wanting to be a delegation, or desire to present to the Board no later than the Tuesday prior to the next regular board meeting; There will be no action taken at this time. The Board may decline to hear any matter at its discretion.

V. **PUBLIC INPUT (COMMENTS – NO ACTION/POSSIBLE DIRECTION) – None**

Public input may be provided to the Board by attending the board meeting in person, sign up on the Public Input Signup Sheet, and submit to the Board Chair or Board Clerk the [Public Input Form](#) located next to the signup sheet prior to the start of the board meeting. The form is also located on the School District Website (www.mtnhomesd.org). If called upon by the Board, the individual(s) will be allowed a maximum of three minutes to present his/her views. Please do not include the names of students or staff due to FERPA Laws and privacy protection. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the Board. Safety and healthcare measures such as the wearing of face masks and social distancing will be followed during a CDC or State or School Board recognized pandemic. Those individuals refusing to follow the safety mitigations set in place will immediately be escorted out of the building. There is limited seating in the boardroom so patrons might have to sit in the foyer or the overflow room. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent.

*Those wishing to submit public input but do not plan to attend the board meeting may still provide input to the Board as long as the [Public Input Form](#) has been submitted **by noon the day of the board meeting**. All public input forms received will be forwarded to the Board of Trustees but might not be read aloud. Please do not include the names of students or staff due to FERPA Laws and privacy protection. There will be no action taken at this time. There will be no public input via zoom. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent.*

VI. **REPORTS (INFORMATION ONLY – NO ACTION/TABLE) –**

A. MOUNTAIN HOME AFB UPDATE – MHAFFB Liaison. Mr. Niksich wasn't able to attend.

B. SUPERINTENDENT'S REPORT – James Gilbert. Superintendent Gilbert reported on the enrollment numbers and staffing and that we might need to curtail some of the open enrolments. Currently, we have 16 certified positions open and no one has applied for them. He added that what is going on in the state right now is school districts have certified openings and no applicants. That is the situation across the state right, there are not enough certified applicants and I don't believe we will be able to fill our open certified positions. That means that we might need to put some stipulations on the out of zone attendance particularly at West Elementary.

Superintendent Gilbert informed the Board that at the July meeting, we will have this as a discussion item, and I'll have the number of out of zone students to see what we can do. He added that he is very concern on what this is going to do to our class sizes if we cannot fill those certified positions. Currently we have openings in Kindergarten, 1st grade, 3rd grade, 4th grade, 5th grade, 6th grade, one high school math position, two high school science positions, two special ed positions, one language arts position at the junior high, a music position, and a counselor. His major area of concern are the K-6 positions, there is some flexibility in the secondary schools. Superintendent Gilbert said this is a State of Idaho issue, even the Boise School District is having a hard time filling position.

Superintendent Gilbert informed the Board that another thing to think about is what direction do they want to see with the failure of the school bond. We need to look at the capacity of our buildings and start from there.

Vice-Chair Binion asked the out of zone for West and could we do it for the out of zones for all of the other schools. He would like to see the data of all the out of zone kids for each school and where the kids are actually supposed to go to school. Superintendent Gilbert responded that yes, that data will be made available but there is a difference of an out of zone student and an out of district student, so that information will also be provided. As growth increases, we will need to look at the affect on the different schools. Discussion continued regarding growth, new housing developments, affected schools, out of zone and out of district students, different options, etc.

Vice-Chair Binion asked if the administrative and classified contracts have gone out. Superintendent Gilbert explained that the administrative contracts were sent out but classified don't have contracts. They will see their changes in pay reflected in July. Certified contracts went out as is and when negotiations are complete, they will be reissued with new contracts reflecting their salary changes.

Vice-Chair Binion wanted it noted that the MHEA is not allowed to negotiate salaries and benefits for classified personnel and for administrative personnel. Only the Board may approve salary increases for classified and administrative employees.

C. BOARD OF TRUSTEES PUBLIC ENGAGEMENT REPORT – School Board of Trustees

All business of the school district, with the exceptions IAW Idaho Code, are considered public record information including all school related communications and engagements with the public and employees. No action or response will be made at this time. (Idaho Code Title 74 – Transparent & Ethical Government, Chapter 1 – Public Records Act, and Chapter 2 – Open Meeting Law).

- 1. The Board of Trustees declared that there was no public engagement or communication regarding school district matters since the last regular board meeting.

VII. UNFINISHED BUSINESS (ACTION) – None

VIII. NEW BUSINESS (ACTION) –

A. APPROVAL OF PROPOSED 2022-2023 BUDGET (ACTION) – Levi Vick. Mr. Vick stated with there being one patron who gave public input during the Budget Hearing, he requested the Board approve the budget of 2022-2023. Trustee Perez motioned to approve the 2022-2023 budget as presented. Trustee Donahue seconded the motion. Motion approved. (A copy of the budget can be found on the school district website and on file in the Business Manager’s office.)

B. APPROVAL OF THE MHSD EDUCATION PROGRAM - 2022-2023 (ACTION) – James Gilbert. Superintendent Gilbert submitted the Education Plan for the 2022-2023 school year, which includes all offered courses, course length, pre-requisites, required courses, and electives, to the Board for approval. The SDE asks that the Board approve the Education Plan and direct it to be published on the district’s website. Trustee Perez motioned to approve the Education Program – 2022-2023, as presented by Superintendent Gilbert, received a second from Trustee Donahue. Motion granted.

