

SCHOOL BOARD MEETING

November 20, 2018

SCHOOL ADMINISTRATION OFFICE

- I. **CALL MEETING TO ORDER** – Chairperson/Vice-chairperson. Chairman Abrego convened the regular meeting of the Board of Trustees at 7:30 p.m., and asked everyone to stand for the Pledge of Allegiance.

Trustees Present: Chairman Abrego, Vice-Chair Binion, Trustee Donahue, Trustee Monasterio

A. PLEDGE OF ALLEGIANCE

B. GOOD NEWS – None

Each month, the school board encourages students, teachers, administrators, and board members to recognize the notable activities, events, celebrations, student achievements & awards, etc., that have occurred in the school district or in the community.

- II. **APPROVAL OF AGENDA OR ADDENDUMS** – Chairman/Vice-chairman. Prior to the consent agenda items, Chairman Abrego asked if there was an addendum to the agenda, or if there was anything to add or remove. Chairman Abrego called for a motion to approve or amend the agenda. Trustee Binion moved to approve the agenda as published, with a second from Trustee Binion. Agenda approved.

- III. **CONSENT AGENDA ITEMS** – Board of Trustees. Chairman Abrego called for a motion to approve the consent agenda items. Trustee Monasterio moved to approve the consent agenda, with a second from Trustee Binion. Motion carried.

A. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF THE REGULAR BOARD MEETING OF OCTOBER 16, 2018, AND THE SPECIAL BOARD MEETING – AUDIT REPORT OF OCTOBER 25, 2018.

B. FINANCIAL REPORTS

C. CONSIDERATION OF BILLS

D. PERSONNEL

E. POLICY ADOPTION – 3rd and Final Reading

1. Financial Management Policy – Payroll
2. Advanced Opportunities Policy

F. POLICY REVISION – 3rd and Final Reading

1. Reduction in Force (RIF) Policy
2. Child Abuse Policy – Investigation & Reporting Suspected Child Abuse, Abandonment, or Neglect
3. Video & Electronic Surveillance Policy

G. POLICY ADOPTION – 2nd Reading

1. Board Meeting Policy – Regular & Special Meetings of the Board

H. POLICY REVISION – 2nd Reading

1. Student Suicide Prevention Policy
2. Trustee Nomination, Election, & Financial Reporting Policy
3. Board Meeting Policy – Agenda Preparation
4. Board Meetings: Board Meeting Regulations, Board Authority, & Responsibilities Policy
5. Board Meeting Policy – Annual Meeting of the Board

- IV. **DELEGATION – NONE**

Any group wishing to be a delegation must submit a letter to the Superintendent Administrative Assistant/Clerk of the Board no later than the Tuesday prior to the next regular board meeting; the letter must include the reason for asking to be a delegation.

- V. **PUBLIC INPUT – NONE**

Those wishing to speak on any topic of their interest should complete and submit to the chairperson the MHSD Request to Address Board of Trustees Form located at the Board Materials table. The Individuals will be allowed a maximum of three minutes to present their views. The board will not hear complaints against school district employees by name or against students by name in open session. If you have a complaint against personnel or students by name, you need to schedule an appointment with the Superintendent. There will be no action taken at this time, but action on a problem area could be scheduled for a subsequent meeting of the board.

VI. **REPORTS –**

- A. MOUNTAIN HOME AFB UPDATE –** MHAFFB Liaison. Mr. Nicksich and Colonel Sandelier presented the SES Librarian as the educator of the quarter; nominations for this quarter are due December 14.

Mr. Nicksich gave accolades the different schools' Veteran's Day ceremonies, especially to MHHS. He mentioned that there were more in attendance this year and the veterans he spoke with really enjoyed and appreciated the MHHS Veteran's Day celebrations.

Mr. Nicksich informed everyone that they have a very large amount of airmen who are or will be deployed over the holidays and how much the Christmas Cards, 2,000 in total, that the students make for them means to them, one class made about 700 cards. He also reminded everyone about making/supplying cookies for those airmen in the dorms who don't have family nearby.

