

MOUNTAIN HOME SCHOOL DISTRICT NO. 193
MOUNTAIN HOME, IDAHO

PROCEDURES Section 300.2, Pages 1

PARENT/TEACHER CONFERENCES

Parent/Teacher Conferences are held once in the fall and once in the spring. The conferences are held for **one day only**, one afternoon session and one evening session.

- Parent/Teacher Conferences are held from **2:00 p.m.** until **8:00 p.m.**
 - The Parent/Teacher Conference days are counted as 2-days each or a total of 4-days for the school year.
 - ~ 8:00 a.m. – 2:00 p.m. = 1-day
 - ~ 2:00 p.m. – 8:00 p.m. = 1-day
 - Those certified staff members who do not stay for the entire 8:00 a.m. – 2:00 p.m. portion of the day OR the 2:00 p.m.-8:00 p.m. portion of the evening will be counted as having a 1-day absence, which they may take as personal leave.
 - Those certified staff members who do not stay for the entire 8:00 a.m. – 2:00 p.m. portion of the day AND the 2:00 p.m.-8:00 p.m. portion of the evening will be counted as having a 2-day absence, which they may take as personal leave.
- a. The certified staff has the opportunity to schedule appointments prior to, or following Parent/Teacher Conference date, and before school, etc., but are expected to stay through the entirety of the evening to be available to parents, or the teacher may take a personal leave day.
 - b. Classified staff will only be paid for the hours physically worked on the day of the conference but will not be paid for the Friday after.
 - c. Students are dismissed at **1:30 p.m.** the day of the conferences to allow staff a break before conferences begin. The following day **is a no school day** to compensate those staff who worked both portions of the Parent/Teacher Conference.
 - d. All staff involved in parent/teacher conferences must attend both the daytime and evening sessions, unless other arrangements have been made with their administrator.
 - e. Kindergarten and Pre-Kindergarten classes will not be in session the Wednesday before the Parent/Teacher Conference and the day of the Parent/Teacher Conference.

***NOTE: BMHS Parent/Teacher Conferences are scheduled towards the end of Block 1 and Block 3. Please contact BMHS for more information.

August 19, 1955
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