

**TITLE I PROCEDURE 1 – DISTRICT-WIDE PARENT & FAMILY ENGAGEMENT  
PROCEDURE/PLAN**

**PART I. GENERAL EXPECTATIONS**

Mountain Home School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1116 of Every Student Succeeds Act (ESSA) and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, MHSD will work with our Title I schools to ensure that the required school-level parent and family involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a School-Parent Compact consistent with section 1118(d) of the ESEA, and that of the ESSA.
- MHSD will incorporate our District-Wide parental involvement policy into our Title I School District Plan developed under section 1112 of the ESEA, and that of the ESSA.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, MHSD and our Title I schools will provide full opportunities for the participation of our parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA, and that of the ESSA in an understandable and uniform format and including alternative formats upon request, and to the extent practicable, in a language parents and families understand.
- If Mountain Home School District-Wide Program Plan for Title I, Part A, developed under section 1112 of the ESEA and that of the ESSA, is not satisfactory to the parents of participating children, our school district will submit any parent comments with the plan when our school district submits the plan to the State Department of Education.
- Mountain Home School District will involve the parents of children served in Title I, Part A schools, in decisions about how the one (1%) percent of Title I, Part A Funds reserved for parental involvement is spent, and will ensure that not less than ninety-five (95%) percent of the one (1%) percent reserved goes directly to the schools.
- MHSD will be governed by the following statutory definition of parent involvement, and expects that our Title I schools will and carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- 1) That parents and families play an integral role in assisting their child's learning;
- 2) That parents and families are encouraged to be actively engaged in their child's education at school;
- 3) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- 4) The carrying out of other activities, such as those described in section 1118 of the ESEA, and that of the ESSA.

**PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENT POLICY COMPONENTS**

1. Mountain Home School District No. 193 will take the following actions to involve parents in the joint development of our District-Wide Parental Involvement Plan under section 1112 of the ESEA, and that of the ESSA:
  - A. Conduct annual parent workshops on the Idaho Core State Standards and their impact on student learning for college and career readiness.
  - B. Engage parents annually in workshops on how to help students complete assignments in meaningful ways and monitor student progress electronically.
  - C. Provide parents and caregivers with up-to-date information on types and requirements of state standardized testing and alternative assessments.
2. MHSD will take the following actions to involve engage parents in the process of Title I school review and improvement under section 1116 of the ESEA, and that of the ESSA:
  - A. Conduct annual parent involvement workshops on technology that will support and improve student learning through the use of websites, electronic data bases, and internet safety.
  - B. Provide timely responses to parent questions.
3. MHSD will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
  - A. Provide administrators, teachers, and staff with in-house and outside professional development workshops on building effective and engaging parental involvement strategies.
  - B. Encourage vigorous engagement by administrators, teachers, and staff in the Parent-Teacher Association.
  - C. Provide consultant services as needed.

4. MHSD will to the extent feasible and appropriate, integrate and coordinate parental involvement strategies in Part A with parental involvement strategies by notifying parents of all new programs offered to engage parents and families by:
  - A. Providing home access via the internet to district provided electronic resources
  - B. Providing embedded instruction on a variety of educational courses via the internet
  - C. Providing parental access to student progress via the district’s online information system.

5. MHSD will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy, in improving the quality of our Title I, Part A schools. The evaluation will include and focusing on its effectiveness in increasing parent and family engagement and identifying barriers to greater participation by parent activities (with particular attention to parents and families who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- A. Parent members of planning meetings
  - B. Agendas/Minutes
  - C. Parent Surveys
6. To build the Title I schools’ and parent’s capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership among the schools involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. MHSD will, with the assistance of our Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:

- 1) State’s academic content standards
- 2) State’s student academic achievement standards
- 3) State and local academic assessments including alternate assessments
- 4) Requirements of Part A
- 5) How to monitor their child’s progress, and
- 6) How to work with educators
  - a. Parent workshops on Idaho Core Standards
  - b. Handout and printed materials in multiple languages
  - c. Online gradebook workshops

- B. MHSD will, with the assistance of our Title I, Part A schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement, by:
  - a. Technology workshops
  - b. How to help your student workshops
  - c. Provide appropriate materials
  
- C. MHSD will, with the assistance of our Title I schools and parents, educate our teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
  - a. Providing teachers and staff with high-quality professional development
  - b. Review community data to determine community needs
  - c. Use of consultants
  
- D. MHSD will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
  - a. Providing relevant resources
  - b. Books and literature to support parents and children
  - c. Parent/Teacher Conferences
  
- E. Our school district will take the following actions to ensure that information related to the Title I school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
  - a. Parent/Guardian telephone calls
  - b. Letters/Flyers
  - c. Post activities on the district webpage

**PART III. EVALUATION**

An annual evaluation of the content and effectiveness of the MHSD Title I Parent & Family Engagement Policy Plan will be conducted by the superintendent or designee. Parents, families, and teachers will be members of the District Title I Committee Team. The information gathered will serve as a guide in revision of this policy as well as to assist Title I staff in future goal setting.

The MHSD Title I Parent & Family Engagement Plan will be made available on the district’s webpage, under Policies & Procedures.

**PART IV. AGREEMENT**

Mountain Home School District-Wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

_____	_____
Classified Employee	Date
_____	_____
Certified Teacher	Date
_____	_____
Parent, District Title I Committee	Date
_____	_____
Title I Coordinator Jeff Johnson	Date
_____	_____
Superintendent James Gilbert	Date



**LEGAL REFERENCE:**

20 USC § 6301, et seq., Sections 1111, 1112, 1116, 1118(a)(2)(b)(d)(e) and 1120A of the ESEA (Elementary and Secondary Education Act)  
ESSA (Every Student Succeeds Act)  
Improving America’s School Act, 20 USC § 6319  
20 USC §§ 6318 and 6321  
34 CFR Parts 74-86 and 97-99 and 200  
*Adapted from U.S. Department of Education Sample Template*

**ADOPTED:** June 20, 2000 (Only shows the last six years of reviewed or revised)

Reviewed: February 18, 2014	Reviewed: February 17, 2015	Revised: July 19, 2016
Reviewed: April 18, 2017	Revised: June 19, 2018	Revised: May 21, 2019
Reviewed: February 18, 2020	Reviewed: March 16, 2021	Revised: June 21, 2022