- B. SUPERINTENDENT'S REPORT –** James Gilbert. Mr. Gilbert reported that the roof at maintenance is in its final stages to be completed. He informed the board the next project is the reroof at the temporary buildings at the high school.

Mr. Gilbert also reported that Trustees Binion and Monasterio attended the ISBA Annual Conference in Boise. Trustee Binion stated that the ISBA voted closely to what our board had hoped, but the School Construction & Property Tax Relief Bill Proposal didn't pass, and the Transportation Reimbursement was pulled along with the Teacher Assignments Bill Proposal.

VII. **UNFINISHED BUSINESS – None**

VIII. **NEW BUSINESS –**

- A. IN LIEU OF TRANSPORTATION REQUEST –** James Gilbert. Mr. Gilbert presented a transportation reimbursement request for approval. He explained that the family is reimbursed from their home to the MHHS. Chairman Abrego asked about the 7th grader and the in lieu request. It was explained that the 7th grade student didn't qualify because there is a school in Pine for grades K-8, and that student could have attended the Pine School. A motion by Trustee Donahue to approve the In Lieu of Transportation request as presented by Mr. Gilbert, with a second by Trustee Binion. Motion granted.

1. Heather Whitted for her 9th and 10th grade students going to MHHS.

- B. POLICY REVISION – 1st Reading –** James Gilbert. Mr. Gilbert presented the 1st readings of the proposed revisions of Mountain Home School District No. 193 School Safety & Discipline Policy, Personnel Files Policy, and Classified Workday Requirement Including Extra Duty & In-Service Policy for approval. He stated that these policies were revised to update the language, add new definitions, and add some required language.

1. **School Safety & Discipline Policy –** Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 School Safety & Discipline Policy. He said this policy was revised to update the language to include newly defined unacceptable behaviors and actions, definitions, added clarity, etc., in the areas of Zero Tolerance; Weapons; Violent, Abusive, Intimidating, Harassment Acts; Drug/Alcohol/Controlled Substances, and the disciplines. Trustee Donahue motioned to approve the 1st reading of the proposed revision of the School Safety & Discipline Policy, as presented by Mr. Gilbert. Trustee Binion seconded the motion. Motion passed.

2. **Personnel Files Policy –** Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 Personnel Files Policy. He informed the board that this policy was revised to add to the definition of what constitutes a public record with regards to individuals' salaries, bonuses, severance packages, compensations, etc. Trustee Monasterio motioned to approve the 1st reading of the proposed revision of the Personnel Files Policy, as presented by Mr. Gilbert. Trustee Binion seconded the motion. Motion approved.

3. **Classified Workday Requirement Including Extra Duty & In-Service Policy –** Mr. Gilbert presented the 1st reading of the proposed revision of Mountain Home School District No. 193 Classified Workday Requirement Including Extra Duty & In-Service Policy. He stated that this policy was revised to add was to add a statement that classified employees are "At Will" employees.

Trustee Binion motioned to approve the 1st reading of the proposed revision of the Classified Workday Requirement Including Extra Duty & In-Service Policy, as presented by Mr. Gilbert. Trustee Monasterio seconded the motion. Motion carried.

C. POLICY REVIEW – No Changes – James Gilbert. Mr. Gilbert informed the Board that the Leave of Absence Policy – Public Office and the Guaranteed Policy Input: Teachers/Staff/Patrons were reviewed by the Policy Committee and they determined that no revisions were necessary.

1. **Leave of Absence Policy – Public Office.** Mr. Gilbert presented the 1st and only reading of the proposed review of Mountain Home School District No. 193 Leave of Absence Policy – Public Office. He stated that the policy committee reviewed this policy and determined that no changes were needed. Trustee Monasterio motioned to approve the 1st and only reading of the proposed review of the Leave of Absence Policy – Public Office, as presented by Mr. Gilbert. Trustee Donahue seconded the motion. Motion granted.