C. APPOINT TEMPORARY CLERK OF THE BOARD FOR THE UPCOMING EXECUTIVE SESSION – PERSONNEL ONLY (ACTION) – Chairman Abrego/Vice-Chair Binion. Vice-Chairman Binion clarified that the Board needed to appoint a temporary clerk for the upcoming executive session involving a personnel matter because a clerk must be in attendance in all aspects of a board meeting but due to the awkwardness it would cause by having Deputy Clerk Vick in executive session, allows the Board to appoint a temporary clerk. Trustee Donahue motioned to appoint Trustee Knox as the temporary clerk. Trustee Perez seconded the motion. Motion passed to appoint Trustee Knox as the temporary clerk for the upcoming executive session – personnel only until the conclusion of the board meeting.

IX. EXECUTIVE SESSION (POSSIBLE ACTION) – Labor Contract Matter & Personnel Matter

Title 74, Chapter 2, Section 74-202(3)(4)(c)(6)(a) – Open Meeting (Regular Meeting – Executive Session), Section 74-204(3) – Open Meeting Law (Executive Session), Section 74-206(1)(j) – to consider labor contract matters, and Section 74-206(1)(b) – To consider the evaluation, dismissal, or disciplining of a public-school employee, Idaho Code.

Vice-Chairman Binion called for a motion for the purpose of allowing the Board to enter into executive session. Trustee Donahue motioned to enter into executive session in accordance with Idaho Code to discuss labor contract matters and a personnel matter, received a second from Trustee Perez, the following resolution was presented:

June 21, 2022
RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive session(s) pursuant to Idaho Code, 74-206(1)(b) – To consider the evaluation of a public-school employee, and Section 74-206(1)(j) – To consider labor contract matters, Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Vice-Chairman Binion called upon Deputy Clerk Vick to do a roll call vote. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Trustee Knox	Aye
Trustee Perez	Aye

Trustee Binion Aye
 Trustee Donahue Aye
 Chairman Abrego Absent

And no less than two-thirds (2/3) of the membership in favor thereof, the Voce-Chairman declared said resolution adopted and the Board recessed into executive session at 6:47 p.m.

ACTION ITEM(S):

A. Consider Labor Contract Matters

Others present: The attending board members, Superintendent Gilbert, and Deputy Clerk Vick.

Following a full and complete discussion of labor contract matters, the Board reconvened into open session at 7:04 p.m. No motion needed.

The Board entered back into executive session at 7:05 p.m., to discuss a personnel matter.

B. Consider the evaluation of an Employee – Employee A

Others present: The attending board members, Superintendent Gilbert, and Acting Clerk Knox.

Following a full and complete discussion of a personnel matter, the Board reconvened into open session at 8:04 p.m., to adjourn. No motion taken.

NON-ACTION ITEM(S):

A. None

- X. **ADJOURNMENT (ACTION)** – All business of the Board having been completed, Vice-Chairman Binion called for a motion to adjourn. A motion from Trustee Perez to adjourn was seconded by Trustee Donahue. Motion carried. Meeting adjourned at 8:04 p.m.

ATTACHMENT

APPOINTMENTS

Binion, Emma; Title I Paraeducator, East Elementary
 Carlson, Kaitlin; Special Education Teacher, East Elementary
 Chaney, Kristy; Kindergarten Teacher, North Elementary
 Dinnius, Tana; Special Education Paraeducator, MHJH
 Feenstra, Andrea; Assist Golf Coach, MHHS
 Foster, Trancye; 4th Grade Teacher, East Elementary
 Garcia, Priscilla; Pre-School Paraeducator, West Elementary
 Hoffman McKee, Stephanie; Receptionist, MHHS
 Landen, Megan; TEAM Paraeducator, HMS
 Railsback, Kylee; Pre-School Paraeducator, West Elementary
 Raines, Kerrie; School Psychologist, MHHS
 Sutcliff, Samuel; “B” Custodian, East Elementary/North Elementary
 Valdez, Kevin; TEAM Paraeducator, MHHS
 Whiteley, Cassidy; Pre-School Paraeducator, West Elementary

RESIGNATIONS

Clark, James R; Head Varsity Track Coach, MHHS; effective: May 24, 2022
 Goodman, Tanya; 1st Grade Teacher, SES; effective: May 27, 2022
 Hughes, Robert; Special Education Teacher, East Elementary; effective: May 27, 2022
 Lassiter, Tabitha; Pre-School Paraeducator, West Elementary; effective: May 25, 2022
 Pratt, Brandi; Science Teacher, NHHS; effective: May 27, 2022
 Ruhter, Andrew; “B” Custodian, MHHS; effective: June 10, 2022
 Seegmiller, Dixie; Elementary Counselor, East Elementary/North Elementary; effective: June 13, 2022
 Vaughn, Jennifer; Math Teacher, MHHS; effective: May 27, 2022

Walden, Morgan; Pre-School Paraeducator, West Elementary; effective: May 25, 2022

Wheeler, Jake; English Teacher, MHHS; effective: May 27, 2022

STUDENT TEACHING ASSIGNMENTS 2022-2023 SY

Lay, Stacey – Grand Canyon University – August 10, 2022– October 21, 2023, MHHS

Co-operating Teacher–Tawnya Garey, History Teacher

Vice-Chairman Binion

Deputy Clerk Vick