2. **Guaranteed Policy Input: Teachers/Staff/Patrons.** Mr. Gilbert presented the 1st and only reading of the proposed review of Mountain Home School District No. 193 Guaranteed Policy Input: Teachers/Staff/Patrons. He stated that the policy committee reviewed this policy and determined that no changes were needed. Trustee Monasterio asked that this policy go back to the committee to add language to clarify the process in which a policy is approved. Trustee Monasterio motioned to send the Guaranteed Policy Input: Teachers/Staff/Patrons back to the policy committee for the committee to add language that clarifies the process and the number of readings in which the board approves a policy. Trustee Donahue second the motion to return the policy to the policy committee to add the request clarifying language. Motion passed; policy is tabled until further review.

D. AUTHORIZATION OF FOODSERVICE DINNER PROGRAM – James Gilbert/Adrian Carcas. Mr. Carcas asked for approval to implement a dinner program for students participating in after school programs including student athletics under the age of 18-years and student academic club participants. He then reviewed the program, the administrative process and procedure of the program, and explained that the meals would meet nutritional requirements; he somewhat explained the state formula to determine cost to the district (\$1.86 per meal, plus staff salaries (labor & benefits)), the logistics, the management of the program, the projected meals consumption, etc., of the dinner program. Trustee Binion motioned to pursue the after school dinner program, as presented, with a second from Trustee Donahue. Motion approved.

IX. EXECUTIVE SESSION – Labor Contract Matters

Executive Session – Section 33-513 – Professional Personnel and 74-206(1)(j) – To consider labor contract matters, Idaho Code.

Chairman Abrego called for a motion for the purpose of allowing the board to enter into executive session. Trustee Binion motioned to enter into executive session in accordance with Idaho Code to discuss labor contract matters, received a second from Trustee Donahue, the following resolution was presented:

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT SO RESOLVED That the Board of Trustees of School District No. 193 recess from an open meeting into the following executive session(s) pursuant to Title 33, Chapter 5, Section 33-513 – Professional Personnel and Title 74, Chapter 2, Section 74-206(1)(j), in order to consider labor contract matters as authorized by Idaho Code.

BE IT FURTHER RESOLVED That following the executive session, the Board of Trustees will convene into public session for further business or adjournment of the meeting.

Chairman Abrego called upon Clerk Whitman to do a roll call vote. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

NAME OF TRUSTEES

Trustee Knox Absent
 Trustee Monasterio Aye
 Trustee Binion Aye
 Trustee Donahue Aye

Chairman Abrego..... Aye

ACTION ITEM(S):

- A. None

NON-ACTION ITEM(S):

- A. Labor Contract Matters

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted and the board recessed into executive session at 8:00 p.m. Others present: The attending Board members, Superintendent Gilbert, Clerk Whitman, and Mr. Goodman. Following a full and complete discussion of professional personnel and labor contract matters, the Board reconvened into open session at 8:15 p.m. No motion taken.

- X. **ADJOURNMENT** – All business of the Board having been completed, Chairman Abrego called for a motion to adjourn. A motion from Trustee Binion to adjourn was seconded by Trustee Donahue. Motion carried. Meeting adjourned at 8:15 p.m.

ATTACHMENT

PERSONNEL APPOINTMENTS

Becerra, Guadalupe; “A” Custodian; HMS
 Clark, James; Head Varsity Track Coach, MHHS
 Jewett, Tammy; 8th Grade “B” Basketball Coach, MHJH
 Landeros, Raquel; “B” Custodian, MHHS
 Tancredi, Cassondra; Cook 2, MHHS

RESIGNATIONS

Bundy, Nathan; Assist Varsity Cross Country Coach; effective: October 29, 2018
 Dunda, Daniela; Cook 1, MHHS; effective: October 16, 2018
 Ward, Kenneth; Psychologist; MHSD; effective: October 31, 2018

Chairman Abrego

Clerk Whitman